

**United Kingdom-London: Facilitation of informal educational activities on the European Union for students in their 9–13 years of education (age group: 14–18; key stages 4–5)**

OJ S 186/2016 27/09/2016

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Directorate-General for Communication, Representation in London

Postal address: 32 Smith Square

Town: London

NUTS code: UKI London

Postal code: SW1P 3EU

Country: United Kingdom

Contact person: Ms Jacqueline Minor, Head of Representation

E-mail: [COMM-UK-TENDERS-AND-GRANTS@ec.europa.eu](mailto:COMM-UK-TENDERS-AND-GRANTS@ec.europa.eu)

Telephone: +442 079731992

**Internet address(es):**

Main address: [http://ec.europa.eu/dgs/communication/index\\_en.htm](http://ec.europa.eu/dgs/communication/index_en.htm)

Address of the buyer profile: <http://ec.europa.eu/dgs/communication/contracts-and-grants/contracts/>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=1905>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

European institution/agency or international organisation

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Facilitation of informal educational activities on the European Union for students in their 9–13 years of education (age group: 14–18; key stages 4–5).

Reference number: PO/2016-19/LON.

**II.1.2. Main CPV code**

80000000 Education and training services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

The Representation is seeking a service provider to facilitate informal educational visits by school children at the premises of the EU institutions in London (Europe House) and at external locations throughout the United Kingdom (including England, Scotland, Wales and Northern Ireland) in the framework of the programme of activities of the European public space.

### **II.1.5. Estimated total value**

Value excluding VAT: 400 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

Main site or place of performance: London, England, Scotland, Wales and Northern Ireland.

### **II.2.4. Description of the procurement**

See tender specifications.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 400 000,00 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project:

### **II.2.14. Additional information**

The FWC is renewed automatically 3 times for 12 months each, unless one of the parties receives formal notification to the contrary at least 3 months before the end of the ongoing duration. Renewal does not change or postpone any existing obligations.

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Selection criteria as stated in the tender specifications in the procurement documents, see Internet address provided in Section I.3.

### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2. Conditions related to the contract**

### **III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

Selection criteria as stated in the tender specifications in the procurement documents, see Internet address provided in Section I.3.

### **III.2.2. Contract performance conditions**

See point 2. Subject of the contract in the tender specifications in the procurement documents, see Internet address provided in Section I.3.

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 28/10/2016 Local time: 16:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 04/11/2016 Local time: 10:00

Place:

European Commission, Directorate-General for Communication, Representation in London.

Information about authorised persons and opening procedure: 2 persons per tender. Please send the names to the e-mail address reported in Section I.1).

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)

Telephone: +352 43031

Internet address: <http://www.curia.europa.eu>

##### **VI.4.2. Body responsible for mediation procedures**

Official name: European Ombudsman

Postal address: 1 avenue du Président Robert Schuman, CS 30403

Town: Strasbourg Cedex

Postal code: 67001

Country: France

Telephone: +333 88172313

Fax: +333 88179062

Internet address: <http://www.ombudsman.europa.eu>

##### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

See Internet address provided in Section I.3.

#### **VI.5. Date of dispatch of this notice**

16/09/2016