

United Kingdom-Glasgow: Lift-maintenance services
OJ S 186/2016 27/09/2016
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Southside Housing Association

Postal address: Southside House, 135 Fifty Pitches Road

Town: Glasgow

NUTS code: UKM34 Glasgow City

Postal code: G4 9TH

Country: United Kingdom

Contact person: Ms Kathy McLeod

E-mail: KMcleod@southside-ha.co.uk

Telephone: +44 1414221112

Internet address(es):

Main address: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13703

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13703

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.publiccontractsscotland.gov.uk

Tenders or requests to participate must be submitted electronically via: www.publiccontractsscotland.gov.uk

Additional information can be obtained from another address:

Official name: Ewing Somerville Partnership Ltd.

Postal address: 40 Speirs Wharf

Town: Glasgow

NUTS code: UKM34 Glasgow City

Postal code: G4 9TH

Country: United Kingdom

Contact person: Ms Clare McErlane

E-mail: info@ewing-somerville.com

Internet address(es):

Main address: www.ewingsomerville.com

I.4. Type of the contracting authority

Body governed by public law

I.5.

Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Southside Housing Association Passenger Lift Servicing and Reactive Maintenance Contract 2016 — 2019.

Reference number: ESP:3799

II.1.2. Main CPV code

50750000 Lift-maintenance services

II.1.3. Type of contract

Services

II.1.4. Short description

Southside Housing Association is seeking to enter into a contract with a suitably experienced contractor for the provision of an all inclusive annual servicing and reactive maintenance contract to their passenger lift installations in Glasgow for a three year period commencing 1.12.2016 to 30.11.2019 with the possibility of further one year extensions to the Contract, up to a maximum of two additional years in total. The total number of properties with lifts is 46 and includes low, medium and high rise properties.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKM34 Glasgow City

Main site or place of performance: Glasgow south.

II.2.4. Description of the procurement

The works comprise an all inclusive lift servicing and reactive maintenance to the lift installations within low, medium and high rise residential properties all as described in the Tender Documents.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6. Estimated value

Value excluding VAT: 210 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The Association reserves the right to extend the contract by further 1 year periods, up to a maximum of 2 additional years.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

In response to 4.A.2 of the ESPD, Contracting organisations wishing to participate in the contract must be LEIA or equivalent. Any electrical works to be carried out must be done so by NIEIC/SELECT (or equivalent) registered operative.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

This section refers to Section B of Part IV of the ESPD (Scotland) and covers questions 4B. 1-6 of the ESPD(Scotland):

Question Reference 4B.2.2: Bidders will require to have an average yearly turnover of 400 000 GBP for the last 3 years in the business area covered by the Contract. As evidence for the ESPD (Scotland) questions 4.B.1 and 4.B.2, Southside Housing Association may ask for annual accounts for the bidder.

Question Reference 4B.3: Where turnover information is not available for the period requested, the bidder will be required to state the date which they were setup/started trading.

Question Reference 4B.4: Bidders will be required to state the value(s) for the following financial ratio(s) from their most recent set of accounts:

Ratio 1 the Acid Test — (Current Assets-Stock)/Current Liabilities. A company with an Acid Test Ratio of less than 1 cannot currently pay back its current liabilities. Therefore to pass the Acid Test Ratio question the bidders must have a score greater than 1.

Ratio 2 Return on Capital Employed % — Profit/Capital/Employed. Return on capital employed or ROCE is used to prove the value the business gains from its assets and liabilities. To pass this question the Association requires the bidder to score a positive figure/percentage.

Ratio 3 Current Ratio — Current Assets/Liabilities. The current ratio is a liquidity ratio that measures a company's ability to pay short-term obligations. To pass this question the Association requires the bidder to achieve a score of greater than 1.

The Association will consider a Pass in any two of the three ratios as an overall Pass for this part of the assessment.

Question Reference 4B.5: It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Employers (Compulsory) Liability Insurance — 5 000 000 GBP

Public Liability Insurance — 10 000 000 GBP.

Minimum level(s) of standards possibly required:

Refer to information provided above at section III.1.2.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the works as described in part II.2.4 of the Contract Notice.

Unsatisfactory experience will result in a fail and exclusion from the tender process.

