

United Kingdom-London: Business and management consultancy and related services

OJ S 140/2019 23/07/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Power to Change Trustee as Trustee of the Power to Change Trust

Postal address: The Clarence Centre, 6 St George's Circus

Town: London

NUTS code: UK United Kingdom

Postal code: SE1 6FE

Country: United Kingdom

E-mail: workwithus@powertochange.org.uk

Telephone: +44 2038577270

Internet address(es):Main address: <http://www.thepowertochange.org.uk/>Address of the buyer profile: https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA40009**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

I.3. CommunicationThe procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.powertochange.org.uk/about-us/work-with-us/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.powertochange.org.uk/about-us/work-with-us/>**I.4. Type of the contracting authority**

Body governed by public law

I.5. Main activity

Other activity: Charitable Trust

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Grant Administration Services

Reference number: PTC/2019/FO/01

II.1.2. Main CPV code

79400000 Business and management consultancy and related services

II.1.3. Type of contract

Services

II.1.4. Short description

Power to change is seeking to appoint an experienced service provider to undertake programme delivery and grants administration services for its funding and support programmes for the period April 2020 to December 2022. The appointed service provider will provide programme delivery and administration services associated with the full grant management cycle for projects funded via its Community Business Fund (its largest grants programme) as well as a range of grant administration services for its other funding and support programmes as set out in this ITT.

The contract will be for a period of 2 years and 9 months (33 months), with an option to extend for periods up to a further 15 months, subject to satisfactory performance and at Power to Change's sole discretion.

II.1.5. Estimated total value

Value excluding VAT: 1 700 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UK United Kingdom

Main site or place of performance: England.

II.2.4. Description of the procurement

Grant Administration Services.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Demonstrate your understanding of the vision of power to change / Weighting: 10

Quality criterion - Name: Demonstrate your approach to provision of the contract services and how you will meet the contract objectives / Weighting: 20

Quality criterion - Name: Demonstrate your expertise and relevant experience in the management of similar grant programmes or workstreams. / Weighting: 20

Quality criterion - Name: Demonstrate your approach to quality assurance and risk management / Weighting: 15

Quality criterion - Name: Demonstrate how you would expect to manage changes in demand and scope within any of the programmes / Weighting: 15

Quality criterion - Name: Details of your approach to contract management and the proposed delivery team for this contract / Weighting: 20

Price - Weighting: 20 %

II.2.6. Estimated value

Value excluding VAT: 1 700 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 33

This contract is subject to renewal: yes

Description of renewals:

The contract will be for a period of 2 years and 9 months (33 months), with an option to extend for periods up to a further 15 months, subject to satisfactory performance and at Power to Change's sole discretion. Our requirements are contained in this ITT document.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Power to change also reserves the right to vary the contract with the service provider to reflect changes in the focus and scale of its funding and support activities, and to award similar and additional services in relation to new programmes as and when identified between April 2020 and December 2022.

II.2.12. Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Selection criteria as stated in the procurement documents.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

As stated in the procurement documents.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8.

Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 20/09/2019 Local time: 17:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 30/09/2020

IV.2.7. Conditions for opening of tenders

Date: 23/09/2019 Local time: 09:00

Place:

Sheffield.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

To register your interest in this notice and obtain the ITT and additional information please visit

<https://www.powertochange.org.uk/about-us/work-with-us/>

(MT Ref:216705)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Power to Change Trustee as Trustee of the Power to Change Trust

Postal address: The Clarence Centre, 6 St George's Circus

Town: London

Postal code: SE1 6FE

Country: United Kingdom

Telephone: +44 1143122260

Internet address: <http://www.thepowertochange.org.uk/>

VI.5. Date of dispatch of this notice

19/07/2019