

France-Chartres: Legal advisory and information services

OJ S 194/2015 07/10/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

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**I.1. Name and addresses**

Official name: Chartres Habitat

Postal address: 23 rue des Bas Bourgs, CS 20137

Town: Chartres Cedex

Postal code: 28008

Country: France

For the attention of: M. Alamichel

E-mail: [b.alamichel@chartres-habitat.com](mailto:b.alamichel@chartres-habitat.com)

**Additional information can be obtained from:**

Official name: Chartres Habitat

Postal address: 23 rue des Bas Bourgs — CS 20137

Town: Cédex

Postal code: 28008

For the attention of: M. Alamichel

E-mail: [b.alamichel@chartres-habitat.com](mailto:b.alamichel@chartres-habitat.com)

Telephone: +33 237256577

Fax: +33 237343795

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Chartres Habitat

Postal address: 23 rue des Bas Bourgs — CS 20137

Town: Chartres Cédex

Postal code: 28008

For the attention of: Mme Lerable

E-mail: [s.lerable@chartres-habitat.com](mailto:s.lerable@chartres-habitat.com)

Telephone: +33 237256541

Fax: +33 237343795

**Tenders or requests to participate must be submitted:** Official name: Chartres Habitat

Postal address: 23 rue des Bas Bourgs — CS 20137

Town: Chartres Cédex

Postal code: 28008

For the attention of: Mme Lerable

E-mail: [s.lerable@chartres-habitat.com](mailto:s.lerable@chartres-habitat.com)

Internet address: <http://chartres-habitat.marcoweb.fr>

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Marchés à bons de commandes de prestations juridiques

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 21: Legal services

Main site or place of performance: Chartres.

NUTS code

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Marché à bons de commandes de prestations juridiques.

#### **II.1.6. CPV code(s)**

79140000 Legal advisory and information services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Marchés à bons de commandes sans seuils annuels de commandes.

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 3

### **II.3. Duration of the contract or time limit for completion**

Start 1.2.2016. Completion 31.1.2017

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1.**

## **Deposits and guarantees required**

- pas de cautionnement,
- garanties professionnelles, techniques et financières.

### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

- financement dans le cadre du budget de l'office, section d'exploitation,
- paiement dans un délai de 30 jours.

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Groupement solidaire.

### **III.1.4. Contract performance conditions**

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

##### **III.2.2. Economic and financial ability**

##### **III.2.3. Technical and professional ability**

List and brief description of conditions:

- références auprès d'organisme de logement social de moins de 3 ans,
- certificats de spécialité des intervenants,
- références précises de marchés par lot et liste des missions les plus représentatives traitées par le cabinet dans le respect de la déontologie de la profession.

##### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Valeur méthodologique de l'offre. Weighting 70

2. Cout des missions. Weighting 30

#### **IV.2.2. Information about electronic auction**

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 19.11.2015 - 12:00

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

19.11.2015 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

French.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 120 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

##### **VI.3. Additional information**

Date d'envoi du présent avis au JOUE et au BOAMP: 2.10.2015.

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

Official name: Tribunal administratif d'Orléans

Postal address: 28 rue de la Bretonnerie

Town: Orléans Cédex 1

Postal code: 45057

E-mail: [greffe.ta-orleans@juradm.fr](mailto:greffe.ta-orleans@juradm.fr)

Telephone: +33 238775900

Fax: +33 238538516

###### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: — référé précontractuel = 16 jours à l'issue de la notification des décisions de rejets,

- référé contractuel = 1 mois à compter de l'avis d'attribution au JOUE,
- recours pour excès de pouvoir = 2 mois à compter de la notification de la décision faisant grief.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

2.10.2015