

Belgium-Brussels: World wide web (www) site design services

OJ S 141/2019 24/07/2019

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: COST Association

National registration number: 0829.090.573_511945

Postal address: avenue Louise 149

Town: Brussels

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1050

Country: Belgium

Contact person: Carla Mauricio Planas

E-mail: Carla.MauricioPlanas@cost.eu

Telephone: +32 25333808

Internet address(es):Main address: <http://cost.eu>Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=348130>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=348130>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=CA-COMM-0719-24-F02>**I.4. Type of the contracting authority**

Other type: AISBL

I.5. Main activity

Other activity: Research funding agency

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Multi-Annual Contract for Web Development Services for the COST Association (AISBL)

Reference number: CA-COMM-0719-24-F02_0

II.1.2. Main CPV code

72413000 World wide web (www) site design services

II.1.3. Type of contract

Services

II.1.4. Short description

The purpose of this call for tender is to conclude a multi-annual contract for website related services that will enhance digital communications of the COST Association on the basis of the existing website launched on 19.10.2018.

The services to be performed under the present contract will cover the following:

- Tranche 1: web development and web-marketing services aiming at optimising the COST website regarding e.g. improved design and layout (further extend the COST brand into the digital space), optimised functionalities (e.g. multi-level search and navigation, improved website architecture and content presentation) and overall user-friendliness,
- Tranche 2: web hosting and web maintenance of the COST website,
- Tranche 3: production of search engine optimised (SEO) content, storytelling, labelling to ensure consistency of web content throughout the whole website, and harmonization of acronyms and capitals.

II.1.5. Estimated total value

Value excluding VAT: 250 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: BE Belgique / België

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

II.2.4. Description of the procurement

The services to be performed under the present contract will cover the following:

- Tranche 1: web development and web-marketing services aiming at optimising the COST website regarding e.g. improved design and layout (further extend the COST brand into the digital space), optimised functionalities (e.g. multi-level search and navigation, improved website architecture and content presentation) and overall user-friendliness,
- Tranche 2: web hosting and web maintenance of the COST website,
- Tranche 3: production of search engine optimised (SEO) content, storytelling, labelling to ensure consistency of web content throughout the whole website, and harmonization of acronyms and capitals.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 250 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: yes

Description of options:

Free options are accepted as long as minimal requirements are met.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

yes

Identification of the project: H2020

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Not applicable.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

See call for tender provisions.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 04/09/2019 Local time: 08:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 04/09/2019 Local time: 08:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal de première instance de l'arrondissement de Bruxelles

Postal address: rue des Quatre Bras 13

Town: Bruxelles

Postal code: 1000

Country: Belgium

Telephone: +32 25086298

Fax: +32 25086277

VI.4.2. Body responsible for mediation procedures

Official name: Tribunal de première instance de l'arrondissement de Bruxelles

Postal address: rue des Quatre Bras 13

Town: Bruxelles

Postal code: 1000

Country: Belgium

Telephone: +32 25086298

Fax: +32 25086277

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Tribunal de première instance de l'arrondissement de Bruxelles

Postal address: rue des Quatre Bras 13

Town: Bruxelles

Postal code: 1000

Country: Belgium

Telephone: +32 25086298

Fax: +32 25086277

VI.5. Date of dispatch of this notice

22/07/2019