

Norway-Oslo: Project management consultancy services

OJ S 194/2015 07/10/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: AS Vinmonopolet (The Norwegian Wine and Spirits Monopoly)

Postal address: Akersgaten 51

Town: Oslo

Postal code: 0130

Country: Norway

Contact person: The Legal Department

For the attention of: Jasenko Redzic

E-mail: jasenko.redzic@vinmonopolet.no

Telephone: +47 04560

Internet address(es):Electronic access to information: <http://permalink.mercell.com/53643278.aspx>Electronic submission of tenders and requests to participate: <http://permalink.mercell.com/53643278.aspx>**Additional information can be obtained from:**

Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: support@mercell.comInternet address: <http://permalink.mercell.com/53643278.aspx>**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: support@mercell.comInternet address: <http://permalink.mercell.com/53643278.aspx>**Tenders or requests to participate must be submitted:** Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: support@mercell.comInternet address: <http://permalink.mercell.com/53643278.aspx>**I.2. Type of the contracting authority**

Other: AS (Public limited company)

I.3. Main activity

Other: specialised trade

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

15-030 Consultancy Services, Application Management Services for SAP and Accompanying Interface.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

Main site or place of performance: Oslo.

NUTS code NO011 Oslo

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Duration of the framework agreement

Duration in years: 2

II.1.5. Short description of the contract or purchase(s)

In the period 2009-2013 Vinmonopolet implemented the most important business processes in and around a joint ERP system based on systems from SAP.

Vinmonopolet would like to strengthen the entity's access to resources with expertise and experience within our SAP systems and accompanying interface, as the current contract for consultancy services in the relevant areas expires at the end of April 2016.

One or several contracts for consultancy services in the following areas shall be signed:

A. Application Management Services (AMS) on Vinmonopolet's total SAP portfolio including interface.

B. Contract for ad-hoc expertise for the delivery of new or amended functionality, as well as project management.

The above areas will be evaluated separately and we intend to enter into 1 contract for part A and 2 contracts for part B. The same service provider can be chosen for both part A and as 1 of several for part B.

Each service provider must clearly specify which areas the tender is for.

See section 5 for further details on the areas and accompanying assignments.

The Contracting Authority uses Merzell Sourcing Service. To express your interest and gain access to any documents, please click on the link below or copy and paste the link into your browser. <http://permalink.mercell.com/53643278.aspx>

Then follow the instructions on the website.

II.1.6. CPV code(s)

72224000 Project management consultancy services, 72230000 Custom software development services, 72220000 Systems and technical consultancy services, 72212100

Industry specific software development services, 72253200 Systems support services, 72261000 Software support services, 72000000 IT services: consulting, software development, Internet and support

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 20 000 000 NOK

II.2.2. Information about options

Options: yes

Description of options: 1 + 1 year.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 15.1.2016. Completion 15.1.2018

Information about lots

Lot title: Application Management Services (AMS) on Vinmonopolet's total SAP portfolio including interface

1) Short description

The principle for part A is that Vinmonopolet will procure consultants (heads) with optimal competence, experience and price. The following assignments are included:

Carry out second line support and minor maintenance/further development on the system put into production in combination with Vinmonopolet's administrators/super users. Second line support includes both maintenance and user support and it shall be carried out on both the standard system and existing adaptations.

Assist with competence building in Vinmonopolet's administrators.

The resources shall be included as a part of the internal SAP administration team in Vinmonopolet and the resources that shall carry out this assignment must have very good SAP competence in 1 or several of the SAP systems and modules that Vinmonopolet uses, as well as good logistics and process understanding. In addition documented experience from SAP within retail/trade is important.

Vinmonopolet would like the resources provided in part A to mainly be physically located at Vinmonopolet in Akersgata in Oslo, unless otherwise agreed in individual cases.

Vinmonopolet has estimated the following need for competence areas with the accompanying need for resources:

Competence need

Expected need for resources (manlabour years)

SD / MM / PRICAT / WM Logistics

1.5

BW / BO / POS DM

0.5

FI / CO / WorkFlow

0.4

ABAP / JAVA / NWBC / EP (technical)

2.0

Grensesnitt/ PI / EDI xml

0.6

SUM

5.0

The competence need will vary during the contract period and it must be continually adjustable in accordance with the regulations in the contract.

Vinmonopolet's aim is that most of the functional competence shall be transferred to Vinmonopolet's own resources, technical programming competence such as ABAP etc. shall be acquired externally.

2) CPV code(s)

72000000 IT services: consulting, software development, Internet and support

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot title: Ad-hoc contract for expertise for the delivery of new or amended functionality, as well as project managers

1) Short description

The principle for part B is that Vinmonopolet procures expertise for specific deliveries.

