

UK-Kendal: legal insurance and all-risk insurance services

OJ S 212/2012 03/11/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: South Lakes Housing

Postal address: Little Aynam House, Little Aynam, Kendal, Cumbria

Town: Kendal

Postal code: LA9 7AH

Country: United Kingdom

For the attention of: Lindsay Simons

E-mail: l.simons@southlakeshousing.co.uk

Telephone: +44 1539717275

Internet address(es):

General address of the contracting authority: <http://www.southlakeshousing.co.uk/>

Address of the buyer profile: <http://www.southlakeshousing.co.uk/>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Insurance and related services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Kendal, Cumbria, UK.

NUTS code UKD12 East Cumbria

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Provision of all insurance cover required by South Lakes Housing including the placing of policies, claims settlements and administration of all insurance related services.

II.1.6. CPV code(s)

66513000 Legal insurance and all-risk insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66515100 Fire insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 270 000,00 and 360 000,00 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.4.2013. Completion 31.3.2016

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

None.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payment will be made by three equal installments payable at the commencement of each year of the contract.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: Applicants must provide:

1. A copy of the last 2 years audited accounts including balance sheets;
2. A list of other similar clients for whom the applicant currently provides the services described;
3. Details of the brokers security ratings for each underwriter.

III.2.3. Technical and professional ability

List and brief description of conditions:

Details of membership of any relevant professional body or association, professional qualifications/experience of key staff providing the service, and evidence of appropriate compliance with FSA registration.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Must meet the FSA's appropriate regulations.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3: and Maximum number 6

Objective criteria for choosing the limited number of candidates: Potential number of qualified bidders in the market.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 3.12.2012 - 12:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

4.12.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

14.12.2012

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 3 years

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: South Lakes Housing

Postal address: Little Aynam House, Little Aynam, Kendal, Cumbria

Town: Kendal

Postal code: LA9 7AH

Country: United Kingdom

E-mail: l.simons@southlakeshousing.co.uk

Telephone: +44 1539717275

Internet address: <http://www.southlakeshousing.co.uk>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: 10 days from award of contract

VI.4.3. Service from which information about the review procedure may be obtained

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VI.5. Date of dispatch of this notice

1.11.2012