

United Kingdom-Edinburgh: Newspapers

OJ S 203/2013 18/10/2013

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: The Scottish Ministers acting through Scottish Procurement

Postal address: Area 3-F North, Victoria Quay

Town: Edinburgh

Postal code: EH6 6QQ

Country: United Kingdom

Contact person: Scottish Procurement & Commercial Directorate

For the attention of: Paul Brydon

E-mail: paul.brydon@scotland.gsi.gov.uk

Telephone: +44 1312443718

Internet address(es):

General address of the contracting authority: <http://www.scotland.gov.uk/Topics/Government/Procurement>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10622

Additional information can be obtained from:

Official name: The Scottish Ministers acting through Scottish Procurement

Postal address: Area 3-F North, Victoria Quay

Town: Edinburgh

Postal code: EH6 6QQ

Country: United Kingdom

Contact person: Scottish Procurement & Commercial Directorate

For the attention of: Paul Brydon

E-mail: paul.brydon@scotland.gsi.gov.uk

Telephone: +44 1312443718

Internet address: <http://www.scotland.gov.uk/Topics/Government/Procurement>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: The Scottish Ministers acting through Scottish Procurement

Postal address: Area 3-F North, Victoria Quay

Town: Edinburgh

Postal code: EH6 6QQ

Country: United Kingdom

Contact person: Scottish Procurement & Commercial Directorate

For the attention of: Paul Brydon

E-mail: paul.brydon@scotland.gsi.gov.uk

Telephone: +44 1312443718

Internet address: <http://www.scotland.gov.uk/Topics/Government/Procurement>

Tenders or requests to participate must be submitted: Official name: The Scottish Ministers acting through Scottish Procurement

Postal address: Area 3-F North, Victoria Quay
Town: Edinburgh
Postal code: EH6 6QQ
Country: United Kingdom
Contact person: Scottish Procurement & Commercial Directorate
For the attention of: Paul Brydon
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I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: National Records of Scotland

Official name: Historic Scotland

Official name: Registers of Scotland

Official name: Scottish Qualification Authority

Official name: Scottish Courts Service

Official name: Scottish Prison Service

Official name: Transport Scotland

Official name: The Scottish Government Core Directorates

Official name: Crown Office & Procurator Fiscal Service

Official name: National Museums of Scotland

Official name: Scottish Enterprise

Official name: Scottish Legal Aid Board

Official name: Skills Development Scotland

Official name: Visit Scotland

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Supply and Delivery of Newspapers for Edinburgh and Glasgow.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: Various Locations within Edinburgh and Glasgow.

NUTS code UKM Scotland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5.

Short description of the contract or purchase(s)

The supplier will be required to supply and deliver a wide range of daily and weekly newspapers to specific locations within Edinburgh and Glasgow.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=278919

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

II.1.6. CPV code(s)

22210000 Newspapers, 22200000 Newspapers, journals, periodicals and magazines

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The quantity and scope of work under this contract will depend on orders that arise from time to time. It is estimated that, based on historical spend, the total four year value could be between GBP 400,000 and GBP 480,000.

Given the current economic climate and the technological advancements in digital media, the quantities of future orders is likely to reduce.

Estimated value excluding VAT:

Range: between 400 000 and 480 000 GBP

II.2.2. Information about options

Options: yes

Description of options: Option to extend for a further two, 12 month periods.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.2.2014. Completion 31.1.2016

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Guarantees may be required from banks and parent companies. Cover for professional indemnity, employer liability and third party liability will also be required.

III.1.2.

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Terms and conditions for payment will be provided in the Invitation to Tender.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Consortia or group bidders must nominate a lead member to deal with Scottish Ministers on all matters relating to this procurement exercise. If successful, consortia or group bidders will be required to accept joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

All candidates will be required to provide one copy of their organisations audited accounts (or equivalent) and the accounts of their group (if applicable) for the last two financial years.

III.2.3. Technical and professional ability

List and brief description of conditions:

As stated in the Invitation to Tender.

Minimum level(s) of standards possibly required:

As stated in the Invitation to Tender.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

Lowest price

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

SP-13-024

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 25.11.2013

IV.3.4. Time limit for receipt of tenders or requests to participate

25.11.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6.

Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender
Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 25.11.2013 - 12:00

Place:

Victoria Quay, Edinburgh, EH6 6QQ.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 4 years.

VI.2. Information about European Union funds

VI.3. Additional information

The contract will be subject to Scots Law. The Scottish Ministers reserves the right not to award a contract for any or all of the requirements described.

The Scottish Ministers will not be liable for any cost incurred by those tendering for this contract.

(SC Ref:278919)

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2012 (SSI 2012/88) may bring proceedings in the Sheriff Court or the Court of Session.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

16.10.2013