

334480-2026 - Competition

Norway – Various office equipment and supplies – Office and school supplies

OJ S 93/2026 15/05/2026

Contract or concession notice – standard regime

Supplies

1. Buyer

1.1. Buyer

Official name: Sarpsborg kommune

Email: susann.kvam@sarpsborg.com

Legal type of the buyer: Regional authority

Activity of the contracting authority: General public services

2. Procedure

2.1. Procedure

Title: Office and school supplies

Description: Sarpsborg municipality invites tenderers to a competition for a two year framework agreement with an option for 1+1 year for the delivery of office and school supplies. The agreement also includes coffee, tea and various beverages for offices/administration. The contracting authority will enter into a contract with one tenderer for the entire contract area. Further information on the procurement's content and scope is described in the requirement specifications and price form.

Procedure identifier: 5e0a0f48-c206-4bd5-bb89-68acedfba039

Internal identifier: 26/33

Type of procedure: Open

The procedure is accelerated: no

2.1.1. Purpose

Main nature of the contract: Supplies

Main classification (cpv): 30190000 Various office equipment and supplies

Additional classification (cpv): 30191000 Office equipment except furniture, 30192000 Office supplies, 30192700 Stationery, 30197000 Small office equipment, 30199000 Paper stationery and other items

2.1.2. Place of performance

Town: Sarpsborg

Country subdivision (NUTS): Østfold (NO083)

Country: Norway

2.1.4. General information

Legal basis:

Directive 2014/24/EU

2.1.5. Terms of procurement

Terms of submission:

The tenderer must submit tenders for all lots

Terms of contract:

Maximum number of lots for which contracts can be awarded to one tenderer: 1

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: Procurement Document

5. Lot

5.1. Lot: LOT-0001

Title: Competition terms

Description: This part concerns the actual competition and the participation requirements.

Confirmation shall also be given that the contract terms will be accepted.

Internal identifier: 1867601-0

5.1.1. Purpose

Main nature of the contract: Supplies

Main classification (cpv): 30190000 Various office equipment and supplies

Additional classification (cpv): 30191000 Office equipment except furniture, 30192000 Office supplies, 30192700 Stationery, 30197000 Small office equipment, 30199000 Paper stationery and other items

5.1.2. Place of performance

Town: Sarpsborg

Country subdivision (NUTS): Østfold (NO083)

Country: Norway

5.1.3. Estimated duration

Start date: 17/07/2026

Duration end date: 16/07/2028

5.1.4. Renewal

Maximum renewals: 2

Other information about renewals: Renewal length is 12 months

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

5.1.11. Procurement documents

Deadline for requesting additional information: 08/06/2026 22:00:00 (UTC+00:00) Western European Time, GMT

Address of the procurement documents: <https://tendsign.com/doc.aspx?MeFormsNoticeld=91799>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://tendsign.com/doc.aspx?MeFormsNoticeld=91799&GoTo=Tender>

Languages in which tenders or requests to participate may be submitted: Norwegian

Electronic catalogue: Allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Deadline for receipt of tenders: 16/06/2026 10:00:58 (UTC+00:00) Western European Time, GMT

Duration during which the tender must remain valid: 105 Days

Information about public opening:

Opening date: 16/06/2026 10:01:00 (UTC+00:00) Western European Time, GMT

Place: Sarpsborg

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 100

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Søndre Østfold tingrett

Information about review deadlines: Ten days waiting period

Organisation providing more information on the review procedures: Sarpsborg kommune

5.1. Lot: LOT-0002

Title: Office and school supplies

Description: Sarpsborg municipality invites tenderers to a competition for a two year framework agreement with an option for 1+1 year for the delivery of office and school supplies. The agreement also includes coffee, tea and various beverages for offices/administration. The contracting authority will enter into a contract with one tenderer for the entire contract area. Further information on the procurement's content and scope is described in the requirement specifications and price form.

Internal identifier: 1864350-1

5.1.1. Purpose

Main nature of the contract: Supplies

Main classification (cpv): 30190000 Various office equipment and supplies

Additional classification (cpv): 30191000 Office equipment except furniture, 30192000 Office supplies, 30192700 Stationery, 30197000 Small office equipment, 30199000 Paper stationery and other items

5.1.2. Place of performance

Town: Sarpsborg

Country subdivision (NUTS): Østfold (NO083)

Country: Norway

5.1.3. Estimated duration

Start date: 17/07/2026

Duration end date: 16/07/2028

5.1.4. Renewal

Maximum renewals: 2

Other information about renewals: Renewal length is 12 months

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

5.1.11. Procurement documents

Deadline for requesting additional information: 08/06/2026 22:00:00 (UTC+00:00) Western European Time, GMT

Address of the procurement documents: <https://tendsign.com/doc.aspx?MeFormsNoticeId=91799>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://tendsign.com/doc.aspx?MeFormsNoticeId=91799&GoTo=Tender>

Languages in which tenders or requests to participate may be submitted: Norwegian

Electronic catalogue: Allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

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Duration during which the tender must remain valid: 105 Days

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Opening date: 16/06/2026 10:01:00 (UTC+00:00) Western European Time, GMT

Place: Sarpsborg

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 100

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Søndre Østfold tingrett
Information about review deadlines: Ten days waiting period
Organisation providing more information on the review procedures: Sarpsborg kommune

8. Organisations

8.1. ORG-0001

Official name: Sarpsborg kommune
Registration number: 938801363
Department: Sentral innkjøpsfunksjon, Virksomhet Økonomi
Postal address: Postboks 237
Town: Sarpsborg
Postcode: 1702
Country subdivision (NUTS): Østfold (NO083)
Country: Norway
Contact point: Susann Kvam
Email: susann.kvam@sarpsborg.com
Telephone: +4769108000
Internet address: <http://www.sarpsborg.com>
Roles of this organisation:
Buyer
Organisation providing more information on the review procedures

8.1. ORG-0002

Official name: Søndre Østfold tingrett
Registration number: 926 722 808
Postal address: Postboks 113
Town: Fredrikstad
Postcode: 1601
Country subdivision (NUTS): Østfold (NO083)
Country: Norway
Email: sondre.ostfold.tingrett@domstol.no
Telephone: 69 79 77 00
Internet address: <https://www.domstol.no/no/domstoler/tingrett/sondre-ostfold-tingrett/>
Roles of this organisation:
Review organisation

Notice information

Notice identifier/version: e0c71fcd-0ca1-4dc9-a1c5-dda35a959648 - 01
Form type: Competition
Notice type: Contract or concession notice – standard regime
Notice subtype: 16
Notice dispatch date: 12/05/2026 12:47:08 (UTC+00:00) Western European Time, GMT
Notice dispatch date (eSender): 12/05/2026 13:01:04 (UTC+00:00) Western European Time, GMT
Languages in which this notice is officially available: English
Notice publication number: 334480-2026
OJ S issue number: 93/2026
Publication date: 15/05/2026

