

**Ireland-Dublin: Systems support services**

**OJ S 139/2020 21/07/2020**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Higher Education Authority

National registration number: 0085228K

Postal address: 3 Shelbourne Buildings, Shelbourne Road

Town: Dublin 4

NUTS code: IE061 Dublin

Country: Ireland

E-mail: [procurement@hea.ie](mailto:procurement@hea.ie)

**Internet address(es):**

Main address: <http://www.hea.ie>

Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/1176>

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://irl.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=170664&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=170664&B=ETENDERS_SIMPLE)

[PID=170664&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=170664&B=ETENDERS_SIMPLE)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://irl.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=170664&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=170664&B=ETENDERS_SIMPLE)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

National or federal agency/office

**I.5. Main activity**

Education

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Implementation and Support of an Integrated Financial Management System and Related Services

Reference number: 2020/01

**II.1.2.**

**Main CPV code**

72253200 Systems support services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The HEA intends to identify and select the most economically advantageous software for its financial management system requirements.

The system to be implemented will enable the organisation to:

- carry out the accounting system functions including nominal ledger processing, procurement and purchasing, accounts payable, processing T&S claims, grants payable, accounts receivable, fixed assets, reporting and budgeting, and bank/treasury management;
- support current and future integration to other systems within the HEA such as grant management, grant allocation and payroll systems;
- provide customisable workflow functions to manage grant payment approval or systems outside HEA e.g. outsourced payroll provider;
- provide customised reports and in certain cases dynamic reporting;
- the contracted supplier will be required to provide in house training and support for users;
- the contracted supplier will be required to provide ongoing system updates and maintenance.

**II.1.5. Estimated total value**

Value excluding VAT: 1 500 000,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.2. Additional CPV code(s)**

48000000 Software package and information systems, 48440000 Financial analysis and accounting software package, 48441000 Financial analysis software package, 72212440 Financial analysis and accounting software development services, 72212441 Financial analysis software development services, 72212442 Financial systems software development services, 72212445 Customer Relation Management software development services, 72500000 Computer-related services, 72540000 Computer upgrade services, 72600000 Computer support and consultancy services, 72611000 Technical computer support services

**II.2.3. Place of performance**

NUTS code: IE061 Dublin

Main site or place of performance: Dublin.

**II.2.4. Description of the procurement**

The HEA intends to identify and select the most economically advantageous software for its financial management system requirements.

The system to be implemented will enable the organisation to:

- carry out the accounting system functions including nominal ledger processing, procurement and purchasing, accounts payable, processing T&S claims, grants payable, accounts receivable, fixed assets, reporting and budgeting, and bank/treasury management,
- support current and future integration to other systems within the HEA such as grant management, grant allocation and payroll systems;
- provide customisable workflow functions to manage grant payment approval or systems outside HEA e.g. outsourced payroll provider;

- provide customised reports and in certain cases dynamic reporting;
- the contracted supplier will be required to provide in house training and support for users;
- the contracted supplier will be required to provide ongoing system updates and maintenance.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 1 500 000,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 180

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5 Objective criteria for choosing the limited number of candidates:

Based on the application of the criteria and rules contained in the qualification questionnaire, HEA anticipates inviting the top 5 firms to the first round of dialogues, subject to that number qualifying.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Please refer to the qualification questionnaire available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using RFT ID 173121.

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2. Conditions related to the contract**

##### **III.2.2. Contract performance conditions**

Please refer to the qualification questionnaire available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using RFT ID 173121.

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Competitive procedure with negotiation

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

The justification for a framework longer than the standard 4 years is the complex nature of the solution in question; the consequent disruption to the day-to-day operations of HEA in acquiring and implementing any new solution and the significant costs of implementing a change of service provider without having realised the benefits of an earlier investment if a shorter period was used.

#### **IV.1.4. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### **IV.1.5. Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 17/08/2020 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

- 1) Interested parties must register their interest on the eTenders web site ([www.etenders.gov.ie](http://www.etenders.gov.ie)) in order to be included on the mailing list for clarifications. All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal ([www.etenders.gov.ie](http://www.etenders.gov.ie)) only. Registration is free of charge. The contracting authority will not accept responsibility for information relayed (or not relayed) via third parties;
- 2) This is the sole call for competition for this contract/framework;
- 3) The contracting authority will not be responsible for any costs, charges or expenses incurred by candidates or tenderers;
- 4) Contract award will be subject to the approval of the competent authorities;
- 5) It will be a condition of award that the successful tenderer is and remains tax compliant;
- 6) At its absolute discretion, the contracting authority may elect to terminate this procurement process, the framework agreement or any contract awarded under the framework agreement at any time;
- 7) Without prejudice to the principle of equal treatment, the contracting authority is not obliged to engage in a clarification process in respect of the procurement documents with missing or incomplete information. Therefore, respondents are advised to ensure that they return completed documentation in order to avoid the risk of elimination from the competition.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: The High Court  
Postal address: Inns Quay  
Town: Dublin 7  
Country: Ireland  
E-mail: [Highcourtcentraloffice@courts.ie](mailto:Highcourtcentraloffice@courts.ie)  
Telephone: +353 1886000  
Internet address: [www.courts.ie](http://www.courts.ie)

#### **VI.5. Date of dispatch of this notice**

16/07/2020