

**UK-Moulton: multi-dwelling buildings construction work**

**OJ S 207/2012 26/10/2012**

**Contract notice**

**Works**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Moulton College

Postal address: West Street

Town: Moulton

Postal code: NN3 7RR

Country: United Kingdom

For the attention of: Gerald Davies

E-mail: [gerald.davies@moulton.ac.uk](mailto:gerald.davies@moulton.ac.uk)

Telephone: +44 1604491131

Fax: +44 1604491127

**Internet address(es):**

General address of the contracting authority: [www.moulton.ac.uk](http://www.moulton.ac.uk)

Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA1855](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA1855)

**Additional information can be obtained from:**

Official name: Mott MacDonald Ltd

Postal address: Demeter House, Station Road

Town: Cambridge

Postal code: CB1 2RS

Country: United Kingdom

For the attention of: Elliott Furminger

E-mail: [elliott.furminger@mottmac.com](mailto:elliott.furminger@mottmac.com)

Telephone: +44 1223463988

Internet address: [www.mottmac.com](http://www.mottmac.com)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Mott MacDonald Ltd

Postal address: Demeter House, Station Road

Town: Cambridge

Postal code: CB1 2RS

Country: United Kingdom

For the attention of: Elliott Furminger

E-mail: [elliott.furminger@mottmac.com](mailto:elliott.furminger@mottmac.com)

Telephone: +44 1223463988

Internet address: [www.mottmac.com](http://www.mottmac.com)

**Tenders or requests to participate must be submitted:** Official name: Mott MacDonald Ltd

Postal address: Demeter House, Station Road

Town: Cambridge

Postal code: CB1 2RS

Country: United Kingdom

For the attention of: Elliott Furminger  
E-mail: [elliott.furminger@mottmac.com](mailto:elliott.furminger@mottmac.com)  
Telephone: +44 1223463988  
Internet address: [www.mottmac.com](http://www.mottmac.com)

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

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**Section II: Object of the contract**

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Moulton College New Residences.

**II.1.2. Type of contract and place of performance or delivery**

Works

Design and execution

Main site or place of performance: Holcot Site, Moulton College, Nearest post code – NN3 7SX, Grid Reference: OS X (Eastings) 477990, OS Y (Northings) 266844.

NUTS code UKF2 Leicestershire, Rutland and Northamptonshire

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Moulton College was established in 1921 and prides itself on delivering a wide range of outstanding educational courses from pre-entry level right through to degrees and postgraduate degrees. Moulton College campus is located on the edge of the village of Moulton which is approximately 5 miles north of Northampton town centre. Moulton College campus is spread across three sites, namely Main Site, the Pitsford Centre and the Holcot Centre. All sites are connected by a footpath and are only a few minutes' walk from one another. There is also a dedicated minibuss shuttle service which transports students and staff between sites.

This project will provide new accommodation for approximately 150 students, expanding the current provision of on-campus accommodation allowing more enrolled students to stay on site. The project will consist of six new accommodation blocks built on a sloping greenfield site owned by the College and located on the Holcot Site. Each accommodation block will have around 26 – 28 rooms accommodating students and, in some cases, wardens also. The blocks will be of similar design, be two-storey with pitched roofs, and have a single central staircase and lift connected to clusters of rooms. Each room cluster will have a kitchen and dining area. The bedrooms will be en-suite. The gross internal floor area of the project is approximately 3,750 m<sup>2</sup>. The project will also include for hard landscaping and a provision of car parking spaces.

The contractor will be required to complete the design and detailing of the works. The

architectural proposals will be completed to RIBA Stage D and planning permission will be obtained by the Client during the tender process. A Design Brief will be provided to explain the architectural and engineering requirements.

**II.1.6. CPV code(s)**

45211340 Multi-dwelling buildings construction work

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: yes

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT:

Range: between 5 500 000 and 6 000 000 GBP

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 13 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

A Parent Company Guarantee or Bond may be required on award of contract.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

The form of contract will be ECC Option A, Priced Contract with Activity Schedule.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

In the event of a joint venture or consortium submitting an acceptable offer it will be necessary for each member to sign an undertaking that each such member will be jointly & severally responsible for the due performance of the contract.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: 1. Firms must be QA registered to BS EN ISO 9001:2000 with an appropriate scope of registration for this contract.

2. Firms should either:-

i. Be registered with Constructionline with a minimum notation of 6 000 000 GBP in an appropriate field; or

ii. Provide a statement of the firm's overall turnover and the turnover on construction works for the previous three years.

3. All applicants must be "registered" or "certified" under the Inland Revenue Construction Industry Scheme (CIS).

4. Proof of appropriate insurance cover must be provided for professional indemnity, public liability and employer's liability insurance. A minimum professional indemnity cover of 5 000 000 GBP is mandatory.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

#### **III.2.2. Economic and financial ability**

#### **III.2.3. Technical and professional ability**

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: Firms wishing to register an interest in the project should apply in writing providing the details requested below to the pre-qualification information recipient. A further pre-qualification questionnaire will not be issued. Failure to submit the requested information by the due date may result in the application not being considered any further. The response to this advert should be as concise as possible, and the page limits stipulated in the sections below should be observed.

General information.

1. The name, company registration number, address, telephone and fax numbers of the company and office from which the project will be managed.

2. If there is a parent company the following information shall be provided: the name, company registration number, address, telephone and fax numbers of the parent company, with corporate structure diagram.

3. Proof of QA Certification, including the registration certificate with the scope of registration for the office providing the service. If there are any exclusions from the full requirements of BS EN ISO 9001:2000, these must be clearly stated.

