

United Kingdom-Stockport: Insurance services
OJ S 195/2014 10/10/2014
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Equity Housing Group
Postal address: Armit House, Monmouth Road, Cheadle Hulme
Town: Stockport
Postal code: SK8 7EF
Country: United Kingdom
For the attention of: Andy Duckworth
E-mail: andrewd@equityhousing.co.uk
Telephone: +44 1614867614

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Other: Registered Provider of Social Housing

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of Insurance and related risk management and claims handling services to Equity Housing Group.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Insurance services. Insurance and related services for Property, Legal liability and other general non-life insurable risks, as required by Equity Housing Group.

II.1.6. CPV code(s)

66510000 Insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Non life services and related services — see individual lots stated in this Notice. The contracting authority aims to appoint a single Broker or a single insurer to act as provider for all lots. Where the respondent is a Broker, it may choose to place the insurance for each lot or parts thereof with a different insurer at its discretion, but only one respondent is expected to be selected by the contracting authority for this procurement. Equity Housing Group will consider entering into Long Term Agreements with the bidder and/or the risk carriers proposed by the bidder for more than 1 year, ideally for three years (or periods of insurance), with an option to extend the award period by up to 2 further years (or periods of insurance), subject to service, performance and cost.

II.2.2. Information about options

Options: yes
Description of options: Equity Housing Group will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk Carriers for more than 1 year, with an option to extend the award period subject to service, performance and cost.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: A programme of General Insurance and related services for Equity Housing Group, excluding Motor Fleet risks and Engineering Inspection contract

1) Short description

A programme of General Insurance and related services to Equity Housing Group.

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

A programme of General Insurance and related services for Community Gateway Association

Ltd, excluding Motor Fleet risks and Engineering Inspection contract. The programme will require Insurance and related services for risks that may include but not be limited to: property damage and business interruption, Employers, Public, Products and Property Owners liability, Business Combined/Office, Money, All Risks, Computer, Contract Works, Group Personal Accident, Engineering (but not Inspection — see Lot 3), Professional Indemnity, Fidelity Guarantee/Crime, Employment Practices Liability and Terrorism.

4) Indication about different time frame or duration

5) Additional information about lots

As stated in Tender Documents

Lot No: 2

Lot title: Insurance for Motor Vehicle risks (possibly including Motor Legal Expenses and Occasional Business use extensions

1) Short description

Motor Fleet risks.

2) CPV code(s)

66514110 Motor vehicle insurance services

3) Quantity or scope

Insurance and related services for Motor vehicles (ADFT and windscreen, motor liability, and possibly including Motor Legal Expenses, ULR and/or Occasional Business use extensions)

4) Indication about different time frame or duration

5) Additional information about lots

As stated in Tender Documents.

Lot No: 3

Lot title: Engineering Inspection Contract

1) Short description

Engineering Inspection contract for items of lifting plant, pressure plant, playgrounds and the like.

2) CPV code(s)

71631100 Machinery-inspection services

3) Quantity or scope

Engineering Inspection contract and related services for specified items of lifting plant, pressure plant, playground equipment and the like.

4) Indication about different time frame or duration

5) Additional information about lots

As stated in Tender Documents.

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2.

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As stated in tender Documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: As stated in Tender documents.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Potential suppliers will be requested to provide an overview of services provided to the social housing, public sector or other relevant property owners over the past five years, details of two clients currently receiving similar services and the three most recent ex-clients that received similar services. Potential suppliers may be asked to provide evidence of regulation by the FCA or other appropriate insurance regulatory authority indicating the types of insurance the proposed insurer is authorised to arrange or provide.

III.2.2. Economic and financial ability

List and brief description of conditions: The tender documents will require providers to produce financial information in relation to the type of services offered, including but not limited to 3 years reports and accounts.

Minimum level(s) of standards possibly required: A minimum financial rating of A- from Standard & Poors, or an equivalent rating Agency will be required of all risk carriers.

III.2.3. Technical and professional ability

List and brief description of conditions:

The tender documents will require providers to detail their professional experience, resource, skills qualifications and quality control practices.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Insurers authorised under the Financial Services and Markets Act 2000, Insurance Companies Act 1982 (and any other statutory modifications thereof) and regulated by the UK Financial Conduct Authority, or equivalent in another member state of the European Economic Area, Insurance Brokers registered with and regulated by the Financial Conduct Authority.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3: and Maximum number 6

Objective criteria for choosing the limited number of candidates: This will be a two stage process, including a PQQ (Pre-Qualification Questionnaire) stage. Bidders failing to meet certain minimum standards at selection (PQQ) stage will be rejected. Bidders meeting the required standards at PQQ stage will be ranked according to the highest score achieved and may be rejected in reverse order to achieve our maximum numbers of operators for the ITN stage. Selection Criteria for the PQQ stage will be stated in the PQQ documentation.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated yes

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

11.11.2014 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. This is a two stage process, where respondents will be required to complete a PQQ that will help us select a limited number of candidates we consider most suitable to proceed to the ITN stage. Equity Housing Group requires respondents to this notice to be able to demonstrate a record of successful provision of insurance and related services within the Social Housing sector, the Public sector or to other relevant Property Owners. If the respondent is a Broker, you will be asked to detail your main insurance risk carriers, including confirmation of any exclusive or preferential arrangements with those insurers. All respondents will be required to details your proposed insurance wordings and provide details of relevant experience of all account servicing, claims handling and risk management staff. For more information about this opportunity, please visit the Delta portal at: <https://www.delta-esourcing.com/tenders/UK-Stockport:-Insurance-services./7UW6VG679R>To respond to this opportunity, please click here: <https://www.delta-esourcing.com/respond/7UW6VG679R>If you experience any technical difficulties from accessing the above URL, then please contact the Delta eSourcing Help-desk on call +44 8452707050 or email helpdesk@delta-esourcing.com.

For more information about this opportunity, please visit the Delta eSourcing portal at: <https://www.delta-esourcing.com/tenders/UK-UK-Stockport:-Insurance-services./7UW6VG679R>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/7UW6VG679R>

GO Reference: GO-2014108-PRO-6073818

VI.4. Procedures for review

VI.4.1. Review body

Official name: Equity Housing Group
Postal address: Equity Housing Group, Armitt House, Monmouth Road
Town: Cheadle Hulme
Postal code: SK8 7EF
Country: United Kingdom
Telephone: +44 1614867614

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

8.10.2014