

United Kingdom-London: Grounds maintenance services

OJ S 195/2013 08/10/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

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**I.1. Name and addresses**

Official name: Genesis Housing Association Ltd  
Postal address: Capital House, 25 Chapel Street  
Town: London  
Postal code: NW1 5DT  
Country: United Kingdom  
For the attention of: Catherine Cooper  
Telephone: +44 2075630120

**Internet address(es):**

General address of the contracting authority: <http://www.genesisha.org.uk>  
Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA4662](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA4662)

**Additional information can be obtained from:**

Official name: Genesis Housing Association Ltd  
Postal address: Capital House, 25 Chapel Street  
Town: London  
Postal code: NW1 5DT  
Country: United Kingdom  
For the attention of: Catherine Cooper  
Telephone: +44 2075630120  
Internet address: <http://www.genesisha.org.uk>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Genesis Housing Association Ltd  
Postal address: Capital House, 25 Chapel Street  
Town: London  
Postal code: NW1 5DT  
Country: United Kingdom  
For the attention of: Catherine Cooper  
Telephone: +44 2075630120  
Internet address: <http://www.genesisha.org.uk>

**Tenders or requests to participate must be submitted:** Official name: Genesis Housing Association Ltd

Postal address: Capital House, 25 Chapel Street  
Town: London  
Postal code: NW1 5DT  
Country: United Kingdom  
For the attention of: Catherine Cooper  
Telephone: +44 2075630120  
Internet address: <http://www.genesisha.org.uk>

## **I.2. Type of the contracting authority**

Body governed by public law

## **I.3. Main activity**

Housing and community amenities

## **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Cleaning and Grounds Maintenance Services Contract.

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: London, East of England.

NUTS code UKH East of England

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Agreement for Cleaning and Grounds Maintenance divided into two Lots, namely:

Lot 1 (Regions One and Two) – Lincolnshire, Bedfordshire, Northamptonshire, Buckinghamshire, Berkshire, Cambridgeshire, Norfolk, Suffolk, Hertfordshire, Essex and the London Boroughs of Havering, Camden, Islington, Haringay, Enfield, Hackney, Waltham Forest, Redbridge, Waltham Forest, Newham and Barking & Dagenham.

Lot 2 (Region Three and Four) – Surrey, Sussex and the London Boroughs of Barnet, Brent, Harrow, Hillingdon, Westminster, Kensington and Chelsea, Hammersmith & Fulham, Ealing, Wandsworth, Richmond, Hounslow, Kingston Upon Thames, Sutton, Merton, Croydon, Lambeth, Bromley, Southwark, Lewisham, Greenwich, Tower Hamlets and Bexley.

The Contracting Authority, Genesis Housing Association (GHA), on behalf of itself and its subsidiaries (both current and future subsidiaries) is seeking expressions of interest from suitably qualified and experienced service providers to enter into an agreement for the provision of the services below to its housing stock in the areas referenced above ('the Contract').

GHA deliver Cleaning & Grounds Maintenance services to approximately 13 500 properties.

The properties include General Needs, Intermediate Rents, Key Places / Key Workers, Leasehold & Shared Ownership, Non-Residential Properties, Residential Letting and Supporting Housing'.

It is anticipated that the Contract will require the following services to be delivered:

Communal Cleaning (including windows)

Graffiti / Fly Posting Removal

Deep Cleans

Bulk Rubbish / Fly Tipping Removal

Environmental Waste Removal

Paladin Bin Cleaning and Replacement  
Litter Picking  
Grass Cutting  
Shrub, Rose & Hedge Maintenance  
Tree Maintenance (including at height)  
Weed Spraying  
Pest Control  
Gritting / Snow Clearance  
Lamp Replacement (not at height)  
Playground Equipment Maintenance

It is anticipated that the Contract will commence on or around March 2014 and that the services to be provided under it will start on or around 1.5.2014 except in relation to cleaning and grounds maintenance services in the London boroughs of Brent, Camden, Barnet and Westminster as well as in East London which are anticipated to commence in January 2015. The Contract will be for an initial service period of 5 years (subject to satisfactory performance and break clauses) with the option for GHA to extend the contract period through one or more extensions up to a maximum of a further 5 years.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at [http://www.myTenders.org/Search/Search\\_Switch.aspx?ID=108880](http://www.myTenders.org/Search/Search_Switch.aspx?ID=108880)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [http://www.myTenders.org/sitehelp/help\\_guides.aspx](http://www.myTenders.org/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

