

UK-Arnold: time accounting or human resources software development services

OJ S 208/2012 27/10/2012

Contract notice

Supplies

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Nottinghamshire Fire and Rescue Service

Postal address: Bestwood Lodge

Town: Arnold

Postal code: NG5 8PD

Country: United Kingdom

For the attention of: Richard Henshaw

E-mail: [richard.henshaw@notts-fire.gov.uk](mailto:richard.henshaw@notts-fire.gov.uk)

Telephone: +44 1159675936

Fax: +44 1159675831

#### Internet address(es):

General address of the contracting authority: <https://in-tendhost.co.uk/notts-fire/asp/Home>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Body governed by public law

### I.3. Main activity

Public order and safety

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

PRN - 004028 human resources software and implementation services.

#### II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: Nottinghamshire fire and rescue service headquarters.

NUTS code UKF East Midlands (England)

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Nottinghamshire fire and rescue service (NFRS) currently have an HR system is over 13 years old, with outdated functionality and although significant enhancements have been made to it during its life, significant recent legislation, commercial and operational changes render it no longer viable as an ongoing solution.

There is very little integration with other systems resulting in limited business process automation achievable and manual processes and duplication of records is extensive between HR and other departments. There are also a number of systems that manage rostering, time, attendance and resource availability which NFRS are seeking to replace and integrate with the HR system.

NFRS are seeking expressions of interest from potential suppliers who are capable of providing software functionality to support core HR administration and replace a number of systems that manage rostering. Additionally NFRS are interested in suppliers who can provide functionality to support other areas of HR including but not limited to recruitment, learning & development and performance management (collectively known as talent management), however the primary focus is to find a replacement to the incumbent HR and rostering technologies.

#### **II.1.6. CPV code(s)**

72212450 Time accounting or human resources software development services, 72265000 Software configuration services, 72212400 Business transaction and personal business software development services, 72200000 Software programming and consultancy services, 48000000 Software package and information systems, 72268000 Software supply services, 72212000 Programming services of application software, 72000000 IT services: consulting, software development, Internet and support, 48500000 Communication and multimedia software package, 48400000 Business transaction and personal business software package, 72262000 Software development services, 72263000 Software implementation services, 72260000 Software-related services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: yes

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 60 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

The right to request appropriate guarantees and bonds is reserved.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Payment terms will be indicated in the contract documents. Tenders are to be priced GBP. Payments will be made in GBP only.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Details are contained with the PQQ.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: As specified in the contract notice, PQQ, ITT and form of contract.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Participants will be required to complete a PQQ which will be provided upon request the NFRS e procurement portal <https://in-tendhost.co.uk/notts-fire/asp/Home>.

#### **III.2.2. Economic and financial ability**

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Please refer to the requirements as stated in the pre-qualification questionnaire.

Minimum level(s) of standards possibly required:

Please refer to the requirements as stated in the pre-qualification questionnaire.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

## **IV.2. Award criteria**

### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

## **IV.3. Administrative information**

### **IV.3.1. File reference number attributed by the contracting authority**

PRN - 004028

### **IV.3.2. Previous publication concerning this procedure**

#### **Prior information notice**

Notice number in the OJ S: [2012/S 93-153853](#) of 16.5.2012

### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 28.11.2012

Payable documents: no

### **IV.3.4. Time limit for receipt of tenders or requests to participate**

29.11.2012 - 16:30

### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Nottinghamshire Fire and Rescue Service

Postal address: Bestwood Lodge

Town: Arnold

Country: United Kingdom

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The Contracting Authority will incorporate a minimum ten calendar day standstill period (or fifteen days when non-electronic or fax methods are used) at the point that an award decision notice is communicated to tenderers. The Award Decision Notice will specify the criteria for the award of the contract, the reasons for the decision including the characteristics and relative advantages, the name and score of the successful tenderer and will specify when the standstill period is expected to end or the date before which the Contracting Authority will not conclude the contract. If an appeal regarding the award of a contract has not been successfully resolved, the Public Contract (Amendment) Regulations 2009 provide for aggrieved parties who have been harmed or are at risk of breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). The Court may order the setting aside of the Award Decision or may order the on contracting Authority to amend any document and may award damages. If the contract has been entered into the Court may make a declaration of ineffectiveness or may order that the duration of any relevant specific contract be shortened and additionally may award damages. The time limit for seeking such a declaration is generally 30 days from notification of the Award (either by Award Decision Notification or Contract Award Notice depending on the circumstances) or otherwise six months.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

25.10.2012