

**United Kingdom-Redhill: Architectural, construction, engineering and inspection services**

OJ S 184/2015 23/09/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Raven Housing Trust

Postal address: Raven House, 29 Linkfield Lane; (NB Orbit are acting as the procurement consultant in this exercise)

Town: Redhill

Postal code: RH1 1SS

Country: United Kingdom

For the attention of: Mr Peter Mottershead

E-mail: [procurementadmin.team@orbit.org.uk](mailto:procurementadmin.team@orbit.org.uk)

Telephone: +44 2476437053

**Internet address(es):**General address of the contracting authority: [www.ravenht.org.uk](http://www.ravenht.org.uk)Address of the buyer profile: [www.housingprocurement.com](http://www.housingprocurement.com)Electronic access to information: [www.housingprocurement.com](http://www.housingprocurement.com)Electronic submission of tenders and requests to participate: [www.housingprocurement.com](http://www.housingprocurement.com)**Additional information can be obtained from:**

Official name: Raven Housing Trust

Postal address: Raven House, 29 Linkfield Lane; (NB Orbit are acting as the procurement consultant in this exercise)

Town: Redhill

Postal code: RH1 1SS

Country: United Kingdom

For the attention of: Mr Peter Mottershead

E-mail: [procurementadmin.team@orbit.org.uk](mailto:procurementadmin.team@orbit.org.uk)

Telephone: +44 2476437053

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Raven Housing Trust

Postal address: Raven House, 29 Linkfield Lane; (NB Orbit are acting as the procurement consultant in this exercise)

Town: Redhill

Postal code: RH1 1SS

Country: United Kingdom

For the attention of: Mr Peter Mottershead

E-mail: [procurementadmin.team@orbit.org.uk](mailto:procurementadmin.team@orbit.org.uk)

Telephone: +44 2476437053

**Tenders or requests to participate must be submitted:** Official name: Raven Housing Trust

Postal address: Raven House, 29 Linkfield Lane; (NB Orbit are acting as the procurement consultant in this exercise)

Town: Redhill

Postal code: RH1 1SS  
Country: United Kingdom  
For the attention of: Mr Peter Mottershead  
E-mail: [procurementadmin.team@orbit.org.uk](mailto:procurementadmin.team@orbit.org.uk)  
Telephone: +44 2476437053

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

RHT Water Hygiene Management — PP539.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

NUTS code UKJ2 Surrey, East and West Sussex

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

(Please note that Orbit are acting as the procurement consultant on behalf of Raven Housing Trust facilitating this exercise).

Raven Housing Trust seeking to appoint a suitably qualified and experienced contractor to manage the risk of the legionella bacteria forming in water systems, through site based water hygiene risk assessment and monitoring, cleaning and disinfection of water storage tanks and systems, in compliance with the Approved Code of Practice (L8), and recognised current 'best practice' within properties under its control.

Properties located in the following areas

The Districts of Reigate and Banstead Borough Council, The London Borough of Sutton, Tandridge District Council, Mole Valley District Council, Epsom and Ewell Borough Council, Woking Borough Council, Crawley Borough Council, Mid Sussex District Council.

Scope of services include

Temperature monitoring of communal Hot Water Storage Tanks (HWSTs) and sentinels.

Monitoring of communal showers.

Monitoring of cold water storage tanks, including inspection and sampling.

Monitoring of the condition of system and supplies of Cold Water Storage Tanks (CWSTs), communal Hot Water Storage Vessels (HWSVs), CWSTs and outlets

Disinfection of Cold Water Storage Tanks (CWSTs) (communal Hot Water Storage Vessels

(HWSVs), CWSTs, supplies and outlets

Provision and maintenance of a full site risk assessments, including schematic plans of systems

Review of risk assessments.

