

**United Kingdom-Winchester: Transport services (excl. Waste transport)**

OJ S 196/2013 09/10/2013

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Police and Crime Commissioner for Hampshire

Postal address: Westgate Chambers, Staple Gardens

Town: Winchester

Postal code: SO23 8AW

Country: United Kingdom

Contact person: Procurement Support

E-mail: [procurement.support@hants.gov.uk](mailto:procurement.support@hants.gov.uk)

Telephone: +44 1962832323

**Internet address(es):**General address of the contracting authority: <http://www.hants.gov.uk/>Address of the buyer profile: <https://in-tendhost.co.uk/hampshire>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Public order and safety

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Bedfordshire Police

Postal address: Woburn Road, Kempston

Town: Bedford

Postal code: MK43 9AX

Country: United Kingdom

Official name: Cambridgeshire Constabulary

Postal address: Hinchingsbrooke Park

Town: Huntingdon

Postal code: PE29 6NP

Country: United Kingdom

Official name: Derbyshire Constabulary

Postal address: Butterley Hall, Ripley

Town: Derby

Postal code: DE5 3RS

Country: United Kingdom

Official name: Hertfordshire Constabulary

Postal address: Stanborough Road

Town: Welwyn Garden City

Postal code: AL8 6XF

Country: United Kingdom

Official name: Leicestershire Police

Postal address: St Johns, Enderby

Town: Leicester

Postal code: LE19 2BX

Country: United Kingdom

Official name: Northamptonshire Police

Postal address: 27-29 Salthouse Road, Brackmills

Town: Northampton

Postal code: NN4 7EX

Country: United Kingdom

Official name: Surrey Police

Postal address: Mount Browne, Sandy Lane

Town: Guildford

Postal code: GU3 1HG

Country: United Kingdom

Official name: Warwickshire Police

Postal address: Warwickshire Police Headquarters, Woodcote House, Woodcote Lane

Town: Leek Wootton

Postal code: CV35 7QB

Country: United Kingdom

Official name: West Midlands Police

Postal address: PO Box 52, Police Headquarters, Lloyd House, Colmore Circus Queensway

Town: Birmingham

Postal code: B4 6NQ

Country: United Kingdom

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

The disposal, recycling and auctioning of vehicles.

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: The framework will be available for use only by Police forces in England and Wales.

NUTS code UK United Kingdom

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

**Duration of the framework agreement**

Duration in years: 4

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 1 and 300 000 GBP

**II.1.5. Short description of the contract or purchase(s)**

The Police and Crime Commissioners for Hampshire on behalf of all Police Forces in England & Wales is seeking to establish a framework arrangement for the scrapping, recycling or sale by auction of seized, collision damaged and crime related vehicles and related property.

A suitably experienced and capable contractor is to be appointed to provide a 'one stop shop' disposal service for a broad range of vehicles and related property. The contractor must be able to demonstrate they have a proven track record of managing such disposals and will be expected to use appropriate, cost effective, compliant and licensed channels to enable the efficient disposal vehicles on behalf of participating police forces in a way which maximizes sale income and minimizes disposal costs.

**II.1.6. CPV code(s)**

60000000 Transport services (excl. Waste transport), 50190000 Demolition services of vehicles, 50118110 Vehicle towing-away services, 79342400 Auction services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

The Police and Crime Commissioners for Hampshire, on behalf of all Police Forces in England & Wales, is seeking to establish a framework arrangement for the scrapping, recycling or sale by auction of seized, collision damaged and crime related vehicles.

The framework will be for a period of 4 years with an anticipated commencement date of 1.4.2014. The framework will be open to all police forces in England and Wales to use either at the commencement of the framework or at anytime during the validity of the framework.

Vehicles including those that may be suitable for dismantling may be disposed of by sale at public auction.

End of life vehicle are to be disposed of through licensed Authorised Treatment Facilities (ATF) in accordance with End of Life Vehicle (ELV) Regulations, as per European Regulations Directive 2000/53/EC dated 18th September 2000 (End of Life Regulations).

The requirements will cover the following vehicles (regardless of whether they are classified as end of life vehicles or not) and property (including but not limited to):

- commercial vehicles, including trailers,
- cars,
- motorcycles (of all descriptions),
- mopeds,
- boats,
- caravans and (motor homes)
- plant.

- trailers of all sizes.
- vehicle components – including tyres.
- ferrous and non-ferrous scrap metal.

In addition to such vehicles referred to above, some other items of property as requested by the participating police forces will also be disposed of or sold under the terms of this framework. Such items will be considered on an individual basis.

Some participating police forces may also like to pursue the possibility of the contractor dealing with mixed metals e.g. from the Forces' Transport Department via a delivered and collected (weigh in) of an 8 tonne skip.

The majority of police forces that may participate in this framework use an IT system known as 'ELVIS-VR', developed by WPC Software. This is an internet based system for the storage and retrieval of information for every vehicle recovery within participating police force areas. The Contractor will be required to ensure that all information relating to the disposal, recycling or remarketing of a vehicle is recorded (in real time) on the ELVIS-VR system. Therefore the successful tenderer will be required to provide an automatic electronic data transfer between ELVIS-VR and their own system. There will be a cost associated with the interface of ELVIS-VR between the successful contractor and software provider to implement the system.

