

**United Kingdom-Newcastle-upon-Tyne: Financial auditing services**

OJ S 188/2014 01/10/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Isos Housing Limited

Postal address: 5 Gosforth Park Avenue, Gosforth Business Park

Town: Newcastle-upon-Tyne

Postal code: NE12 8EG

Country: United Kingdom

For the attention of: Daniel Gibson

Telephone: +44 1912238275

**Internet address(es):**Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA18221](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA18221)**Additional information can be obtained from:**

Official name: Isos Housing Limited

Postal address: 5 Gosforth Park Avenue, Gosforth Business Park

Town: Newcastle-upon-Tyne

Postal code: NE12 8EG

Country: United Kingdom

Telephone: +44 1912238275

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Isos Housing Limited

Postal address: 5 Gosforth Park Avenue, Gosforth Business Park

Town: Newcastle-upon-Tyne

Postal code: NE12 8EG

Country: United Kingdom

Telephone: +44 1912238275

**Tenders or requests to participate must be submitted:** Official name: Isos Housing Limited

Postal address: 5 Gosforth Park Avenue, Gosforth Business Park

Town: Newcastle-upon-Tyne

Postal code: NE12 8EG

Country: United Kingdom

Telephone: +44 1912238275

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Cestia Community Housing Association Limited

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Internal and external audit services.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 9: Accounting, auditing and bookkeeping services

Main site or place of performance: North East England.

NUTS code UKC North East (England)

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### II.1.4. Information about framework agreement

#### II.1.5. Short description of the contract or purchase(s)

This Invitation to Tender (ITT) has been produced to enable Isos Housing Group (Isos or 'the Group') to appoint suitable partners to provide internal & external audit services to the Group. Cestria Community Housing Association (Cestria) is in the process of joining the Isos Housing Group, with the partnership due to commence on 1.10.2014. It is therefore expected that by the time any contracts are awarded Cestria will be a partner within the Isos Housing Group. Bidders should note that this ITT comprises two lots, one for internal, and one for external audit services. Whilst bidders are welcome to express an interest in both lots, the Group will not appoint a single bidder to both lots. For the avoidance of doubt, it is the intention of the Group to appoint a single provider to complete internal audit services, and a single provider to complete external audit services.

Once appointed, the successful bidders will be expected to act as impartial expert partners offering high quality audit services to the Group.

#### II.1.6. CPV code(s)

79212100 Financial auditing services

#### II.1.7. Information about the Government Procurement Agreement (GPA)

#### II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### II.1.9. Information about variants

Variants will be accepted: no

### II.2. Scope of the procurement

#### II.2.1. Total quantity or scope

#### II.2.2. Information about options

Options: no

#### II.2.3. Information about renewals

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: Internal audit services

- 1) Short description**  
As per tender docs.
- 2) CPV code(s)**  
79212100 Financial auditing services
- 3) Quantity or scope**  
As per tender docs.
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 2

Lot title: External audit services

- 1) Short description**  
As per tender docs.
- 2) CPV code(s)**  
79212100 Financial auditing services
- 3) Quantity or scope**  
As per tender docs.
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an

administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(2) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(3) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.

(2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;

(3) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 3.11.2014

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

10.11.2014 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 31.3.2015

#### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

### **VI.2. Information about European Union funds**

### **VI.3.**

**Additional information**

(MT Ref:141171)

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

26.9.2014