

**Germany-Berlin: EU-Nachrichten Newsletter for the Representation of the European Commission in Berlin, Germany (2 Lots) PO/2018-19/BER**

OJ S 153/2018 10/08/2018

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Directorate-General Communication, EC

Representation in Berlin, Germany

Postal address: Unter den Linden 78

Town: Berlin

NUTS code: DE3 Berlin

Postal code: 10117

Country: Germany

Contact person: Ms Cornelia Kirchner

E-mail: [COMM-REP-BER-NEWSLETTER-2018@ec.europa.eu](mailto:COMM-REP-BER-NEWSLETTER-2018@ec.europa.eu)**Internet address(es):**Main address: [https://ec.europa.eu/germany/eu-funding/tenders\\_de](https://ec.europa.eu/germany/eu-funding/tenders_de)Address of the buyer profile: [https://ec.europa.eu/info/funding-tenders/tenders/tender-opportunities-department/tender-opportunities-communication\\_en](https://ec.europa.eu/info/funding-tenders/tenders/tender-opportunities-department/tender-opportunities-communication_en)**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=3957>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

European institution/agency or international organisation

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

EU-Nachrichten Newsletter for the Representation of the European Commission in Berlin, Germany (2 Lots) PO/2018-19/BER

Reference number: PO/2018-19/BER

**II.1.2. Main CPV code**

22000000 Printed matter and related products

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

The representation is seeking a qualified and well-motivated service provider to provide services to the European Commission Representation in Germany to edit, produce, print and distribute newsletter EU-Nachrichten newsletter.

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

## **II.2. Description**

### **II.2.1. Title**

Editing and producing a newsletter, EU-Nachrichten, for print and for online distribution  
Lot No: 1

### **II.2.2. Additional CPV code(s)**

22100000 Printed books, brochures and leaflets

### **II.2.3. Place of performance**

NUTS code: DE3 Berlin

### **II.2.4. Description of the procurement**

Services required for editing and producing the EU-Nachrichten newsletter.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 80 000,00 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The contract is renewed automatically three times for 12 months each, unless 1 of the parties receives formal notification to the contrary at least 3 months before the end of the ongoing duration.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **II.2. Description**

### **II.2.1. Title**

Printing and Distributing the EU-Nachrichten Newsletter  
Lot No: 2

### **II.2.2. Additional CPV code(s)**

79800000 Printing and related services

### **II.2.3. Place of performance**

NUTS code: DE3 Berlin

### **II.2.4. Description of the procurement**

Services required for printing and distribution the EU-Nachrichten newsletter

### **II.2.5. Award criteria**

Criteria below  
Price

### **II.2.6. Estimated value**

Value excluding VAT: 50 000,00 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The contract is renewed automatically three times for 12 months each, unless 1 of the parties receives formal notification to the contrary at least three months before the end of the ongoing duration.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:  
Please refer to the tender specifications.

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3.**

## **Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

Please see the tender specifications.

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 20/09/2018 Local time: 17:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 27/09/2018 Local time: 11:00

Place:

See I.1.

Information about authorised persons and opening procedure: Maximum 2 representatives per tenderer and representatives of the contracting authorities. Please send the names, titles, identity card no and nationality to the email address reported under Section I.1. the latest 3 days before the opening session.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

All documentation of this call for tenders, including any additional information during the procedure is published at the following internet address: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=3957> Tenders should consult this site regularly, as additional information, possible updates, and questions and answers may be published at any time during the procedure.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

##### **VI.5. Date of dispatch of this notice**

03/08/2018