In response to Question 4C.1.2 bidders will be required to provide 2 examples of a similar scope, size and nature, within the last three years that demonstrate that they have the relevant experience to deliver the works. The projects must therefore be predominantly works in a housing environment. Examples must be taken from contracts where the Bidder was working as the Main Contractor. The Contracts put forward as evidence for this must have been on-going for at least 12 months and the Bidder must be able to provide evidence of this.

In response to 4C.2 Bidders will be required to confirm details of the technicians or technical bodies who they can call upon, especially those responsible for quality control.

In response to 4C.4 Bidders will be required to confirm that they have (or have access to) the relevant supply chain management and tracking systems used by them to deliver the types of requirements detailed in II.2.4 in the OJEU Contract Notice or the relevant section of the Site Notice. (Please note this statement is not and/or as in the ESPD question both supply chain management and tracking systems are to be addressed in the response).

In response to 4C.6 Bidders will be required to confirm that their directly employed operatives have the following relevant educational and professional qualifications; All servicing engineers and technicians to be registered and certified to the appropriate levels for the works on which they are deployed. (Please note sub contractors are not to be used for the lift servicing and maintenance works)

In response to 4C.8.1 & 2 Bidders will be required to confirm their average annual manpower for the last 3 years.

Bidders will be required to confirm their and the number of managerial staff for the last 3 years.

In response to 4C.9 Bidders will be required to demonstrate that they have (or have access to) the relevant tools, plant or technical equipment to deliver the types of requirements detailed in II.2.4 in the OJEU Contract Notice or the relevant section of the Site Notice.

In response to 4D.1 — Quality Assurance Schemes and Environmental Management Standards — The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO9001 (or equivalent), and the bidder must hold a UKAS (or equivalent), accredited independent third party certificate of compliance in accordance with BS OHSAS 18001 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a construction related scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum.

4D.2 The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate. Alternatively in response to 4D.1.1 and 4D.2.1 bidders will be required to provide their alternative proof of quality compliance if selected to go through to tender stage. Proof will require to be produced within two days of an emailed request. The request will be sent to the email address supplied within the ESPD.

Unsatisfactory response to Section D will result in a failure score and removal from the selection procedure.

Minimum level(s) of standards possibly required:

Each response provided to the questions contained within section 4C of the ESPD will be scored on a scale of 0 to 4 in the following way:

0 — Unacceptable. No response or inadequate response. Response fails to demonstrate previous experience/capacity/capability relevant to the contract.

1-Poor. Response is partially relevant but generally poor. The response shows some element of relevance to the criterion but contains insufficient/limited detail or explanation to demonstrate previous relevant experience/capacity/capability.

2-Acceptable. Response is relevant and acceptable. The response demonstrates broad previous experience, knowledge and skills/capacity/capability but may lack in some aspects of similarity e.g. previous experience, knowledge or skills may not be of a similar nature.

3-Good Response is relevant and good. The response is sufficiently detailed to demonstrate a good amount of experience, knowledge or skills/capacity/capability relevant to providing similar services.

4 Excellent. Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates thorough experience, knowledge or skills /capacity/capability relevant to providing similar services to similar clients.

A score of 0 in any question will result in disqualification from the tender process. A score of less than 2 in any question may mean rejection of the submission without further evaluation of the ITT submission.

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

Contractors wishing to participate must be a registered member of LEIA or equivalent. In addition all operatives to be deployed on the contract must be registered to the appropriate level for the work involved. Any electrical works to be carried out must be done so by NIEIC /SELECT (or equivalent) registered operatives.

III.2.2. Contract performance conditions

Site based operatives will be working in various properties and will be carrying out work in common areas.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 27/10/2016 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 24/02/2017

IV.2.7. Conditions for opening of tenders

Date: 27/10/2016 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

The contract will be awarded for a period of three years with the option to extend the contract on a yearly basis thereafter up to a maximum of 2 additional years. The earliest potential timescale for publication of a new Notice is therefore June 2019.

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

The award criteria weightings and quality assessment questionnaire are published within the appendices included in the ITT document.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?IDAA12222

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=463239

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

The Contracting Authority does not intend to include a sub-contract clause in this contract. (SC Ref:463239).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Southside Housing Association Ltd

Postal address: Southside House, 135 Fifty Pitches Road

Town: Glasgow
Postal code: G51 4EB
Country: United Kingdom
Telephone: +44 1414221112

VI.5. Date of dispatch of this notice

22/09/2016