

**UK-Newark: planting and maintenance services of green areas**

OJ S 201/2012 18/10/2012

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Newark and Sherwood Homes Ltd

Postal address: Kelham Hall, Kelham, Newark on Trent, Nottinghamshire, Newark on Trent

Town: Newark

Postal code: NG23 5QX

Country: United Kingdom

Contact person: Newark and Sherwood Homes Ltd, Farrar Close, Brunel Drive, Newark on Trent, Nottinghamshire NG24 2EG

For the attention of: Anthony Dudley; Cyclical Maintenance Manager

E-mail: [anthony.dudley@nshomes.co.uk](mailto:anthony.dudley@nshomes.co.uk)

Telephone: +44 8452585550

**Internet address(es):**General address of the contracting authority: <http://www.nshomes.co.uk>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Newark and Sherwood Homes Ltd Grounds Maintenance &amp; Tree Works.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: Newark and Sherwood District of Nottinghamshire.

NUTS code UKF15 North Nottinghamshire

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

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The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Newark and Sherwood Homes Ltd wishes to select a supplier(s) for its Grounds Maintenance and tree work requirements.

#### **II.1.6. CPV code(s)**

77310000 Planting and maintenance services of green areas, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77314000 Grounds maintenance services, 77314100 Grassing services, 77340000 Tree pruning and hedge trimming, 77341000 Tree pruning, 77342000 Hedge trimming, 77320000 Sports fields maintenance services, 77330000 Floral-display services, 90511300 Litter collection services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Newark and Sherwood Homes Ltd wishes to select a supplier(s) for its Grounds Maintenance requirements. Newark and Sherwood Homes Ltd are procuring a grounds maintenance service for a total potential period of 5 years. This is broken down to an initial period of 3 years with a potential extension period annually of 2 years based on acceptable performance. The grounds maintenance service includes, but is not limited to, the following elements: Planting and maintenance services of green areas. Weed clearance services. Weed killing services. Grounds maintenance services. Grassing services. Tree pruning. Hedge trimming. Sports field maintenance services and inspection of sports and play facilities. Floral display services. Litter collection services and fly tipping removal.

#### **II.2.2. Information about options**

Options: yes

Description of options: This contract includes an option to extend annually past the initial 3 years for a further 2 years based on satisfactory performance.

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Prequalification and Tender documents refers.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Prequalification and Tender documents refers.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Prequalification and Tender documents refers.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: KPI's has tender documentation refers.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Pre qualification Questionnaire refers.

Minimum level(s) of standards possibly required: Pre qualification Questionnaire refers.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Prequalification and Tender documents refers.

Minimum level(s) of standards possibly required:

Pre qualification Questionnaire refers.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates: Criteria Scoring Basis: Initial Bid Compliance Check - Pass/Fail, Section 1 – Administration For Information Only, Section 2 – Eligibility Pass/Fail Criteria, Section 3 – References Pass/Fail Criteria, Section 4 – Technical Supplementary Merit Based Scoring (as below) Quality Criteria (=100 % Weighing) %  
Weighting: PQQ Questions: Track Record / Capability 15 %, Customer satisfaction 20 %, Training 10 %, Additional Services 5 %, Contract Management 20 %, Disposal of waste 10 %, Quality assurance 5 %, Reference, quality evaluation 15 %,

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Tender figure (price). Weighting 60
2. Quality response. Weighting 40

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 22.11.2012 - 09:00

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

23.11.2012

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: The contract is for 3 years from 1 April 2013 with an option to extend for a further 2 years. It is anticipated further contract notices will be published between 2016 - 2018.

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.3. Additional information**

It is expected that TUPE will apply to this contract.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The public contracts regulations 2006 apply.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

#### **VI.5. Date of dispatch of this notice**

16.10.2012