

**United Kingdom-Leamington Spa: Building and facilities management services**

OJ S 169/2017 05/09/2017

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Warwickshire Police Authority  
Postal address: Warwickshire Justice Centre, Newbold Terrace  
Town: Leamington Spa  
NUTS code: UKG13 Warwickshire  
Postal code: CV32 4EL  
Country: United Kingdom  
Contact person: Strategic Procurement Unit  
E-mail: [procurement@warwickshire.gov.uk](mailto:procurement@warwickshire.gov.uk)  
**Internet address(es):**  
Main address: [www.warwickshire.gov.uk](http://www.warwickshire.gov.uk)

**I.1. Name and addresses**

Official name: Crown Prosecution Service  
Postal address: Warwickshire Justice Centre, Newbold Terrace  
Town: Leamington Spa  
NUTS code: UKG13 Warwickshire  
Postal code: CV32 4EL  
Country: United Kingdom  
Contact person: Strategic Procurement Unit  
E-mail: [procurement@warwickshire.gov.uk](mailto:procurement@warwickshire.gov.uk)  
**Internet address(es):**  
Main address: [www.warwickshire.gov.uk](http://www.warwickshire.gov.uk)

**I.1. Name and addresses**

Official name: Youth Justice Service  
Postal address: Warwickshire Justice Centre, Newbold Terrace  
Town: Leamington Spa  
NUTS code: UKG13 Warwickshire  
Postal code: CV32 4EL  
Country: United Kingdom  
Contact person: Strategic Procurement Unit  
E-mail: [procurement@warwickshire.gov.uk](mailto:procurement@warwickshire.gov.uk)  
**Internet address(es):**  
Main address: [www.warwickshire.gov.uk](http://www.warwickshire.gov.uk)

**I.1. Name and addresses**

Official name: Her Majesty's Courts and Tribunal Service  
Postal address: Warwickshire Justice Centre, Newbold Terrace  
Town: Leamington Spa

NUTS code: UKG13 Warwickshire  
Postal code: CV32 4EL  
Country: United Kingdom  
Contact person: Strategic Procurement Unit  
E-mail: [procurement@warwickshire.gov.uk](mailto:procurement@warwickshire.gov.uk)  
**Internet address(es):**  
Main address: [www.warwickshire.gov.uk](http://www.warwickshire.gov.uk)

**I.1. Name and addresses**

Official name: Warwickshire Probation Trust  
Postal address: Warwickshire Justice Centre, Newbold Terrace  
Town: Leamington Spa  
NUTS code: UKG13 Warwickshire  
Postal code: CV32 4EL  
Country: United Kingdom  
Contact person: Strategic Procurement Unit  
E-mail: [procurement@warwickshire.gov.uk](mailto:procurement@warwickshire.gov.uk)  
**Internet address(es):**  
Main address: [www.warwickshire.gov.uk](http://www.warwickshire.gov.uk)

**I.2. Information about joint procurement**

The contract involves joint procurement

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.csw-jets.co.uk/>  
Tenders or requests to participate must be submitted electronically via: <http://www.csw-jets.co.uk/>  
Additional information can be obtained from another address:  
Official name: Warwickshire County Council  
Postal address: Shire Hall  
Town: Warwick  
NUTS code: UKG13 Warwickshire  
Postal code: CV34 4SA  
Country: United Kingdom  
Contact person: Strategic Procurement Unit  
E-mail: [procurement@warwickshire.gov.uk](mailto:procurement@warwickshire.gov.uk)  
**Internet address(es):**  
Main address: [www.warwickshire.gov.uk](http://www.warwickshire.gov.uk)

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Public order and safety

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

The Supply of a Facilities Management Service for Warwickshire Justice Centres at Nuneaton and Leamington Spa.

**II.1.2. Main CPV code**

79993000 Building and facilities management services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The supply of a Facilities Management Service for the Warwickshire Justice Centres at Nuneaton and Leamington Spa.

Type of Procedure: Competitive procedure with negotiation.

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations.

**II.1.5. Estimated total value**

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.3. Place of performance**

NUTS code: UKG13 Warwickshire

Main site or place of performance: The Warwickshire Justice Centre Buildings in Nuneaton and Leamington Spa, both in the County of Warwickshire.

**II.2.4. Description of the procurement**

The supply of a Facilities Management Service to 2 Justice Centres in Warwickshire. One at Nuneaton and the other at Leamington Spa. Services within the scope of this requirement include, but are not limited to:

1. FM01 — The Building Maintenance and Mechanical and Electrical (M&E) Maintenance
- 2 FM02 — Health and Safety
- 3 FM03 — Fire and Emergency Procedures and Business Continuity
- 4 FM04 — Cleaning
- 5 FM05 — Energy and Utilities Management and monitoring
- 6 FM06 — Security
- 7 FM07 — Shredding Service
- 8 FM08 — Environmental Management
- 9 FM09 — Porterage, General Assistance and Miscellaneous Services
- 10 FM10 — Postal Services
- 11 FM11 — Waste Management
- 12 FM12 — Grounds Maintenance
- 13 FM13 — Catering and Vending
- 14 FM14 — Pest Control
- 15 FM15 — Internal Planting
- 16 FM16 — FM Management and Administration.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6.**

## **Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: yes

### **II.2.11. Information about options**

Options: yes

Description of options:

The Contract has the option to extend by an additional 12 month period.

Type of Procedure: Competitive procedure with negotiation.

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations.

The Contracting Authority reserves the right to conduct the procedure in successive stages in order to reduce the number of tenders to be negotiated.

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

This procurement exercise will be conducted by Warwickshire County Council as a commissioned agent on behalf of The Warwickshire Police and Crime Commissioner and the Warwickshire Justice Agencies.

A bidders day will be held on 12.9.2017. Further details and how to apply to attend are contained within the tender documentation.

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Evidence required as stated in the ITT document.

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Competitive procedure with negotiation

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.4. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

**IV.1.5. Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 02/10/2017 Local time: 10:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

June 2022.

**VI.3. Additional information**

This procurement exercise will be conducted by Warwickshire County Council as a commissioned agent on behalf of the Warwickshire Police and Crime Commissioner and the Warwickshire Justice Agencies. Warwickshire County Council will be using its e-tendering system (In-Tend) for the administration of this procurement process and providers must register within the system to be able to express an interest. The website address is [www.csw-jets.co.uk](http://www.csw-jets.co.uk)

Registration and use of the system is free. Once registered, all correspondence for this procurement process must be via the in-tend correspondence function. If you are unable to register please call +44 1926414980 or email [procurement@warwickshire.gov.uk](mailto:procurement@warwickshire.gov.uk)

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Warwickshire County Council

Town: Warwick

Country: United Kingdom

**VI.5. Date of dispatch of this notice**

01/09/2017