Expertise here means the engagement of one or several expert resources for specific projects and major amendment orders consisting of the following elements:

- carry out an analysis of specific challenges as regards proposing concrete system proposals;
- estimate the delivery in the type of competence and hours;
- develop and until test new or amended functionality;
- document technical systems;
- prepare for putting it into production.

We would like to obtain expert help that can contribute in all types of cases: Major development projects that involve changes to existing functionality or new functionality, but also assignments connected to maintenance, service, upgrades etc. as well as possible user support/training. Vinmonopolet normally has between 4-5 'releases' per annum and we envisage call-offs on part B of the contract for parts of these deliveries.

We would like the service provider to take responsibility for staffing development projects and 'releases' with the necessary competence and resources based on specific orders from Vinmonopolet.

Vinmonopolet is open to some deliveries in projects or major change orders being delivered by off-site/offshore resources.

Tenders are required to specify actual consultants in the following personnel categories with the accompanying hourly rates:

Price category

Hourly rate in NOK excluding VAT

Long term assignment

on-site
(> 3 months fulltime)
Short term assignment
on-site
(Can be offered as
off-site/offshore?
(Yes / No)
System architect
Expert
Senior Consultant
Advisor
Senior Project Manager
Project Manager
Senior System Developer
System Developer
Test Manager

If off-site or offshore resources are offered, we expect clearly defined responsibility conditions for managing these resources so that Vinmonopolet must, to the least possible degree, deal with extended check mechanisms, translations or cultural challenges. The organisation of the resources is to be described in the tender.

The tenderer's price model for off-site or offshore resources must be described, including hourly rates for the categories/competencies offered.

The award will function as a framework agreement in which Vinmonopolet will award concrete projects/assignments based on mini-competitions between several service providers.

The following process will apply for the award of concrete projects/assignments.

The contracting authority will consult all service providers within the framework agreement in writing with a description of the assignment and the deadline for submitting a tender.

Service providers are to submit a written tender, the content of which will be kept secret for the contracting authority until the tender deadline has expired.

The contracting authority will award the assignment to the service provider who has submitted the best tender based on the offered competence/team, the estimate for when the assignment can be delivered and the hourly rates. This is in accordance with the award criteria for the tender documentation.

Signing the framework agreement gives Vinmonopolet the right, but not a duty, to award assignments within the framework agreement. Vinmonopolet is not obliged to procure a specific amount of products or services in the framework agreement period.

2) CPV code(s)

72000000 IT services: consulting, software development, Internet and support

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Company Registration Certificate Requirement: Tenderers must be a legally established company. Documentation: Company Registration Certificate or equivalent from the tenderer's home country.

Tax certificate Requirement: The tenderer shall have delivered their tax statements and paid taxes and employers' national insurance contributions. Documentation: Certificate for payment of taxes and social security contributions — issued by the chief municipal treasurer. The certificates shall not be more than 6 months from the deadline for receipt of tenders.

VAT certificate. Requirement: The tenderers shall have delivered their tax statements and paid Value Added tax (VAT). Documentation: Certificate for payment of VAT — issued by the tax collector/county revenue inspector. The certificate must not be more than 6 months from the deadline for receipt of tenders.

HSE self-declaration. Requirement: The tenderer must guarantee that the company works systematically to comply with the regulations in the health, safety and environment legislation and that it satisfies the Internal Control Regulations. The tenderer must also confirm that the organisation is legally organised in relation to applicable tax and working environment regulations for employees' professional and social rights, and shall accept that the Contracting Authority has the right to review and verify the company's system for safeguarding of health, environment and safety. Documented by: Signed HSE self-declaration form. See the attachment.

III.2.2. Economic and financial ability

List and brief description of conditions: Financial Requirement: Sufficient economic solidity is required. Documented by: Credit evaluation/rating, not older than three months, and which is based on the last known accounting figures. The credit assessment shall be a so-called rating (containing a credit rating, part judgement and historical rating) and it shall be carried out by a publicly certified credit institution (e.g.: Dun and Bradstreet, Creditinform, Soliditet or equivalent institutions). If the tenderer has any valid reasons for not being able to provide the documentation requested by the Contracting Authority, the tenderer may prove his financial position with any other document that is acceptable to the Contracting Authority. If the tenderer has such valid reasons, he may contact the Contracting Authority in writing in order to clarify which other documentation is acceptable.

III.2.3. Technical and professional ability

List and brief description of conditions:

Experience. Requirement: Experience from equivalent deliveries is required. Documentation: The company's most important contracts over the last 3 years, including their value, time frame and recipient.

Quality assurance/management system. Requirement: A good and efficient quality assurance and management system is required. Documentation: Certification in accordance with ISO

9000 or equivalent, possibly a statement of the company's quality assurance and management system.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

16.11.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 16.5.2016

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

2.10.2015