#### **II.1.6. CPV code(s)**

77314000 Grounds maintenance services, 90910000 Cleaning services, 71421000 Landscape gardening services, 77211400 Tree-cutting services, 77211500 Tree-maintenance services, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77340000 Tree pruning and hedge trimming, 77341000 Tree pruning, 77342000 Hedge trimming, 90511300 Litter collection services, 90690000 Graffiti removal services, 90911000 Accommodation, building and window cleaning services, 90911200 Building-cleaning services, 90911300 Window-cleaning services, 90914000 Car park cleaning services, 90922000 Pest-control services, 50870000 Repair and maintenance services of playground equipment, 90620000 Snow-clearing services, 90918000 Bin-cleaning services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes  
Tenders may be submitted for one or more lots

#### **II.1.9. Information about variants**

Variants will be accepted: yes

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

GHA deliver Cleaning and Grounds Maintenance services to approximately 13 500 properties. The properties include General Needs, Intermediate Rents, Key Places / Key Workers,

Leasehold and Shared Ownership, Non-Residential Properties, Residential Letting and Supporting Housing'.

It is anticipated that the Contract will require the following services to be delivered:

Communal Cleaning (including windows)

Graffiti / Fly Posting Removal

Deep Cleans

Bulk Rubbish / Fly Tipping Removal

Environmental Waste Removal

Paladin Bin Cleaning and Replacement

Litter Picking

Grass Cutting

Shrub, Rose & Hedge Maintenance

Tree Maintenance (including at height)

Weed Spraying

Pest Control

Gritting / Snow Clearance

Lamp Replacement (not at height)

Playground Equipment Maintenance

It is anticipated that the Contract will commence on or around March 2014 and that the services to be provided under it will start on or around 1.5.2014 except in relation to cleaning and grounds maintenance services in the London boroughs of Brent, Camden, Barnet and Westminster as well as in east London which are anticipated to commence in January 2015.

The Contract will be for an initial service period of 5 years (subject to satisfactory performance and break clauses) with the option for GHA to extend the contract period through one or more extensions up to a maximum of a further 5 years.

### **II.2.2. Information about options**

Options: yes

Description of options: It is anticipated that the Contract will include the option for GHA to extend the contract period through one or more contract extensions up to a maximum of a further 5 years.

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Start 1.5.2014. Completion 30.4.2019

Information about lots

Lot No: 2

Lot title: Estate Services : Regions 3 and 4

#### **1) Short description**

Lot 2 (East Region) – Norfolk, Suffolk, Essex and the London Boroughs of Croydon, Lambeth, Merton, Havering, Barking and Dagenham, Redbridge, Newham, Tower Hamlets, Hackney, Islington, Harringay, Enfield and Waltham Forest.

#### **2) CPV code(s)**

77314000 Grounds maintenance services, 90910000 Cleaning services, 71421000 Landscape gardening services, 77211400 Tree-cutting services, 77211500 Tree-maintenance services, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77340000 Tree pruning and hedge trimming, 77341000 Tree pruning, 77342000 Hedge trimming, 90511300 Litter collection services, 90620000 Snow-clearing services, 90690000 Graffiti removal services,

90911000 Accommodation, building and window cleaning services, 90911200 Building-cleaning services, 90911300 Window-cleaning services, 90914000 Car park cleaning services, 90918000 Bin-cleaning services, 90922000 Pest-control services, 50870000 Repair and maintenance services of playground equipment

**3) Quantity or scope**

Communal Cleaning (including windows)

Graffiti / Fly Posting Removal

Deep Cleans

Bulk Rubbish / Fly Tipping Removal

Environmental Waste Removal

Paladin Bin Cleaning & Replacement

Litter Picking

Grass Cutting

Shrub, Rose & Hedge Maintenance

Tree Maintenance (including at height)

Weed Spraying

Pest Control

Gritting / Snow Clearance

Lamp Replacement (not at height)

Playground Equipment Maintenance

Estimated value excluding VAT:

Range: between 6 300 000 and 13 000 000 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 1

Lot title: Estate Services : Regions One and Two

**1) Short description**

Lot 1 (West Region) – Lincolnshire, Bedfordshire, Northamptonshire, Buckinghamshire, Berkshire, Cambridgeshire, Hertfordshire and the London Boroughs of Hillingdon, Havering, Barnet, Brent, Ealing, Hounslow, Hammersmith and Fulham, Kensington and Chelsea, Westminster and Camden.

