

United Kingdom-Sheffield: Services provided by medical personnel

OJ S 188/2015 29/09/2015

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: NHS Sheffield Clinical Commissioning Group

Postal address: 722 Prince of Wales Road

Town: Sheffield

Postal code: S9 4EU

Country: United Kingdom

For the attention of: Vickie Riley

#### Internet address(es):

General address of the contracting authority: [www.sheffieldccg.nhs.uk](http://www.sheffieldccg.nhs.uk)

Address of the buyer profile: [www.nhssourcing.co.uk](http://www.nhssourcing.co.uk)

Electronic access to information: [www.nhssourcing.co.uk](http://www.nhssourcing.co.uk)

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Body governed by public law

### I.3. Main activity

Health

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Domiciliary Care (CHC): Patients with Highly Complex Needs.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

Main site or place of performance: Sheffield.

NUTS code UKE32 Sheffield

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

NHS Sheffield CCG are seeking bids from suitably qualified and experienced healthcare providers for the provision of a service delivering highly complex care in a domiciliary setting. The care packages offered by NHS Sheffield CCG will require a specific level of skill for effective care delivery due to the presenting complexity of need and will include cases that require a registered nurse to maintain a specialist clinical overview.

The CCG envisages that the successful provider would work with a small number of service users, who require intensive levels of care.

This is for a 12 month contract, with the option to extend for a further 12 months.

As the procurement falls under Part B of Schedule 3 of the public contracts regulations 2006, it is only mandatory for the procurement to comply with Regulation 5 (2).

#### **II.1.6. CPV code(s)**

85141000 Services provided by medical personnel, 85144100 Residential nursing care services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

##### **II.2. Scope of the procurement**

##### **II.2.1. Total quantity or scope**

##### **II.2.2. Information about options**

##### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

##### **II.3. Duration of the contract or time limit for completion**

Duration in months: 12 (from the award of the contract)

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions related to the contract**

##### **III.1.1. Deposits and guarantees required**

##### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

##### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

##### **III.1.4. Contract performance conditions**

#### **III.2. Conditions for participation**

##### **III.2.1.**

## **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Suppliers Instructions:

How to Express Interest in this Tender:

1. Register your company on the eSourcing portal (this is only required once):
  - Browse to the eSourcing Portal: <https://www.nhssourcing.co.uk> and click the link to 'Register',
  - Accept the terms and conditions and click 'Continue',
  - Enter your correct business and user details,
  - Note the username you chose and click 'Save' when complete,
  - You will shortly receive an email with your unique password (please keep this secure).
2. Express an Interest in the Tender:
  - Login to the portal with the username/password,
  - Click the 'PQQs/ITTs Open To All Suppliers' link (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier),
  - Click on the relevant PQQ/ITT to access the content,
  - Click the 'Express Interest' button at the top of the page,
  - This will move the PQQ/ITT into your 'My PQQs/My ITTs' page (This is a secure area reserved for your projects only),
  - You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ITT Details' box.
3. Responding to the Tender:
  - Click 'My Response' under 'PQQ/ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason, if declining),
  - You can now use the 'Messages' function to communicate with the buyer and seek any clarification,
  - Note the deadline for completion, then follow the on-screen instructions to complete the PQQ/ITT,
  - There may be a mixture of online and offline actions for you to perform (there is detailed online help available),
  - You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance, please consult the online help or contact the eTendering help desk.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: As referenced in Tender Documentation.

Minimum level(s) of standards possibly required: As referenced in Tender Documentation.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

As referenced in Tender Documentation.

Minimum level(s) of standards possibly required:

As referenced in Tender Documentation.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## Section IV: Procedure

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### IV.1. Type of procedure

#### IV.1.1. Type of procedure

Open

#### IV.1.2. Information about the limits on the number of candidates to be invited

#### IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

### IV.2. Award criteria

#### IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### IV.2.2. Information about electronic auction

An electronic auction will be used: no

### IV.3. Administrative information

#### IV.3.1. File reference number attributed by the contracting authority

YHCS/SHEF/VR/15/08

#### IV.3.2. Previous publication concerning this procedure

Prior information notice

Notice number in the OJ S: [2015/S 149-275564](#) of 5.8.2015

#### IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

#### IV.3.4. Time limit for receipt of tenders or requests to participate

19.10.2015 - 14:00

#### IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

#### IV.3.7. Minimum time frame during which the tenderer must maintain the tender

#### IV.3.8. Conditions for opening of tenders

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:  
no

### VI.3.

**Additional information**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

**VI.4. Procedures for review****VI.4.1. Review body****VI.4.2. Review procedure****VI.4.3. Service from which information about the review procedure may be obtained****VI.5. Date of dispatch of this notice**

23.9.2015