

United Kingdom-Plymouth: Cleaning services

OJ S 193/2014 08/10/2014

Contract notice

Services

Directive 2009/81/EC**Section I: Contracting authority/entity**

I.1. Name and addresses

Official name: Ministry of Defence, Submarines

Postal address: NBC(D) Commercial, N058, NBHQ Ground Floor, HM Naval Base Devonport

Town: Plymouth

Postal code: PL2 2BG

Country: United Kingdom

Contact person: DESSMComrcl-NBCD-CMG

For the attention of: James Morse

E-mail: dessmcomrcl-nbcd-cmg@mod.uk

Telephone: +44 3067985593

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Defence

I.4. Contract award on behalf of other contracting authorities/entities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Cleaning and Portering Services to support HM Ships and Submarines at HM Naval Base Devonport.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 26: Other services

NUTS code UKK41 Plymouth

II.1.3. Information about framework agreement

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 2 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

Cleaning services. Portering services. A four year Enabling Contract for the provision of cleaning services on HM Ships and Submarines berthed at HM Naval Base and portering services on HM Ships and Submarines and within the Naval Base, including but not limited to the movement of foodstuffs and canteen stocks.

II.1.6. CPV code(s)

90910000 Cleaning services, 98341120 Portering services

II.1.7. Information about subcontracting

The tenderer has to indicate in the tender any share of the contract it may intend to subcontract to third parties and any proposed subcontractor, as well as the subject-matter of the subcontracts for which they are proposed

The tenderer has to indicate any change occurring at the level of subcontractors during the execution of the contract

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

This requirement is for the services described at II.1.5 and for any additional/emergent work specified in any individual demand forms. Any contract placed in accordance with the framework agreement shall be on an as & when needed basis as requested by WLSG, N007 Building, HMNB Devonport.

No business whatsoever is guaranteed under any resulting framework agreement or contract indeed there is no guarantee that any framework agreement or contract will be put in place in relation to this notice. No compensation etc. will be paid if a tender or resulting framework agreement is withdrawn for any reason. Bidders should take part in this process only on the basis that they fully understand and accept this position.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 7.4.2015. Completion 7.4.2019

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Not required at this stage. The Authority reserves the right to request an indemnity, guarantee or bank bond if the prospective tenderer does not meet the required standard for economic and financial standing.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Prospective tenderers should be familiar with the MOD purchase to payment (P2P) system, further information can be found on the website www.d2btrade.com All payments shall be made by P2P.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Single legal entity. If a group of economic operators submits a bid, the group must nominate a lead organisation to deal with the Authority. The Authority shall require the group to form a legal entity before entering into the contract.

III.1.4. Other particular conditions to which the performance of the contract is subject, in particular with regard to security of supply and security of information

Specific obligation shall be set out in the ITT. Prospective Tenderers are advised that TUPE obligations are a possibility and that there shall be security restrictions and procedures for all Contractor personnel working at HMNB Devonport.

III.1.5. Information about security clearance

III.2. Conditions for participation

III.2.1. Personal situation

Criteria regarding the personal situation of economic operators (that may lead to their exclusion) including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 39(1) of Directive 2009/81/EC (implemented as Regulation 23(1) of the Defence and Security Public Contract Regulations (DSPCR) 2011 in the UK) and all of the professional misconducts listed at Article 39(2) of Directive 2009/81/EC (see also Regulation 23(2) in the DSPCR 2011) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.contracts.mod.uk/delta/project/reasonsForExclusion.html#dspr>

Candidates will be required to sign a declaration confirming whether they do or do not have any of the listed criteria as part of the pre-qualification process.

Candidates who have been convicted of any of the offences under Article 39(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest (including defence and security factors) for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 39 (2) may be excluded from being selected to bid at the discretion of the Authority.

Part 1 - Forms B and C of Dynamic PQQ (Access Code: MSPPV4YH29) encompass questions to allow the prospective tenderer to provide a declaration of good standing.

