

United Kingdom-Warwick: Business and management consultancy services

OJ S 140/2019 23/07/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Warwickshire County Council

Postal address: Shire Hall, Warwick

Town: Warwick

NUTS code: UKG13 Warwickshire

Postal code: CV34 4RL

Country: United Kingdom

Contact person: Strategic Procurement

E-mail: procurement@warwickshire.gov.uk

Telephone: +44 1926736364

Internet address(es):Main address: <http://www.warwickshire.gov.uk>Address of the buyer profile: <http://www.warwickshire.gov.uk/procurement>**I.1. Name and addresses**

Official name: Coventry City Council

Postal address: Earl Street

Town: Coventry

NUTS code: UKG33 Coventry

Postal code: CV1 5RR

Country: United Kingdom

Contact person: Strategic Procurement

E-mail: procurement@warwickshire.gov.uk

Telephone: +44 1926736364

Internet address(es):Main address: <http://www.warwickshire.gov.uk>Address of the buyer profile: <http://www.warwickshire.gov.uk/procurement>**I.1. Name and addresses**

Official name: Nuneaton and Bedworth Borough Council

Postal address: Town Hall, Coton Road

Town: Nuneaton

NUTS code: UKG13 Warwickshire

Postal code: CV11 5AA

Country: United Kingdom

Contact person: Strategic Procurement

E-mail: procurement@warwickshire.gov.uk

Telephone: +44 1926736364

Internet address(es):

Main address: <http://www.warwickshire.gov.uk>

Address of the buyer profile: <http://www.warwickshire.gov.uk/procurement>

I.1. Name and addresses

Official name: North Warwickshire Borough Council

Postal address: South Street

Town: Atherstone

NUTS code: UKG13 Warwickshire

Postal code: CV9 1DE

Country: United Kingdom

Contact person: Strategic Procurement

E-mail: procurement@warwickshire.gov.uk

Telephone: +44 1926736364

Internet address(es):

Main address: <http://www.warwickshire.gov.uk>

Address of the buyer profile: <http://www.warwickshire.gov.uk/procurement>

I.1. Name and addresses

Official name: Rugby Borough Council

Postal address: Town Hall, Evreux Way

Town: Rugby

NUTS code: UKG13 Warwickshire

Postal code: CV21 2RR

Country: United Kingdom

Contact person: Strategic Procurement

E-mail: procurement@warwickshire.gov.uk

Telephone: +44 1926736364

Internet address(es):

Main address: <http://www.warwickshire.gov.uk>

Address of the buyer profile: <http://www.warwickshire.gov.uk/procurement>

I.1. Name and addresses

Official name: Stratford-on-Avon District Council

Postal address: Elizabeth House, Church Street

Town: Stratford

NUTS code: UKG13 Warwickshire

Postal code: CV37 6HX

Country: United Kingdom

Contact person: Strategic Procurement

E-mail: procurement@warwickshire.gov.uk

Telephone: +44 1926736364

Internet address(es):

Main address: <http://www.warwickshire.gov.uk>

Address of the buyer profile: <http://www.warwickshire.gov.uk/procurement>

I.1. Name and addresses

Official name: Warwick District Council

Postal address: Riverside House, Milverton Hill

Town: Leamington Spa

NUTS code: UKG13 Warwickshire

Postal code: CV32 5HZ

Country: United Kingdom

Contact person: Strategic Procurement

E-mail: procurement@warwickshire.gov.uk

Telephone: +44 1926736364

Internet address(es):

Main address: <http://www.warwickshire.gov.uk>

Address of the buyer profile: <http://www.warwickshire.gov.uk/procurement>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.cswjets.co.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Business Start Up Support Services

II.1.2. Main CPV code

79410000 Business and management consultancy services

II.1.3. Type of contract

Services

II.1.4. Short description

Warwickshire County Council is looking to enter into a single-supplier contract with a specialist organisation to deliver business start-up support services across Warwickshire. The service should provide support to individuals who have ambitions to start a business and support to start-up businesses in their first 24 months of trading.

The service will be part-funded by the European Regional Development Fund, with this funding being matched by contributions from the Council, North Warwickshire Borough Council, Nuneaton and Bedworth Borough Council, Rugby Borough Council, Stratford-on-Avon District Council and Warwick District Council. As a result the Contracting Authority and the successful supplier will need to work together to ensure ERDF reporting obligations are maintained outcomes are attained.

