

**Belgium-Antoing: Insurance services**  
**OJ S 194/2013 05/10/2013**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Ville d'Antoing  
Postal address: Chemin de Saint Druon 1  
Town: Antoing  
Postal code: 7640  
Country: Belgium  
For the attention of: Madame Arlette Linglin, directrice générale  
Telephone: +32 69332911

**Additional information can be obtained from:**

Official name: SA Marsh  
Postal address: Bd du Souverain 2  
Town: Bruxelles  
Postal code: 1170  
Country: Belgium  
For the attention of: Bruno Ghilardi  
E-mail: [bruno.ghilardi@marsh.com](mailto:bruno.ghilardi@marsh.com)  
Telephone: +32 26749985

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: SA Marsh  
Postal address: Bd du Souverain 2  
Town: Bruxelles  
Postal code: 1170  
Country: Belgium  
For the attention of: Bruno Ghilardi  
E-mail: [bruno.ghilardi@marsh.com](mailto:bruno.ghilardi@marsh.com)  
Telephone: +32 26749985

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Marché des assurances.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code BE327 Arr. Tournai

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Renouvellement des portefeuilles d'assurances de la Ville et du CPAS d'Antoing.

**II.1.6. CPV code(s)**

66510000 Insurance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

**II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

**II.1.9. Information about variants**

Variants will be accepted: yes

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

**II.2.2. Information about options**

**II.2.3. Information about renewals**

**II.3. Duration of the contract or time limit for completion**

Duration in days: 180 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Assurances dommages pour la ville d'Antoing.

**1) Short description**

Assurances Incendie, TR électronique, Transport et séjour de valeurs, TR diverses...

**2) CPV code(s)**

66515000 Damage or loss insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 2

Lot title: assurances de responsabilité pour la Ville d'Antoing.

**1) Short description**

RC générale, objective, scolaire...

**2) CPV code(s)**

66516000 Liability insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 3

Lot title: assurances automobile pour la Ville d'Antoing.

**1) Short description**

Assurances de la flotte automobile, omnium missions.

**2) CPV code(s)**

66516100 Motor vehicle liability insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 4

Lot title: assurances accidents pour la Ville d'Antoing.

**1) Short description**

Assurance accidents du travail, accidents mandataires, bénévoles...

**2) CPV code(s)**

66512100 Accident insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 5

Lot title: Assurances dommages et pertes pour le CPAS d'Antoing.

**1) Short description**

Assurance incendie, TR électronique.

**2) CPV code(s)**

66515000 Damage or loss insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 6

Lot title: assurances de responsabilité pour le CPAS d'Antoing.

**1)**

**Short description**

RC générale.

**2) CPV code(s)**

66516000 Liability insurance services

**3) Quantity or scope****4) Indication about different time frame or duration****5) Additional information about lots**

Lot No: 7

Lot title: assurances automobile pour le CPAS d'Antoing.

**1) Short description**

Flotte automobile, omnium missions.

**2) CPV code(s)**

66516100 Motor vehicle liability insurance services

**3) Quantity or scope****4) Indication about different time frame or duration****5) Additional information about lots**

Lot No: 8

Lot title: assurances Accidents pour le CPAS d'Antoing.

**1) Short description**

Accidents du travail.

**2) CPV code(s)**

66512100 Accident insurance services

**3) Quantity or scope****4) Indication about different time frame or duration****5) Additional information about lots**

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**Section III: Legal, economic, financial and technical information****III.1. Conditions related to the contract****III.1.1. Deposits and guarantees required****III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Le paiement des prestations effectuées intervient dans un délai de 30 jours de calendrier à compter du terme du délai de vérification fixé à 15 jours de calendrier, éventuellement augmenté du nombre de jours de dépassement du délai de 5 jours imparti pour la transmission des documents rectifiés, le cas échéant.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded****III.1.4. Contract performance conditions**

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: — une attestation en provenance de l'ONSS établissant la situation du compte envers cet office pour l'avant-dernier trimestre précédant la date d'ouverture des offres.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Afin de justifier sa capacité financière et économique, le soumissionnaire communique une déclaration concernant le chiffre d'affaires global et le chiffre d'affaires concernant les services auxquels se réfère le marché, réalisés au cours des 3 derniers exercices.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Afin de justifier sa capacité technique, le soumissionnaire communique une liste des principaux services exécutés au cours des 3 derniers exercices dans le secteur public, indiquant le montant des primes estimées, la date et l'identité des pouvoirs publics concernés.

- les titres d'études et professionnels du prestataire de services et/ou des cadres de l'entreprise ;
- une déclaration mentionnant les techniciens ou les services techniques qu'ils soient ou non intégrés à l'entreprise soumissionnaire ;
- en cas de sous-traitance, le soumissionnaire mentionne l'identité du ou des sous-traitant(s), la part du marché sous-traitée et communique le curriculum vitae du ou de sous-traitants ainsi que la liste de leurs références en rapport avec la part du marché qui lui ou leur confiée ;
- une attestation FSMA.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Accelerated negotiated  
Procédure négociée directe avec publicité

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

25.11.2013 - 10:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

French.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

Date: 25.11.2013 - 10:00

Place:

Chemin Saint-Druon, 1 7640 Antoing.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

##### **VI.3. Additional information**

@Ref:00728192/2012027387

Le marché a une durée de 12 mois , à partir du 1.1.2014

Le marché comporte maximum trois reconduction(s) d'une durée de 1 an au sens de l'article 37, §2 de la loi du 15 juin 2006.

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

Official name: Conseil d'État

Postal address: Rue de la Science 33

Town: Bruxelles  
Postal code: 1040  
Country: Belgium

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

2.10.2013