

UK-London: health services
OJ S 206/2012 25/10/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: National Institute of Health & Clinical Excellence
Postal address: MidCity Place, 71 High Holborn,
Town: London
Postal code: WC1V 6NA
Country: United Kingdom
Contact person: Yvonne Tutt
E-mail: yvonne.tutt@nice.org.uk
Telephone: +44 1618703197

Internet address(es):

General address of the contracting authority: <http://www.nice.org.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Invitation to tender for Research Support Unit.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 8: Research and development services

Main site or place of performance: At suppliers premises.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

NICE Research and Development (R&D) team leads on R&D to improve NICE's processes and methods, to ensure they remain fit for purpose and keep pace with the latest developments in methodology, and encourages partners to commission research relevant to the work of NICE. The R&D team is also responsible for NICE's research governance activities, Social Values Judgements document and Citizens Council, and coordinates the Technical Forum at NICE.

NICE wishes to commission a Research Support Unit (RSU) to support the cross-NICE R&D activities. The RSU will carry out scoping work and projects to meet methodological research needs identified by NICE. These research needs will usually be relevant across more than one NICE programme.

A key role of the Research Support Unit will be to enhance the delivery of robust information to support NICE's methods and processes and to provide rapid responses to specific technical issues raised.

II.1.6. CPV code(s)

85100000 Health services, 73200000 Research and development consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 300 000,00 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint & Severable.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: 3 years financial accounts to be provided as part of the submission. Financial Stability will form part of the assessment process.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Personnel (networks and proven experience). Weighting 25
2. Personnel (communication, presentation, written skills). Weighting 5
3. Project and contract management (track record of project management, robust project management process). Weighting 10
4. Quality assurance. Weighting 10
5. Experience and approach (track record in relevant disciplines). Weighting 25
6. Experience and approach (experience of developing research proposals). Weighting 10
7. Experience and approach (understanding of NICE's activities, and an understanding of and sensitivity to the environment within which NICE operates). Weighting 5
8. Cost and value for money. Weighting 10

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

RSU-10-2012

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 12.12.2012

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

20.12.2012 - 16:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 21.12.2012

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

The Research Support Unit will:

- Carry out scoping work and projects to meet methodological research needs identified by NICE. These research needs will usually be relevant across more than one NICE programme,
- Provide a rapid response capability to provide briefings and address general methodological issues identified by the Research and Development team,
- Contribute to research into the principles and practices of evidence based decision-making,
- Support NICE with the development of larger research proposals for funding,
- Report on its research findings and where necessary present results to NICE staff,
- Support NICE with the publication of research outputs,
- Liaise with Research and Development and other NICE technical staff and attend NICE methodological meetings where appropriate.

The type of research to be carried out by the Research Support Unit will generally be applied in a policy making context and could include review and commentary on:

- Methods for the design and analysis of secondary studies involving reviews and evidence

synthesis of descriptive and evaluative studies,

—Methodologies in the application of disciplines underpinning research in the health sciences, for example, health economics, biostatistics and quantitative analysis, modelling, decision sciences, epidemiology, behavioural sciences and health psychology, qualitative analysis and mixed methods, medical sociology, organisational and management science and bioethics,

—The assessment and validation of patient-reported measures of health, health outcomes and satisfaction.

NICE anticipates commissioning a minimum of £100k ex VAT worth of activity per year from the RSU. The size of research projects is expected to range from about £1k (e.g. a short briefing paper) to about £25k ex VAT.

Please ensure that when submitting your expression of interest- you provide the following information in the email:-

- 1) Your organisations name & full postal address & telephone no.
- 2) Contact name, email address, tel no. (if different to the organisations tel no.) for this opportunity
- 3) Company web address (if available)

VI.4. Procedures for review

VI.4.1. Review body

Official name: National Institute for Health and Clinical

Postal address: Mid City Place 71 High Holborn Postal code: WC1V 6NA

Country: United Kingdom

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: NICE will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenders. This Period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such additional information should be requested from the contracting authority named in section I.1. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2006 (SI2006 No5.) provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within three months). Where a contract has not been entered.

Into, the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the Court may only award damages.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

24.10.2012