

Norway-Sarpsborg: Insurance services

OJ S 192/2015 03/10/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Kommunalt forsikringsfelleskap — KFF (Municipal Insurance Co-operation)

National registration number: 913 152 190

Postal address: Olsokveien 17

Town: Sarpsborg

Postal code: 1727

Country: Norway

For the attention of: Per Kr. Ubøe

E-mail: pkuboe@pku.no**Internet address(es):**General address of the contracting authority: <http://kffnett.org>Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/57713>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/131512>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Other: an inter-municipal co-operation body

I.3. Main activity

Other: member service

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Occupational injury insurance / accident insurance § 11.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Norway.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 3

Duration of the framework agreement

Duration in years: 1

II.1.5. Short description of the contract or purchase(s)

Framework agreement for occupational injury insurance / § 11 municipal employees.

II.1.6. CPV code(s)

66510000 Insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Number of employees approx. 42 000.

II.2.2. Information about options

Options: yes

Description of options: 1 year + 1 year + 1 year.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.1.2016. Completion 31.12.2016

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes
Description of particular conditions: Service providers must have a licence for operating an insurance company in Norway, either through a licence from the Financial Supervisory Authority of Norway or through an equivalent licence from the country of origin. Border crossing entities must be registered at the Financial Supervisory Authority of Norway. Agent companies must be registered in the producer's agent register and documented in accordance with the 'Insurance Arrangements Act'.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) Company Registration Certificate.

(2) Registration certificates in professional registers as determined by legislation in the countries in which the service provider is established.

(3) Requirement to submit tax certificate for VAT (National requirement).

(4) Requirement to submit a tax certificate for tax (National requirement).

The service provider shall have an orderly system in relation to payment of taxes and VAT.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) The company's most recent annual report, including new information of relevance to the company's fiscal figures.

(2) Presentation of the company's annual financial statement or extracts thereof.

(3) Statement of the company's turnover for the last few years, with relevance to this contract.

(4) Other: Documentation: Credit appraisal/rating not older than 3 months (from the deadline for receipt of tenders). The appraisal/rating shall be based on the most recent known accounting figures. The rating shall be carried out by an officially certified credit rating institution. The rating shall include a definition of the classification that the credit rating institution uses.

If for valid reasons the service provider is unable to submit the documentation as requested by the contracting authority, the service provider may prove the economical and financial standing with any other document that the contracting authority is able to accept.

If necessary the contracting authority will request supplementary information — cf. the Public Procurement Regulations §2-4.

Minimum level(s) of standards possibly required: The tenderer must have the financial capacity to implement the assignment/contract.

Tenderers are required to be credit worthy:

— Lindorff V 3 or better;

— Experian — 30 or better / 671 or better;

— D&B/Soliditet — A.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) Staffing for this assignment (organisation chart) with names and CVs for key personnel who will perform the assignment

(2) The company's most important assignments during the last 3 years, including values, dates and recipients.

Minimum level(s) of standards possibly required:

Considerable competence is required within the profession and relevant experience from equivalent assignments.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes
Reference to the relevant law, regulation or administrative provision: Ref III.1.4).

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated
Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated yes

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

KFF/02/2015

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

30.10.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Danish. Swedish.

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Participants in the joint purchasing project (32) + organisations under this specified in attachment.

- Asker kommune,
- Aust-Agder Fylkes Kommune,
- Bærum kommune,
- Elverum kommune,
- Etnedal kommune,
- Gjerstad kommune,
- Gjøvik kommune,
- Gran kommune,
- Grimstad kommune,
- Hamar kommune,
- Hurum kommune,
- Iveland kommune,
- Jevnaker kommune,
- Lier kommune,
- Lunner kommune,
- Løten kommune,
- Nord-Aurdal kommune,
- Nordre Land kommune,
- Ringsaker kommune,
- Risør kommune,
- Røyken kommune,
- Stange kommune,
- Søndre Land kommune,
- Sør-Aurdal kommune,
- Tvedestrand kommune,
- Vang kommune,
- Vegårshei kommune,
- Vestre Slidre kommune,
- Vestre Toten kommune,
- Østre Toten kommune,
- Øystre Slidre kommune,
- Åmli kommune.

VI.4.

Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

30.9.2015