

**Belgium-Brussels: Business and management consultancy and related services**

OJ S 112/2023 13/06/2023

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Toerisme Vlaanderen

National registration number: 0225.944.375\_16717

Postal address: Grasmarkt 61

Town: Brussel

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1000

Country: Belgium

Contact person: Sarah Van Driessche

E-mail: [sarah.vandriessche@toerismevlaanderen.be](mailto:sarah.vandriessche@toerismevlaanderen.be)**Internet address(es):**Main address: <http://www.toerismevlaanderen.be>Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=485186>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=485186>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [https://eten.](https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=Toerisme+Vlaanderen-2023-1532-EFL-F02)[publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=Toerisme+Vlaanderen-2023-1532-EFL-F02](https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=Toerisme+Vlaanderen-2023-1532-EFL-F02)**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Other activity: Toerisme

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Tijdelijke consultancyopdracht voor een eventmanager voor EventFlanders

Reference number: Toerisme Vlaanderen-2023-1532-EFL-F02\_0

**II.1.2. Main CPV code**

79400000 Business and management consultancy and related services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

Voor de verdere uitbouw en ondersteuning van EventFlanders is er nood aan een bijkomende eventmanager met expertise op vlak van de organisatie van publieksevenementen.

Voor de meer volledige en gedetailleerde omschrijving van het voorwerp van deze opdracht, zie deel III. 'Technische bepalingen' van dit bestek.

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

79400000 Business and management consultancy and related services

### **II.2.3. Place of performance**

NUTS code: BE Belgique / België

### **II.2.4. Description of the procurement**

Voor de verdere uitbouw en ondersteuning van EventFlanders is er nood aan een bijkomende eventmanager met expertise op vlak van de organisatie van publieksevenementen.

Voor de meer volledige en gedetailleerde omschrijving van het voorwerp van deze opdracht, zie deel III. 'Technische bepalingen' van dit bestek.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Na het eerste jaar van de opdracht wordt de uitvoeringstermijn stilzwijgend verlengd met een duur van drie (3) jaar. De totale opdrachtduur kan dus vier (4) jaar bedragen

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:  
zie opdrachtdocumenten

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2. Conditions related to the contract**

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 10/07/2023 Local time: 14:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Dutch

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 10/07/2023 Local time: 14:00

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.3. Additional information**

### **VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Raad Van State

Postal address: Wetenschapsstraat 33

Town: Brussel

Postal code: 1040

Country: Belgium

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Raad van State

Postal address: Wetenschapsstraat 33

Town: Brussel

Postal code: 1040

Country: Belgium

**VI.5. Date of dispatch of this notice**

08/06/2023