

France-Saint-Étienne: Legal advisory and representation services

OJ S 188/2015 29/09/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: SEM du département de la Loire

National registration number: 58450486400094

Postal address: 35 rue Ponchardier, CS 20103

Town: Saint-Étienne

Postal code: 42010

Country: France

Contact person: SEDL

For the attention of: M. Lebeau Guillaume

E-mail: guillaume.lebeau@sedl.fr**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Société d'équipement et de développement de la Loire

Postal address: 35 rue Ponchardier, CS 20103

Town: Saint-Étienne

Postal code: 42010

For the attention of: M. Lebeau Guillaume

E-mail: guillaume.lebeau@sedl.frInternet address: [https://www.achatpublic.com/sdm/ent/gen/ent_detail.do?](https://www.achatpublic.com/sdm/ent/gen/ent_detail.do?PCSLID=CSL_2015_P0hzEqAVMh)[PCSLID=CSL_2015_P0hzEqAVMh](https://www.achatpublic.com/sdm/ent/gen/ent_detail.do?PCSLID=CSL_2015_P0hzEqAVMh)**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Other

I.3. Main activity

Other: Constructions et aménagement du territoire

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Contrat de fournitures de services pour les besoins de la société.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 21: Legal services

Main site or place of performance: 35 rue Ponchardier CS 20103, 42010 Saint-Étienne.

NUTS code FR715 Loire

II.1.3. Information about a framework agreement or a dynamic purchasing system

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Lot 1: Assistane générale dans les métiers des sociétés (accès de manière permanente à un environnement professionnel d'échanges de références, d'expériences, et de données mutualisées; conseils d'experts et assistance; couverture des risques inhérents au fonctionnement des sociétés et de leurs activités par les contrats d'assurances correspondants)

lot 2: Prestations de services adaptées pour la gestion et prestations informatiques (prestations de comptabilité, paie du personnel, assistance en gestion financière, maintenance et mise à jour des logicules de comptabilité).

II.1.6. CPV code(s)

79110000 Legal advisory and representation services, 79200000 Accounting, auditing and fiscal services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Assistance générale dans les métiers des sociétés

prestations de services adaptées pour la gestion et prestations informatiques.

II.2.2. Information about options

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

II.3. Duration of the contract or time limit for completion

Start 1.1.2016. Completion 31.12.2017

Information about lots

Lot No: 1

Lot title: Assistance générale dans les métiers des sociétés

1) Short description

Accès de manière permanente à un environnement professionnel d'échanges de références, d'expériences, et de données mutualisées; conseils d'experts et assistance; couverture des risques inhérents au fonctionnement des sociétés et de leurs activités par les contrat d'assurances correspondants.

- 2) **CPV code(s)**
79110000 Legal advisory and representation services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
Start 1.1.2016. Completion 31.12.2017
- 5) **Additional information about lots**

Lot No: 2

Lot title: Prestations de services adaptées pour la gestion et prestations informatiques

- 1) **Short description**
Prestations de comptabilité, paie du personnel, assistance en gestion financière, maintenance et mise à jour des logiciels de comptabilité.
- 2) **CPV code(s)**
79200000 Accounting, auditing and fiscal services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
Start 1.1.2016. Completion 31.12.2017
- 5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Groupement conjoint avec mandataire solidaire. Un même prestataire ne pourra pas être mandataire de plusieurs groupements candidats.

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

SOCIETE / GL MCV

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

16.11.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Date d'envoi du présent avis au JOUE et au BOAMP: 24.9.2015.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal de grande instance de Saint-Étienne

Postal address: place du Palais de Justice

Town: Saint-Étienne

Postal code: 42000

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

24.9.2015