

Luxembourg-Luxembourg: AO 10745 'Digitisation and Related Services'

OJ S 137/2019 18/07/2019

Contract notice

Services

Legal Basis:

Regulation (EU, Euratom) No 2018/1046

Section I: Contracting authority

I.1. Name and addresses

Official name: Publications Office of the European Union

Postal address: 2, rue Mercier

Town: Luxembourg

NUTS code: LU000 Luxembourg

Postal code: L-2985

Country: Luxembourg

E-mail: op-appels-offres@publications.europa.eu

Telephone: +352 292944331

Internet address(es):Main address: <http://publications.europa.eu/>Address of the buyer profile: <http://publications.europa.eu/en/web/about-us/procurement>**I.1. Name and addresses**

Official name: Council of the European Union

Postal address: rue de la Loi, 175

Town: Brussels

NUTS code: BE Belgique / België

Postal code: B-1048

Country: Belgium

E-mail: op-appels-offres@publications.europa.eu**Internet address(es):**Main address: <http://www.consilium.europa.eu>Address of the buyer profile: <http://publications.europa.eu/en/web/about-us/procurement>**I.1. Name and addresses**

Official name: European Economic and Social Committee

Postal address: rue Belliard, 99

Town: Brussels

NUTS code: BE Belgique / België

Postal code: B-1040

Country: Belgium

E-mail: op-appels-offres@publications.europa.eu**Internet address(es):**Main address: <http://eesc.europa.eu>Address of the buyer profile: <http://publications.europa.eu/en/web/about-us/procurement>**I.1. Name and addresses**

Official name: European Ombudsman

Postal address: 1, avenue du Président Robert Schuman

Town: Strasbourg

NUTS code: FR France

Postal code: F-67001

Country: France

E-mail: op-appels-offres@publications.europa.eu

Internet address(es):

Main address: <http://www.ombudsman.europa.eu>

Address of the buyer profile: <http://publications.europa.eu/en/web/about-us/procurement>

I.1. Name and addresses

Official name: European Data Protection Supervisor

Postal address: rue Wiertz, 60

Town: Brussels

NUTS code: BE Belgique / België

Postal code: B-1047

Country: Belgium

E-mail: op-appels-offres@publications.europa.eu

Internet address(es):

Main address: <http://edps.europa.eu>

Address of the buyer profile: <http://publications.europa.eu/en/web/about-us/procurement>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=4903>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

AO 10745 'Digitisation and Related Services'

II.1.2. Main CPV code

72310000 Data-processing services

II.1.3. Type of contract

Services

II.1.4. Short description

The subject matter of the FWC is the provision of digitisation and related services.

II.1.5.

Estimated total value

Value excluding VAT: 2 800 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: LU Luxembourg

Main site or place of performance: The main place of performance is the contractor's premises.

II.2.4. Description of the procurement

The major tasks involved are the following:

- T1: preparation of the original documents for scanning and OCR/ICR,
- T2: scanning, production of OCR/ICR layers and production of electronic files,
- T3: indexation of scanned documents, mainly creation of basic ('core') metadata to be provided in electronic format.

II.2.5. Award criteria

Criteria below

Price

II.2.6. Estimated value

Value excluding VAT: 2 800 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

As stated in the procurement documents.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 7

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 16/09/2019 Local time: 15:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 17/09/2019 Local time: 10:00

Place:

Premises of the Publications Office in Luxembourg.

Information about authorised persons and opening procedure: As stated in the procurements documents.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

The procurement documents are available via eTendering: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=4903>

Any requests for additional information shall exclusively be submitted via eTendering.

The tenders must be submitted exclusively via the electronic submission system (e-Submission) available from the above-mentioned website. Tenders submitted in any other way (e.g. email or by letter) will be disregarded.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: GeneralCourt.Registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge of the plaintiff. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.5. Date of dispatch of this notice

11/07/2019