

**United Kingdom-Norfolk: Architectural and related services**

OJ S 194/2015 07/10/2015

Contract notice

Services

**Directive 2004/18/EC****Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Victory Housing Trust

Postal address: Tom Moore House, Cromer Road, North Walsham

Town: Norfolk

Postal code: NR28 0NB

Country: United Kingdom

For the attention of: Jerusha Mountford-Myles

E-mail: [jerusha.mountford-myles@sweettgroup.com](mailto:jerusha.mountford-myles@sweettgroup.com)

Telephone: +44 2070619000

**Internet address(es):**General address of the contracting authority: [www.victoryhousing.co.uk](http://www.victoryhousing.co.uk)Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA0441](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA0441)Electronic access to information: [www.mytenders.org](http://www.mytenders.org)Electronic submission of tenders and requests to participate: [www.mytenders.org](http://www.mytenders.org)**Additional information can be obtained from:**

Official name: Sweett Group Ltd

Postal address: 60 Gray's Inn Road

Town: London

Postal code: WC1X 8AQ

Country: United Kingdom

Telephone: +44 2070619000

Internet address: <http://www.sweettgroup.com>**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

---

**II.1. Description****II.1.1.**

## **Title attributed to the contract by the contracting authority**

Victory Housing Trust, Consultants Framework.

### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

Main site or place of performance: Norfolk.

NUTS code UKH13 Norfolk

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement  
: 16

#### **Duration of the framework agreement**

Duration in months: 48

#### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 2 000 000 and 5 000 000 GBP

### **II.1.5. Short description of the contract or purchase(s)**

Victory Housing Trust is a registered charity and registered provider of affordable homes for those in housing need. Victory owns nearly 5 000 properties and defines its operational area as across the whole of Norfolk. Whilst the majority of the properties are located within the local authority area of North Norfolk, properties are also owned in the local authority areas of Broadland, King's Lynn & West Norfolk, Great Yarmouth, Norwich City, Breckland and South Norfolk.

The Trust employs nearly 90 staff at its head office in North Walsham and has an annual turnover of 22 000 000 GBP. It invests approximately GBP10 million each year in planned improvement and repair works to its existing stock and has built over 577 new homes since it was formed in 2006 (by March 2015). It has a target to develop a further 740 homes by 2023. The Corporate Plan (see website for more information [www.victoryhousing.co.uk](http://www.victoryhousing.co.uk)) sets out Victory's Vision, Mission and three objectives which summarise our overall direction and purpose.

The works value related to the construction costs that are predicted (and not guaranteed) at 20 000 000 GBP to 50 000 000 GBP over a four year period for new build projects. Further, input to major refurbishment, repairs and adaptation projects also requiring professional services included in the frameworks currently range in value from 10 000 to 500 000 GBP.

Note: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at [http://www.myTenders.org/Search/Search\\_Switch.aspx?ID=162072](http://www.myTenders.org/Search/Search_Switch.aspx?ID=162072)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [http://www.myTenders.org/sitehelp/help\\_guides.aspx](http://www.myTenders.org/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

### **II.1.6. CPV code(s)**

71200000 Architectural and related services, 71221000 Architectural services for buildings, 71240000 Architectural, engineering and planning services, 71250000 Architectural, engineering and surveying services, 71324000 Quantity surveying services, 71312000 Structural engineering consultancy services, 71321000 Engineering design services for mechanical and electrical installations for buildings, 71334000 Mechanical and electrical engineering services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The works value related to the construction costs that are predicted (and not guaranteed) at 20 000 000 GBP to 50 000 000 GBP over a four year period for new build projects. Further, input to major refurbishment, repairs and adaptation projects also requiring professional services included in the frameworks currently range in value from 10 000 GBP to 500 000 GBP.

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 4

Lot title: Mechanical & Electrical Engineers

#### **1) Short description**

M&E Engineering design services.

#### **2) CPV code(s)**

71321000 Engineering design services for mechanical and electrical installations for buildings,  
71334000 Mechanical and electrical engineering services

#### **3) Quantity or scope**

The works value related to the construction costs that are predicted (and not guaranteed) at 20 000 000 sterling to 50 000 000 sterling over a four year period for new build projects. Further, input to major refurbishment, repairs and adaptation projects also requiring professional services included in the frameworks currently range in value from 10 000 GBP to 500 000 GBP.

Estimated value excluding VAT:

Range: between 450 000 and 900 000 GBP

#### **4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

Lot No: 1

Lot title: Architect

**1) Short description**

Architectural Services.

**2) CPV code(s)**

71221000 Architectural services for buildings, 71210000 Advisory architectural services, 71200000 Architectural and related services

**3) Quantity or scope**

The works value related to the construction costs that are predicted (and not guaranteed) at 20 000 000 sterling to 50 000 000 sterling over a four year period for new build projects. Further, input to major refurbishment, repairs and adaptation projects also requiring professional services included in the frameworks currently range in value from 10 000 to GBP 500 000 GBP.

Estimated value excluding VAT:

Range: between 750 000 and 1 500 000 GBP

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

Lot No: 2

Lot title: Employers Agent

**1) Short description**

Project management and cost consultancy.

**2) CPV code(s)**

71324000 Quantity surveying services

**3) Quantity or scope**

The works value related to the construction costs that are predicted (and not guaranteed) at 20 000 000 sterling to 50 000 000 sterling over a four year period for new build projects. Further, input to major refurbishment, repairs and adaptation projects also requiring professional services included in the frameworks currently range in value from 10 000 GBP to 500 000 GBP.

Estimated value excluding VAT:

Range: between 750 000 and 1 500 000 GBP

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

Lot No: 3

Lot title: Structural Engineers

**1) Short description**

Structural engineering services and design.

**2) CPV code(s)**

**3) Quantity or scope**

The works value related to the construction costs that are predicted (and not guaranteed) at 20 000 000 sterling to 50 000 000 sterling over a four year period for new build projects. Further, input to major refurbishment, repairs and adaptation projects also requiring professional services included in the frameworks currently range in value from 10 000 GBP to 500 000 GBP.

Estimated value excluding VAT:

Range: between 450 000 and 900 000 GBP

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

---

**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.

(2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract.

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

---

### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 12: and Maximum number 16

Objective criteria for choosing the limited number of candidates: Criteria as detailed in PQQ document.

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

**IV.3.2. Previous publication concerning this procedure**

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

**IV.3.4. Time limit for receipt of tenders or requests to participate**

2.11.2015 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

16.11.2015

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

---

**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

(MT Ref:162072).

**VI.4. Procedures for review**

**VI.4.1. Review body**

**Body responsible for mediation procedures**

Country: United Kingdom

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Precise information on deadline(s) for lodging appeals: Candidates are referred to the Public Contract Regulations 2015.

**VI.4.3. Service from which information about the review procedure may be obtained**

Country: United Kingdom

**VI.5. Date of dispatch of this notice**

2.10.2015