Draft tender documents of the services required can be download by expressing an interest in the project via website [www.housingprocurement.com](http://www.housingprocurement.com)

#### **II.1.6. CPV code(s)**

71000000 Architectural, construction, engineering and inspection services, 71600000

Technical testing, analysis and consultancy services, 71700000 Monitoring and control

services, 71610000 Composition and purity testing and analysis services, 71317200 Health and safety services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

A draft specification of the services required can be download by expressing an interest in the project via website [www.housingprocurement.com](http://www.housingprocurement.com)

The contract term is for 48 months with an option to extend a further 24 months at Raven Housing Trust discretion

Form of Contract JCT Measured Term Contract 2011

Current spend per year circa 83 000 GBP broken down into Works 75 000 GBP and Remedials 8 000 GBP.

Estimated value excluding VAT: 498 000 GBP

#### **II.2.2. Information about options**

Options: yes

Description of options: Option will include a unilateral and discretionary option for Raven Housing Trust to extend the initial term of the contract for a period of 24 months.

Provisional timetable for recourse to these options:

Duration in days: 0 (from the award of the contract)

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Raven Housing Trust reserve the right to require a Performance Guarantee Bond and/or a Parent Company Guarantee. Detailed requirements are provided in the Pre-Qualification

Questionnaire (PQQ) and/or Invitation to Tender Documents. PQQ documents may be downloaded by expressing an interest in the project via website [www.housingprocurement.com](http://www.housingprocurement.com)

### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Detailed requirements to be provided in the Pre-Qualification Questionnaire (PQQ) and/or Invitation to Tender Documents. PQQ documents may be downloaded by expressing an interest in the project via website [www.housingprocurement.com](http://www.housingprocurement.com)

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Where a consortium or other grouping of suppliers submits a joint bid, such consortia or grouping must nominate a lead organisation to deal with Raven Housing Trust in all matters relating to the contract/s. All consortium members or grouping will be required to be jointly and severally liable in respect to the obligations and liabilities relating to the Contract. Where a consortium chooses instead to nominate a contracting party from among their number with the other members acting as sub contractors, this must be made clear in their bid. The contracting party will be entirely responsible for all matters relating to the contract.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The contract will be subject to the terms of the JCT Measured Term Contract 2011 and further amended to reflect the contract. Full details available in the Invitation to Tender (ITT)ITT documents may be downloaded by expressing an interest in the project via website [www.housingprocurement.com](http://www.housingprocurement.com)

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Detailed requirements to be provided in the Pre-Qualification Questionnaire (PQQ) and/or Invitation to Tender Documents.

PQQ documents may be downloaded by expressing an interest in the project via website [www.housingprocurement.com](http://www.housingprocurement.com)

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Applicants will be required to complete a pre-qualification questionnaire (PQQ) consistent with the provisions of Directive 2004/18/EEC. The PQQ is available to download by expressing an interest in the project on the website [www.housingprocurement.com](http://www.housingprocurement.com) PQQ must be returned by the date stipulated in IV.3.4.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Applicants will be required to complete a pre-qualification questionnaire (PQQ) consistent with the provisions of Directive 2004/18/EEC. The PQQ is available to download by expressing an interest in the project on the website [www.housingprocurement.com](http://www.housingprocurement.com) PQQ must be returned by the date stipulated in IV.3.4.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1.**

## **Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates: Selection and evaluation criteria is set out in the pre-qualification questionnaire which is available to download by expressing an interest in the project on the website [www.housingprocurement.com](http://www.housingprocurement.com) Which will contain full details of the selection criteria and evaluation methodology.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

PP539

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

19.10.2015 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.3. Additional information**

Raven Housing Trust reserves the right not to award any agreement or to award any individual services pursuant to an agreement. Applicants should therefore note submission to Raven Housing Trust does not guarantee any level /amount of work. Raven Housing Trust will not in any circumstances, reimburse any expense incurred by the applicants in preparing their pre-qualification or tender submission.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Royal Courts of Justice  
Postal address: Strand  
Town: London  
Postal code: WC2A 2LL  
Country: United Kingdom  
Telephone: +44 2079476000  
Internet address: [www.justice.gov.uk/](http://www.justice.gov.uk/)

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: In accordance with the Public Contracts Regulations 2015 available at [www.legislation.gov.uk](http://www.legislation.gov.uk)

##### **VI.4.3. Service from which information about the review procedure may be obtained**

#### **VI.5. Date of dispatch of this notice**

18.9.2015