III.2.2. Economic and financial ability

Criteria regarding the economic and financial standing of economic operators (that may lead to their exclusion)

List and brief description of conditions: (b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established

(c) where appropriate, a statement, covering the three previous financial years of the economic operator, of:(i) the overall turnover of the business of the economic operator; and (ii) where appropriate, the turnover in respect of the work, works, goods or services which are of a similar type to the subject matter of the contract.

A PQQ will be used as part of the Procurement procedure. Potential Providers who choose to complete a PQQ return will be required to address Part 1 Form D. Scoring & weighting criteria and the minimum level of economic and financial standing are included therein.

III.2.3. Technical and/or professional capacity

Criteria regarding the technical and/or professional ability of economic operators (that may lead to their exclusion)

List and brief description of conditions:

A PQQ will be used as part of the Procurement procedure. Potential Providers who choose to complete a PQQ return will be required to address Part 1: Form E and Part 2 Form F. Scoring and weighting criteria are included therein.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3 and Maximum number 5

Objective criteria for choosing the limited number of candidates: Suppliers must read through this set of instructions and follow the process to respond to this opportunity.

The information and/or documents for this opportunity are available on <http://www.contracts.mod.uk/delta>. You must register on this site to respond, if you are already registered you will not need to register again, simply use your existing user-name and password. Please note there is a password reminder link on the homepage.

Suppliers must log in, go to your Response Manager and add the following Access Code: MSPPV4YH29. Please ensure you follow any instruction provided to you here.

The deadline for submitting your response(s) is 5.11.2014 10:00. Please ensure that you allow yourself plenty of time when responding to this invite prior to the closing date and time, especially if you have been asked to upload documents.

If you experience any difficulties please refer to the on-line Frequently Asked Questions (FAQ's) or the User Guides or contact the MOD DCO Help-desk by e-mailing — support@contracts.mod.uk or call +44 845 2707099.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

Lowest price

IV.2.2. Information about electronic auction

An electronic auction has been used: yes

Additional information about electronic auction: A Reverse Auction, conducted using electronic means, may be used as part of the procurement process for this requirement. Specific relevant information on Reverse Auction usage will be given in the Invitation to Tender (if applicable).

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

NBCD/00045

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

5.11.2014 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 4 years

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. Suppliers interested in working with the Ministry of Defence should register on the MOD Supplier

Information Database (SID) Register, available at www.contracts.mod.uk The MOD SID is a database of active and potential suppliers available to all MOD and UK Defence procurement personnel, and is the main supplier database of MOD Procurement organisations. Please note: the registration and publication of a company profile on the MOD SID does not mean or imply that the supplier has in any way been vetted or approved by the MOD. Suppliers wishing to compete for advertised MOD contracts must respond to any specific call for competition by submitting a separate expression of interest in accordance with the instructions of the purchasing organisation.

From 2.4.2014 the Government is introducing its new Government Security Classifications Policy (GSC) to replace the current Government Protective Marking Scheme. A key aspect of this is the reduction in the number of security classifications used. All suppliers to the Department are encouraged to make themselves aware of the changes as it may impact on this Requirement. The link below to the Gov.uk web site provides information on the new GSC. <https://www.gov.uk/government/publications/government-security-classifications>

The Authority reserves the right to amend any condition related to security of information to reflect any changes in national law or government policy. If any contract documents are accompanied by instructions on safeguarding classified information (e.g. a Security Aspects Letter), the Authority reserves the right to amend the terms of these instructions to reflect any changes in national law or government policy, whether in respect of the applicable protective marking scheme, specific protective markings given, the aspects to which any protective marking applies, or otherwise.

Advertising Regime OJEU: This contract opportunity is published in the Official Journal of the European Union (OJEU), the MoD Defence Contracts Bulletin and www.contracts.mod.uk GO Reference: GO-2014103-DCB-6062578

VI.4. Procedures for review

VI.4.1. Review body

Official name: Ministry of Defence, Submarines

Body responsible for mediation procedures

Official name: Ministry of Defence, Submarines

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Ministry of Defence, Submarines

VI.5. Date of dispatch of this notice

3.10.2014