**2) CPV code(s)**

77314000 Grounds maintenance services, 90910000 Cleaning services, 71421000 Landscape gardening services, 77211400 Tree-cutting services, 77211500 Tree-maintenance services, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77340000 Tree pruning and hedge trimming, 77341000 Tree pruning, 77342000 Hedge trimming, 90511300 Litter collection services, 90620000 Snow-clearing services, 90690000 Graffiti removal services, 90911000 Accommodation, building and window cleaning services, 90911200 Building-cleaning services, 90911300 Window-cleaning services, 90914000 Car park cleaning services, 90918000 Bin-cleaning services, 90922000 Pest-control services, 50870000 Repair and maintenance services of playground equipment

**3) Quantity or scope**

Communal Cleaning (including windows)

Graffiti / Fly Posting Removal

Deep Cleans

Bulk Rubbish / Fly Tipping Removal

Environmental Waste Removal  
Paladin Bin Cleaning & Replacement  
Litter Picking  
Grass Cutting  
Shrub, Rose & Hedge Maintenance  
Tree Maintenance (including at height)  
Weed Spraying  
Pest Control  
Gritting / Snow Clearance  
Lamp Replacement (not at height)  
Playground Equipment Maintenance  
Estimated value excluding VAT:  
Range: between 9 000 000 and 19 000 000 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Detail of deposits, guarantees and other forms of appropriate security are set out in the Contract Documents

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Main Financing Conditions and Payment Arrangements are set out in the Contract Documents.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

GHA requires the Contract to be with a legal entity. It reserves the right to require groupings of contractors to take a particular legal form or to require a single contractor to take primary liability. Members of any consortium shall be jointly and severally liable. Legal bodies shall be companies, partnerships or unincorporated joint ventures.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared

ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Applicants will be required to complete a Pre-Qualification Questionnaire (PQQ) consistent with the Directive 2004/18/EC. This questionnaire is available electronically from <http://gha.mytenders.org/> and must be returned in both electronic and hard copy format to GHA by the date stipulated in IV.3.4. Minimum levels of standards required are set out in the PQQ.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Applicants will be required to complete a Pre-Qualification Questionnaire (PQQ) consistent with the Directive 2004/18/EC. This questionnaire is available electronically from <http://gha.mytenders.org/> And must be returned in both electronic and hard copy format to GHA by the date stipulated in IV.3.4. Minimum levels of standards required are set out in the PQQ.

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: The most economically advantageous tender in terms of the criteria stated in the specifications and the invitation to tender documents.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

Prior information notice

Notice number in the OJ S: [2013/S 154-268647](#) of 9.8.2013

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

4.11.2013 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

2.12.2013

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: In line with the dates referenced in this Notice.

##### **VI.2. Information about European Union funds**

##### **VI.3. Additional information**

1. GHA reserves the right to cancel the procurement at any time and not to proceed with the award of any contract at any stage of the procurement process.

2. It is for those invited to tender to satisfy themselves of the position but tenderers should note that the provisions of the Transfer of Undertakings (Protection of Employment) Regulations 2006 may apply to this Contract.
3. All applicants are solely responsible for their costs and expenses incurred in connection with the preparation and submission of the PQQ and all future stages of the selection and evaluation process. Under no circumstances will GHA or any of its advisers be liable for any costs or expenses borne by the applicant or its associated relevant organisations or any of its advisers in this process whether the applicant is successful or otherwise.
4. Agreement for Cleaning and Grounds Maintenance divided into two Lots previously referenced in this Notice.  
(MT Ref:108880)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Royal Courts of Justice  
Postal address: The Strand  
Town: London  
Postal code: WC2A 2LL  
Country: United Kingdom  
Telephone: +44 207947600

##### **Body responsible for mediation procedures**

Official name: Royal Courts of Justice  
Postal address: The Strand  
Town: London  
Postal code: WC2A 2LL  
Country: United Kingdom  
Telephone: +44 207947600

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Precise information on deadline(s) for lodging of appeals: The contracting authority shall comply with the requirements of regulations 29A and 32 of the Public Contracts Regulations 2006 (which incorporates Directive 2004/18/EC into English law) as amended to incorporate the requirements of the Remedies Directive (2007/66/EC) when notifying economic operators of the outcome of this procurement.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Government Procurement Service  
Postal address: Rosebery Court, St Andrews Business Park  
Town: Norwich  
Postal code: NR7 0HS  
Country: United Kingdom

##### **VI.5. Date of dispatch of this notice**

4.10.2013