The initial 26 month term is build around current ERDF funding commitments and any extension periods will follow similar justification.

II.1.5. Estimated total value

Value excluding VAT: 2 100 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKG13 Warwickshire

NUTS code: UKG33 Coventry

Main site or place of performance: The the delivery of this provision will take place within the County of Warwickshire. Performance may become required within Coventry over the contract's term.

II.2.4. Description of the procurement

The procurement is to follow an open procedure. Bidders who fulfil the requirements of the supplier questionnaire may have their award stage assessment evaluated. Following this some bidders may be requested to attend clarification meetings with the evaluation panel. The aim of the procurement process is to award a contract to a single supplier who has the capacity to deliver the specified services to the whole County and is capable of meeting and surpassing the obligations set by ERDF and the Council.

Contract value — The 'Estimated value' provided in this notice is a potential total value for the entire 74 month term. The value is set at a high level to accommodate for currently unknown factors including future ERDF funding and possible collaboration opportunities.

The known contract value — The initial 26 month term contract has committed funding of 668 210 GBP to be available for this time period.

Following this term, extension periods will be possible subject to funding being committed from ERDF or the Government based equivalent following the UK's withdrawal from the European Union. For the purposes of this notice, the level of funding is predicted to be the same for the following 4 years.

During the contract's term, performance may become required within Warwickshire's neighbouring local authority, Coventry City. The Authority currently has its their own contracted arrangements. However, the Council — in line with our Sub-Regional Procurement Strategy — is giving Coventry City Council (as well as Warwickshire's District and Borough Councils) the potential opportunity to make use of this contract rather than re-tendering their own provision. For the purposes of this notice, Coventry City Council have a current contract which is valued at approximately 200 000 GBP per annum.

Considering the above, the Estimated Contract value on this procurement has been raised to cover a situation where all this spend combines, although the potential of it occurring is unknown.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 2 100 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 26

This contract is subject to renewal: yes

Description of renewals:

Following the initial 26 month term, and dependant on funding and supplier performance, the Council reserves the right to extend the contract by further periods not exceeding 48 months.

The maximum contract term including full extension period will be 74 months (6 years and 2 months).

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: yes

Description of options:

Following the initial 26 month term, and dependant on funding and supplier performance, the Council reserves the right to extend the contract by further periods not exceeding 48 months. The maximum contract term including full extension period will be 74 months (6 years and 2 months).

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: The provision is primarily funded by the European Regional Development Fund (ERDF).

II.2.14. Additional information

Please see details provided in VI.3) Additional information.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Please see the procurement documentation.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 23/08/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted
English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender
Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 23/08/2019 Local time: 12:05

Place:

Warwickshire County Council, Shill Hall, Warwick.

Information about authorised persons and opening procedure: To be carried out by employees and agents acting on behalf of the Authority.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

July 2024.

VI.3. Additional information

This procurement exercise will be run electronically using the Council's e-tendering system (CSWJETS). To participate in this procurement bidders must register and express an interest at <https://intendhost.co.uk/csw-jets.aspx/Home>

Once registered, all correspondence for this procurement process must be via the Correspondence function. However, if you are unable to register with the website please email procurement@warwickshire.gov.uk

All documentation and further information regarding the procurement can be found on this system. Upon expressing an interest in this opportunity on the CSW Jets e-tendering portal, suppliers will be able to access all documentation except for the provision's TUPE details. Bidders are required to complete and return the provided Non-Disclosure Agreement (NDA) via Correspondence, before being provided with access to these details.

The successful supplier will have to work with the Council and ensure ERDF reporting requirements at met and predicted outcomes are attained. Failure to attain ERDF outcomes has financial consequences and/or effects future funding the Council can gain and the Council will seek losses from the Supplier in this instance.

The estimated contract value is inflated to cover potential but currently unrealised spend. The actual known value of this contract is 668 210 GBP based on committed funding from ERDF.

For further details regarding how the larger estimated value was calculated, please see Question II.2.4) Description of the procurement.

VI.4. Procedures for review

VI.4.1. Review body

Official name: The Royal Courts of Justice

Postal address: The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Cabinet Office

Postal address: 70 Whitehall

Town: London

Postal code: SW1A 2AS

Country: United Kingdom

VI.5. Date of dispatch of this notice

19/07/2019