4. Either:-

i. Constructionline registration number and notation levels (minimum notation of 6 000 000 GBP is required in an appropriate field); or

ii. A statement of the firm's overall turnover and the turnover on construction works for the

previous three years.

5. Evidence of Inland Revenue Construction Industry Scheme (CIS) Status.

6. The name of insurer and amount of cover, and attach certificates, for the following insurances:

- Professional Indemnity,
- Public Liability,
- Employer's Liability.

A minimum professional indemnity cover of 5 000 000 GBP is mandatory.

Previous Experience (Max. 2 pages plus project summary sheets):

7. Provide project summary sheets for the 5 most relevant projects completed by the applicant.

To score the highest marks, projects should be recent, of a similar or higher value and of the same procurement route. Each project summary sheets should be a single side of A4 and must include the following:

- Project title,
- Pictures,
- Client,
- Name of the Client contact and telephone number,
- Value,
- Completion date,
- Procurement Route (Traditional, D&B, PFI etc),
- Description (clearly describing the works in generic terms).

8. Provide details of any contracts that have been terminated in the last 3 years. Reasons for the termination should be explained and contact details, including address and telephone number, for the client representative must be provided.

Design and Management (Max. 3 pages plus CVs):

9. Please confirm the identity of the proposed personnel for this Scheme, including design teams and provide a project organisation chart with names, key roles and responsibilities identified (which should include the whole of the team, along with the delivery office locations in each case).

Please provide project related CVs for a maximum of 10 key members of your teams, which should include the design manager, site manager, project architect, and engineers.

10. Please set out the methodology of how you have chosen the design team and why this particular team is best suited to this project and how they will respond to the foreseen challenges.

11. Your approach to completing the detailed design to sufficient detail to provide a firm lump sum price at tender, and completion of the final construction information early in the construction period.

Delivery (Max. 4 pages):

12. Your approach to managing the supply chain and the potential for use of local sub-contractors.

13. Your practices regarding training and apprenticeships and learning opportunities you could provide to benefit the construction students at Moulton College.

14. How you propose to interact with relevant stakeholders to ensure a smooth transition into the new buildings.

15. Provide a statement of your approach to achieving zero defects post handover.

Health and Safety (Max. 4 pages plus attachments):

16. Either:-

i. Provide proof that you have H&S accreditation by SSIP Assessment Provider; or

ii. Answer the following questions;

a. Provide evidence of an H&S policy endorsed by the chief executive officer that is regularly

reviewed. The policy should be relevant to the nature and scale of the work and set out responsibilities for H&S management at all levels in the organisation.

b. Provide details of the arrangements for H&S management that are relevant to the nature and scale of the work undertaken. These should set out how the company will discharge its duties under CDM 2007, with a clear indication of how these arrangements are communicated to the workforce.

c. Provide evidence of how your organisation obtains access to competent H&S advice, including for the workforce. (Access to competent in-house advice, in whole or part, is preferred). It is essential that the advisor(s) be able to provide general H&S advice and that (from the same source or elsewhere) advice relating to construction H&S issues is accessible as required.

d. Provide evidence that your organisation has in place and implements, training arrangements to ensure that its workforce has sufficient skills and understanding to discharge their various duties. This should include a programme of refresher training (e.g. a CPD programme) that will keep the workforce updated on legislation and good H&S practice applicable throughout the company.

e. Demonstrate that your workforce possesses suitable qualifications and experience for the tasks assigned to them, unless there are specific situations where they need to work under controlled and competent supervision e.g. trainees.

f. Provide evidence that your organisation has in place and implements, a system for monitoring H&S procedures on an ongoing basis and for periodically reviewing and updating that system as necessary.

g. Provide evidence that your organisation has in place and implements a means of consulting with its workforce on H&S matters and show how workforce comments, including complaints, are taken into account.

h. Provide access to all records of RIDDOR-reportable events which should include accident rates and frequency, for at least the last three years. Demonstrate that your organisation has in place a system for reviewing significant incidents and recording actions taken as a result, including action taken in response to enforcement.

i. Demonstrate that your organisation has and implements, arrangements for monitoring supplier's H&S procedures and for ensuring that H&S performance appropriate for the work to be undertaken is delivered throughout the whole of your organisation's supply chain.

j. Demonstrate that your organisation has in place and implements procedures for carrying out risk assessments and for developing and implementing safe systems of work ('method statements'). Be able to provide relevant indicative examples. The identification and control of any significant occupational health issues should be prominent.

k. Provide explanation of how co-operation and co-ordination of your work with the work of others is achieved in practice, and how other organisations are involved in drawing up method statements/safe systems of work etc. including arrangements for response to emergency situations. This should include details of how comments and input from your suppliers will be taken into account and how external comments including any complaints, will be responded to.

l. Explain how you will ensure that suitable welfare facilities will be in place that meet legal requirements and the needs/expectations of your employees (before starting work on site), whether provided by site-specific arrangement or own organisational measures.

Environment:

17. Provide a copy of the company Environment Policy Statement.

18. Confirm whether the company operates a documented Environment Management System (EMS).

19. If the EMS is certified to ISO 14001:1996, provide a copy of the certificate.

Ethics:

20. Moulton College is committed to the promotion of ethical business practices. Please provide a copy of your Ethics Policy Statement.

Pre-qualification evaluation criteria:

Responses will be marked against the following criteria;

- Previous Experience – 45 %,
- Design and Management – 25 %,
- Delivery – 25 %,
- Environment and Ethics – 5 %.

The other sections not noted above will be marked on a pass/fail basis.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

26.11.2012 - 10:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

15.2.2013

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

##### **VI.2. Information about European Union funds**

##### **VI.3. Additional information**

(MT Ref:94302).

##### **VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

24.10.2012