

Germany-Karlsruhe: Organisation of language training courses for the ITU

OJ S 188/2015 29/09/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Joint Research Centre (JRC), Institute for Transuranium Elements (ITU)

Postal address: PO Box 2340

Town: Karlsruhe

Postal code: 76125

Country: Germany

For the attention of: Mr A. Jimenez-Segarra

E-mail: jrc-itu-procurement@ec.europa.eu

Telephone: +49 72479510

Fax: +49 724795199555

Internet address(es):

General address of the contracting authority: <http://itu.jrc.ec.europa.eu/>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

European institution/agency or international organisation

I.3. Main activity

General public services

Other: Research.

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Organisation of language training courses for the ITU.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 24: Education and vocational education services

Main site or place of performance: European Commission, Institute for Transuranium Elements, Hermann-von-Helmholtz-Platz 1, 76344 Eggenstein-Leopoldshafen, GERMANY or at the contractor's premises.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Joint Research Centre Karlsruhe (JRC-ITU) intends to sign a framework contract for the organisation of language training for its staff working at the Karlsruhe site.

The language training shall be offered in the following official languages of the European Union: English, French, German and Italian. Demand and budgetary means permitting, training may also be organised for other languages.

Courses will normally take place at the contractor's premises or exceptionally at JRC-ITU premises. The contractor's premises must be situated in Karlsruhe or close to JRC-ITU and must be easily accessible by public transport.

II.1.6. CPV code(s)

38433100 Mass spectrometer

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 280 000 and 400 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

As specified in the tender documents.

III.1.2.

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As specified in the tender documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Tenders may be submitted by groupings of economic operators. Groupings shall designate a prime contractor who will be responsible for receiving and making payments to the members of the grouping, for management, coordination and safety.

Each grouping member must submit the necessary documents listed in point III.2.1. However, in the event of a grouping, the documents requested in points III.2.2 and III.2.3 may be compiled jointly by several members.

Each grouping member accepts joint and several liability vis-à-vis the Commission.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: See technical specifications.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: To be eligible to participate in this award procedure, tenderers must not be in any of the exclusion situations referred to in Articles 106 and 107 of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council of 25.10.2012 (OJ L 298 of 26.10.2012). See self-certification model in the invitation to tender dossier. Candidates must also furnish proof of their entry in a professional or trade register.

The tenderer awarded the contract must provide the appropriate proof prior to contract signature in accordance with Article 143(3) of Commission Delegated Regulation (EU) No 1268 /2012 of 29.10.2012 (OJ L 362 of 31.12.2012).

III.2.2. Economic and financial ability

List and brief description of conditions: (a) Proof of the tenderer's overall turnover for the past 3 financial years. The tenderer's average annual turnover must amount to at least 100 000 EUR.

III.2.3. Technical and professional ability

List and brief description of conditions:

(a) A list of main contracts for the provision of language courses, with details of the sums, dates and public or private recipients, over the past 3 financial years. At least 3 references shall be indicated.

(b) Academic and professional qualifications (including CVs) of the designated contact person for the purposes of performance of the contract. He/she shall have at least 3 years' experience in managing or teaching language courses.

(c) Description of the structure of the company with an indication of the number and qualification of staff (teachers) available. The company shall provide proof of having adequate infrastructure and resources in order to fulfil the contract.

(d) Description of the location of and the room arrangements at the premises where language training will be delivered. These shall be able to accommodate a minimum of 3 groups of 10 people each at the same time. Furthermore, they shall be situated in Karlsruhe or close to JRC-ITU and must be easily accessible by public transport.

(e) Description of the pedagogical concept of the company, demonstrating conformity with the

standards defined in the European language portfolio (ELP) and the common European framework of reference for languages (CEFR).

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

Lowest price

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

JRC/KRU/2015/B.9/0042/OC.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 9.11.2015

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

9.11.2015

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 12.11.2015

Place:

ITU Entrance Building, Hermann-von-Helmholtz-Platz 1, 76344 Eggenstein-Leopoldshafen, GERMANY.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Commission officials and 1 representative per tenderer.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The invitation to tender and any additional information are available in a specially designated section of the contracting authority's website at the following address: <http://web.jrc.ec.europa.eu/callsfortender/>

In exceptional circumstances, the candidate may contact the contracting authority in writing until, at the latest, 5 working days prior to the final date for receipt of tenders in order to clarify questions about the contract. If additional information is requested in good time and in accordance with the specifications, it will be made available to all candidates simultaneously on the abovementioned contracting authority's website.

Answers to the relevant questions asked and any additional information requested will be published on this website; tenderers are therefore requested to check it regularly. It is the tenderer's responsibility to check for updates and modifications during the tendering period.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.5. Date of dispatch of this notice

17.9.2015