

**United Kingdom-Galashiels: Health and social work services**  
**OJ S 195/2016 08/10/2016**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Scottish Public Pensions Agency

Postal address: 7 Tweedside Park, Tweedbank

Town: Galashiels

NUTS code: UKM24 Scottish Borders

Postal code: TD1 3TE

Country: United Kingdom

E-mail: [brendan.little@gov.scot](mailto:brendan.little@gov.scot)

Telephone: +44 1412420153

**Internet address(es):**

Main address: <http://www.sppa.gov.uk/>

Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00385](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00385)

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.publiccontractsscotland.gov.uk>

**I.4. Type of the contracting authority**

Other type: Body governed by public law

**I.5. Main activity**

Other activity: To administer the pensions for employees of the National Health Service, Teachers', Police and Firefighters' schemes in Scotland.

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Provision of a Medical Advisory Service for the Scottish Public Pensions Agency.

Reference number: SPPA/2021-09/2017/12

**II.1.2. Main CPV code**

85000000 Health and social work services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Provision of a Medical Advisory Service to support the Contracting Authority's activities in administering the National Health Service (NHS) and Teachers' pension schemes in Scotland and determining the Local Government Pension Scheme (Scotland)'s (LGPS) Internal Disputes Resolution Procedure (IDRP)'s appeals. For the period 1.4.2017 to 31.3.2020. The Contracting Authority may, by giving notice to the Economic Operator, extend the period of the contract to a date falling no later than 31.3.2022. Subject to that constraint, the Contracting Authority may extend the period of the Contract on more than one occasion.

### **II.1.5. Estimated total value**

Value excluding VAT: 530 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

85000000 Health and social work services, 85100000 Health services, 85140000 Miscellaneous health services, 85147000 Company health services

### **II.2.3. Place of performance**

NUTS code: UKM24 Scottish Borders

### **II.2.4. Description of the procurement**

Provision of a Medical Advisory Service to the Scottish Public Pensions Agency. The contract will not be divided into lots as Contract Management arrangements for this would be onerous for both the Contracting Authority and the Economic Operator in relation to the complexity, size and scope of the requirement.

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60 %

Price - Weighting: 40 %

### **II.2.6. Estimated value**

Value excluding VAT: 530 000,00 GBP

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/04/2017 End: 31/03/2020

This contract is subject to renewal: yes

Description of renewals:

The Contracting Authority may, by giving notice to the Economic Operator, extend the period of the Contract to a date falling no later than 31 March 2022. Subject to that constraint, the Contracting Authority may extend the period of the Contract on more than one occasion.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.2. Economic and financial standing**

Minimum level(s) of standards possibly required:

Please refer to these statements when completing section 4B of the ESPD (Scotland).

Statement for 4B.5.1, 4B.5.2 and 4B.5.3: It is a requirement of this contract that bidders hold or can commit to obtain prior to the commencement of any subsequently awarded contract, the types of insurance indicated below.

Employer's (Compulsory) Liability Insurance = 5 000 000 GBP

Public Liability Insurance = 1 000 000 GBP

Professional Indemnity Insurance = 1 000 000 GBP

<http://www.hse.gov.uk/pubns/hse40.pdf>

#### **III.1.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

Please refer to these statements when completing section 4C of the ESPD (Scotland).

Statement for 4C.1.2:

Bidders will be required to provide an example that demonstrates that they have the relevant experience to deliver the services as described in part 11.2.4 of the OJEU Contract Notice.

Statement for 4C.2:

Economic Operators shall be required to demonstrate that the medical practitioners they shall call upon are qualified doctors registered with the General Medical Council. The practitioners shall have a demonstrated ability as a competent disability analyst, and be qualified in occupational medicine. The Economic Operators shall ensure they are able to cover a variety of disciplines including and without exception to: general practice, social security medicine, occupational health. The medical practitioners shall have a minimum of 5 years' post graduate experience in their discipline. The Economic Operator shall have the capacity to call upon medical practitioners whose discipline is appropriate to each individual application and that those medical practitioners shall have appropriate medical defence cover.

Statement for 4C.10:

Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

Statement for Part IV: Selection criteria: There is no requirement to use 'D. Quality assurance schemes and environmental management standards' for this procurement exercise.

Statement for Part IV: Selection criteria: There is no requirement to use 'E. Global question for all selection criteria' for this procurement exercise.

Statement for Part V: Reduction of the number of qualified candidates: There is no requirement to use Part V.

### **III.2. Conditions related to the contract**

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 03/11/2016 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 01/05/2017

#### **IV.2.7. Conditions for opening of tenders**

Date: 03/11/2016 Local time: 12:00

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

1.9.2019, should the period of the contract not be extended beyond the initial 3 year period.

1.9.2021, should the option to extend be utilised to it's maximum 2 additional years.

### **VI.3. Additional information**

Question Scoring methodology for Selection Criteria in ESPD: pass/fail

Award Criteria is summarised herein and can be found in the ITT together with weightings

Award Scoring methodology will be the following:

0 — Unacceptable. Nil or inadequate response. Fails to demonstrate an ability to meet the requirement.

1 — Poor. Response is partially relevant but generally poor. The response addresses some elements of the requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled.

2- Acceptable. Response is relevant and acceptable. The response addresses a broad understanding of the requirement but may lack details on how the requirement will be fulfilled in certain areas.

3 — Good. Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirements will be fulfilled.

4 — Excellent. Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates a thorough understanding of the requirement and provides details of how the requirement will be met in full.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=464874](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=464874).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [http://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. The Contracting Authority does not intend to include a sub-contract clause in this contract. (SC Ref:464874).

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Scottish Public Pensions Agency

Postal address: 7 Tweedside Park, Tweedbank

Town: Galashiels

Postal code: TD1 3TE

Country: United Kingdom

Telephone: +44 1896893000

Internet address: <http://www.sppa.gov.uk/>

##### **VI.5. Date of dispatch of this notice**

04/10/2016