Estimated value excluding VAT:

Range: between 1 and 300 000 GBP

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

#### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions related to the contract**

##### **III.1.1. Deposits and guarantees required**

A Parent Company Guarantee or Performance Bond may be required if an organisation's financial risk score is weak. See the PQQ Supplier Guidance for more information as to when this may apply.

##### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

##### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

##### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Information and formalities necessary for evaluating if the requirements are met: In accordance with Articles 43 to 51 of Directive 2004/18/EC as

amended by S.I. 2007/2157, 2009/2992, 2011/1441 and Regulation 23 of the Public Contracts Regulations 2006 as amended by "The Public Contracts (Amendment) Regulations 2009", and as set out in the pre-qualification questionnaire. Organisations are advised it is a condition of this contract that all managers and operatives (Including subcontractors) are suitably competent to execute all trades and operations encompassed by these Contracts in full compliance with UK legislation.

Scrap Metal Dealers Act 2013 and Scrap Metal Dealers Act 2013 (Commencement and Transitional Provisions) Order 2013 (SI 2013/ 1966)

The applicant must be registered and licensed under the Scrap Metal Dealers Act 2013.

Prior to the commencement of any awarded contract (anticipated 1st April 2014) every Motor Salvage Operator (as defined in the Act) being used for the scrapping or dismantling of vehicles will be registered and licensed by the local authority within whose areas they have their site.

Authorised Treatment Facility (ATF)

If the applicant disposes of vehicles or intends to sub-contract the disposal of vehicles to a nominated Sub-Contractor, the applicant or the sub-contractor/s must be registered and licensed as an Authorised Treatment Facility.

The Contractor and any Sub Contractor must comply with the European Waste Electrical and Electronic Equipment (WEEE) Directive.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Economic & Financial Standing will be assessed in line with Regulation 24 of the Public Contract Regulations 2006.

Minimum level(s) of standards possibly required: Organisation is solvent. Organisation is not bankrupt or in the process of being wound-up or subject to proceedings for a declaration of bankruptcy.

Organisations are advised that the following minimum insurance levels are required:

Employer's Liability GBP 5 million;

Public Liability GBP 5 million;

Product Liability GBP 5 million;

Motor Vehicle - Unlimited for injury or death and GBP 5 million for damage to property;

Motor Traders Insurance, must include 'Defective Workmanship' - GBP 5 million.

To support the financial assessment the Police and Crime Commissioner for Hampshire will obtain a financial appraisal report from N2Check.

The report provides the Police and Crime Commissioner for Hampshire with an overall risk score which will be used to assess the applicants financial standing. If this information is not available from N2Check, a risk score will be calculated as per the model detailed in the pre-qualification questionnaire.

The risk score obtained for your organisation will be assessed against the criteria as detailed below:

Score of between 0 and 25 – fail.

Score of between 26 and 49 - pass – subject to

provision of a suitable parent company guarantee or commitment to provide a performance bond if/when deemed appropriate. If either one of these is unable to be provided, this will

result in a "Fail." Please note: a financial appraisal (using the same financial appraisal and evaluation process) will be carried out on the parent company to assess their suitability to act as guarantor.

Score of 50 and over - pass.

Further details are contained in the pre-qualification questionnaire.

Organisation has required levels of insurance or organisation will increase insurance levels to meet requirements and sufficient evidence of this is provided.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Technical & Professional ability will be assessed in line with Regulation 25 of the Public Contract Regulations 2006.

Minimum level(s) of standards possibly required:

Sustainability - The Police and Crime Commissioner for Hampshire requires its suppliers to support its approach in proactively managing its Corporate Social Responsibility including the reduction of its carbon footprint, impact on the environment and use of natural resources. A "No" answer to this question will result in a Fail.

Equalities - The Police and Crime Commissioner for Hampshire has a legal duty to promote equal opportunities and ensure that all members of the community are treated fairly and equally. It is important to know that potential suppliers accept their legal duties in this area and will be able to manage staff appropriately. If your answer is "No" to any of these questions this may result in a Fail.

An overall pass mark of 50% shall apply to this prequalification exercise. Applicants who do not achieve an overall score of 50% or higher will not be invited to tender. In addition to the achievement of this overall pass mark only the 10 top scoring applicants will be taken through to the Invitation to Tender stage.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5: and Maximum number 10

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

TQ1116

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 11.11.2013 - 14:00

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

11.11.2013 - 14:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

4.12.2013

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **VI.3. Additional information**

Expressions of Interest is by way of registering and downloading the pre qualification documentation on intend found at <https://in-tendhost.co.uk/hampshire>

Consideration is given upon completion and return of a Pre-qualification Questionnaire via the In-tend etendering system, by the date and time specified in IV.3.4. Tenderers are required to register their company details on the In-tend, e-tendering system. No charge is made for registration or access to this system. Full details and user guides on how to register and operate the system are available via the link <https://in-tendhost.co.uk/hampshire/>

Once in the web site, click on 'current tenders' and then on 'new tender details' for this framework for further information. If you wish to express interest please click on 'express interest' and if you have not previously done so, register your company. The e-mail address should be for the person who will deal with the tender, as login details, subsequent messages and tender documents will be automatically sent to this e-mail address, therefore please ensure the email account registered on this system is regularly monitored. You may register more than one user per organisation against your account.

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

4.10.2013