

Norway-Oslo: Economic research services
OJ S 190/2015 01/10/2015
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: The Norwegian Ministry of Foreign Affairs

National registration number: 972417920

Postal address: PO Box 8114 Dep.

Town: Oslo

Postal code: 0032

Country: Norway

Contact person: Procurement section

For the attention of: Mr Steinar Johan Lund

E-mail: anskaffelser@mfa.no

Internet address(es):

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1006>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/136130>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: The Foreign Missions — many

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Framework agreement for delivery of analyses of Norwegian value creation abroad.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 10: Market research and public opinion polling services

Main site or place of performance: Oslo.

NUTS code NO0 Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 7 500 000 NOK

Frequency and value of the contracts to be awarded: When needed.

II.1.5. Short description of the contract or purchase(s)

Framework agreement for the delivery of analyses of Norwegian business globally. It is crucial to be able to compare business activities in countries and regions according to variables such as turnover, exports, investments and number of employees. Changes over time are also of interest. The need goes beyond the statistics / information publicly available today. If the supplier does not already possess such data, they must be gathered as part of deliveries. The agreement will also include the delivery of related courses, presentations and background information and the like in connection with travel, meetings, etc. of relevant topics covered by the framework agreement.

More detailed information on the above mentioned for Norwegian based companies will be an important knowledge base for the foreign service to:

- 1) in its efforts to promote Norwegian business, and
- 2) follow up the Government's white paper on private sector development in Norwegian development cooperation.

The Norwegian Ministry of Foreign Affairs and the foreign missions shall have the right to make call offs on the framework agreement when needed.

See complete description in the invitation to tender.

II.1.6. CPV code(s)

79311400 Economic research services, 79400000 Business and management consultancy and related services, 75211000 Foreign-affairs services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The Norwegian Ministry of Foreign Affairs and the foreign missions will make call offs when there is a need for deliveries.

Estimated value excluding VAT: 7 500 000 NOK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 048 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Qualification requirements:

- 1 The tenderer must be a legally established company.
- 2 Good conduct. The tenderer must confirm that the company has not been legally convicted for the conditions described in the 'Self-declaration on good conduct'.

Documentation requirements:

- 1 For Norwegian tenderers, the legal registration will appear on the tax certificate; therefore it is not necessary to enclose a company registration certificate. Foreign tenderers must enclose a copy of the registration.
- 2 The 'Self-declaration on conduct' must be enclosed the tender, completed and signed.

III.2.2. Economic and financial ability

List and brief description of conditions: An assessment of creditworthiness issued by a renowned commercial credit reporting bureau.

The assessment must include a creditworthiness degree (rating) of the tenderer — typically indicated by rating code or a short description. The assessment shall include or be attached:
— an explanation of the rating code and the scale of possible rating codes, and
— the partial assessments that is the basis for rating, and
— annual turnover.

The assessment should be based on the latest annual accounts, and must not be issued later than 6 months prior to the deadline for receipt of request for participation in the competition /tenders. The date of issue must be marked on the assessment.

Minimum level(s) of standards possibly required: The supplier must have a economic capacity to fulfil the contract.

III.2.3. Technical and professional ability

List and brief description of conditions:

1. Similar assignments includes collection, processing and analysis of economic data. Assignments are not just limited to industry analysis, but also other kinds of economic analysis. A description of the tenderers three most relevant assignments during the past three years.

The description must include a specification of the assignment value, date and recipient (name, phone and e-mail.) References may be contacted by the need for clarification of the assignment's relevance. It is, however, the tenderer's responsibility to document relevance through the description.

If the tenderer had the role of subcontractor in one or more of the assignments, which means that another firm was responsible for the delivery in relation to the recipient / customer, this must be stated, and the tenderer's role in the assignment described.

2. Description of the tenderer's average workforce during the last three years within the tenderer's business area that performs assignments of the kind the contracting authority requests. If the tenderer has plans involving changing the workforce the coming years compared with recent years, please explain. Do not attach any CVs, and personnel shall not be named.

3. A statement of the supplier's quality assurance — management system or copy of certificate issued by an accredited certification body or equivalent documentation.

Minimum level(s) of standards possibly required:

1 The tenderers must have experience from minimum three similar assignments the past 3 years.

2 The tenderer must have sufficient ability to implement and capacity to fulfil the contract. Hereunder the tenderer must have access to minimum 4 persons that can contribute in deliveries of the kind the contracting authority requests.

3 A good and well functioning quality assurance system for the deliveries is required.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. The competence of the people who will contribute in deliveries. Weighting 30

2. Proposed solution. Weighting 40

3. Offered hourly rate. Weighting 30

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information**IV.3.1. File reference number attributed by the contracting authority**

15/10745

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

9.11.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 11.1.2016

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Tenders must be delivered to the address specified in the tender documents.

VI.4. Procedures for review**VI.4.1. Review body****VI.4.2. Review procedure****VI.4.3. Service from which information about the review procedure may be obtained****VI.5. Date of dispatch of this notice**

28.9.2015