

Norway-Oslo: Guidance and counselling services

OJ S 160/2017 23/08/2017

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Integrerings- og mangfoldsdirektoratet

National registration number: 987 879 696

Postal address: Tollbugata 20

Town: Oslo

NUTS code: NO011 Oslo

Postal code: 0152

Country: Norway

Contact person: Eric Wikstrøm

E-mail: ewi@imdi.no

Telephone: +47 41281175

Internet address(es):Main address: <http://www.imdi.no>Address of the buyer profile: <https://kgv.doffin.no/ctm/Company/CompanyInformation/Index/3603>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/156162>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Culture Orientation Programme (CO) for transfer refugees who shall live in Norway.

Reference number: 17-06076

II.1.2. Main CPV code

85312300 Guidance and counselling services

II.1.3. Type of contract

Services

II.1.4. Short description

As a starting point, all persons who have been granted a residence permit in Norway as a transfer refugee shall attend a short training course in order to increase the person's knowledge of Norway before they arrive. This training, called the Culture Orientation Programme (the CO programme), shall contribute to refugees' general ability to tackle immediate difficulties upon arrival, increase their options for becoming self-reliant quicker and facilitate integration in Norwegian society. In addition, municipalities that shall house or have housed refugees are offered an information course in order to assist the municipality in integration work.

IMDi invites all relevant suppliers to submit a tender for carrying out these services. Questions about this procurement can be sent to the consultant Eric Wang Wikstrøm (ewi@imdi.no) with a copy to the Section Manager Katrine Vidme (kavi@imdi.no).

II.1.5. Estimated total value

Value excluding VAT: 10 000 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

80400000 Adult and other education services, 85312310 Guidance services, 85312320 Counselling services

II.2.3. Place of performance

NUTS code: NO Norge

Main site or place of performance: Norway and abroad.

II.2.4. Description of the procurement

IMDi invites suppliers to participate in this tender contest. The competition is split into 3 parts. The first part is a qualification phase where all interested suppliers can register their interest. The second part is where we invite the suppliers who fulfil our qualification needs to submit a tender, maximum 5 suppliers. The third and final part consists of negotiations with the qualified suppliers and the final selection of the best tender in accordance with the weighting stated in the tender documentation.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 10 000 000,00 NOK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The contracting authority (IMDi) has the right to extend the contract for one year at a time for up to four years, i.e. from 2018 to 2021. It is a prerequisite for the annual extension that the service provider also consents. Any annual contract extension will be on the same terms as those in the contract for the first year.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3Maximum number: 5Objective criteria for choosing the limited number of candidates:

4.1.1 Professional qualifications of the service provider

The following service provider qualifications are required:

- The service provider's Experience with working with refugees (both national/international experience preferred)
- The service provider's Cultural and social anthropology skills (particularly knowledge on cultural differences and challenges in settling in a new country)
- The service provider's cross-cultural communication skills
- The service provider's pedagogical skills, including skills within cross-cultural pedagogy, andragogy and teaching of children/age-differentiated teaching approach
- The service provider's administrative skills to implement logistical arrangements at a short notice
- The service provider's HR skills to recruit and maintain skilled bi-cultural trainers
- The service provider's knowledge of international and Norwegian resettlement procedures, particularly background knowledge of relevant conflicts/wars in the refugees' home countries and situation in transit countries
- The service provider's knowledge of integration processes in Norwegian municipalities, including the Introduction Programme
- International organisation/structure

4.1.5 Relevant experience

The service provider must demonstrate the ability to successfully fulfil the contract by documenting experience from similar projects.

This shall include a list of the principal deliveries documenting experience from similar projects, in the past three years, with the values, dates and recipients.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

See the point on contract renewal.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

The assignment shall be carried out in accordance with the contract, it shall be carried out professionally, efficiently and with a high professional standard.

The service provider and his representatives shall loyally cooperate with the contracting authority (IMDi) and see to the contracting authority's interests.

Enquiries from the contracting authority shall be answered without undue delay.

The service provider and his representatives shall, without undue delay, give notification of conditions that the service provider and his representatives understands or ought to understand that can be of importance for the implementation of the agreed services, including any expected delays.

Both parties shall see to proper communication, storage and back-up copies of documents and other material of importance for the assignment, regardless of form, including e-mails and other electronically stored material.

The confidentiality terms in the Act on procedures in administration cases dated 10 February 1967 (the Public Administration Act) will apply to the parties and any sub-suppliers and third parties.

A confidentiality declaration shall be signed if necessary. If so, it shall be apparent what information is covered by the confidentiality declaration and how this shall be complied with. Employees or others who leave their employment at one of the parties will have to maintain confidentiality after they have left.

The confidentiality will also apply after the contract has expired.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Competitive procedure with negotiation

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.4. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.1.5. Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 25/09/2017 Local time: 23:59

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 29/09/2017

IV.2.4. Languages in which tenders or requests to participate may be submitted

English, Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 10/12/2017

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Klagememnda for offentlige anskaffelser

Town: Oslo

Country: Norway

E-mail: post@kofa.no

Telephone: +47 55193000

Internet address: <http://www.kofa.no/no/>

VI.5. Date of dispatch of this notice

21/08/2017