

Belgium-Brussels: Accident and health insurance services

OJ S 199/2013 12/10/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: ULB

Postal address: Avenue F. D. Roosevelt 50 – CP 150

Town: Bruxelles

Postal code: 1050

Country: Belgium

Contact person: Services des achats et assurances

For the attention of: Mme Danielle Lagrange

E-mail: danielle.lagrange@ulb.ac.be

Additional information can be obtained from:

Official name: ULB

Postal address: Avenue F.D. Roosevelt, 50 - CP150

Town: Bruxelles

Postal code: 1050

Country: Belgium

Contact person: Services des achats et assurances

For the attention of: Mme Valérie Pagnan

E-mail: valerie.pagnan@ulb.ac.be

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Other: Université de droit privé

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Marché de services d'assurance :

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Bruxelles, Charleroi

NUTS code BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest, BE322 Arr. Charleroi

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Le présent marché est exclusivement destiné aux compagnies d'assurances. Il a pour objet l'attribution des contrats d'assurance Accidents du Travail et Excédent-Loi pour le personnel de l'Université Libre de Bruxelles réparti dans les différentes catégories suivantes:

les membres du personnel administratif, technique, de gestion et spécialisé (PATGS): 1.230 personnes;

le personnel de la recherche et chercheurs (PR&C) : 600 personnes;

le personnel enseignant et scientifique (PES) : 2.582 personnes.

Dans cette catégorie, il faut ajouter :

- les professeurs honoraires qui continuent à prêter bénévolement : 96 personnes;

- les membres du corps enseignant extérieur visiteurs (prestant plus de 6 mois) : 6 personnes;

- les agents du corps professoral et scientifique n'ayant pas de fonctions rémunérées : 1.135 personnes;

le personnel non soumis à la loi sur les accidents de travail désignés sous le terme bénévoles : nombre de personnes indéterminé.

II.1.6. CPV code(s)

66512000 Accident and health insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1.

Deposits and guarantees required

Il n'y a pas de cautionnement

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Le présent marché est uniquement réservé aux Compagnies d'assurances

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: voir cahier spécial des charges

III.2.2. Economic and financial ability

List and brief description of conditions: voir cahier spécial des charges

III.2.3. Technical and professional ability

List and brief description of conditions:
voir cahier spécial des charges

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CSC n° ASS.- AT 01/2014

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

2.12.2013 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 2.12.2013 - 11:00

Place:

L'ouverture des offres s'effectuera à 1050 Bruxelles, 44 avenue Jeanne, Bâtiment S, 8ème étage, bureau n° S.8117.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

@Ref:00913545/2013023673

Cahier(s) des charges/document(s) disponible à cette adresse:

<http://www.publicationsonline.be/cscDownload.aspx?ViewID=00060C070E067B>

- CAHIER DES CHARGES accidents du travail 2013.pdf - Annexe 1A.PDF - Annexe 1B.PDF - Annexe 2.pdf - Annexe 3.pdf - Annexe 4 FORMULAIRE DE SOUMISSION.DOC - Annexe 5 FORMULAIRE D"OFFRE.doc

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal de Première Instance de Bruxelles

Postal address: Place Poelaert 1

Town: Bruxelles

Postal code: 1000

Country: Belgium
Telephone: +32 25086111
Fax: +32 25086801

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Délai de 15 jours pour introduire une demande de suspension de la décision d'attribution du marché (article 23 §3 de la loi du 17 juin 2013 relative à la motivation , à l'information et aux voies de recours en matière de marchés publics et de certains marchés de travaux, de fournitures et de services.

Ce délai commence à courir dès le lendemain du jour de l'envoi de la décision motivée (article 23 §1er de la loi précitée).

Le recours est introduit devant le Président du tribunal de première instance de Bruxelles, conformément à l'article 24, 2° de la loi précitée.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Service des achats et assurances

Postal address: avenue Jeanne 44

Town: Bruxelles

Postal code: 1050

Country: Belgium

E-mail: pierre.harerimana@ulb.ac.be

VI.5. Date of dispatch of this notice

9.10.2013