

Ireland-Dublin: Survey design services

OJ S 196/2016 11/10/2016

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Higher Education Authority

National registration number: 0085228K

Postal address: Brooklawn House, Shelbourne Road

Town: Dublin

NUTS code: IE021 Dublin

Postal code: 4

Country: Ireland

Contact person: Sean O'Reilly

E-mail: Sean.OReilly@thea.ie

Internet address(es):

Main address: <http://www.hea.ie>

Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/1176>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=103806&B=ETENDERS_SIMPLE

[PID=103806&B=ETENDERS_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=103806&B=ETENDERS_SIMPLE)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the following address:

Official name: Technological Higher Education Association

Postal address: Fumbally Square, Fumbally Lane

Town: Dublin

Postal code: D08 XYA5

Country: Ireland

Contact person: Sean O'Reilly

E-mail: Sean.OReilly@thea.ie

NUTS code: IE021 Dublin

Internet address(es):

Main address: <http://www.thea.ie/>

Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/1176>

I.4. Type of the contracting authority

National or federal agency/office

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

ISSE Tender 2017-2019.
Reference number: 109805

II.1.2. Main CPV code

79311100 Survey design services

II.1.3. Type of contract

Services

II.1.4. Short description

The HEA, on behalf of the project co-sponsors, is now seeking tenders to conduct Irish Survey of Student Engagements for a three-year period starting in 2017. A collaborative management and governance structure is in place with institutional representatives participating in a number of project working groups. It is expected that the successful tenderer will interact primarily with individual institutions for receipt of demographic data, delivery of survey access to target cohorts, and provision of survey results after national fieldwork has concluded; and with the central project manager for other matters, including the national datasets. After the first year of the new contract, this structure may be reviewed. Any revised structure that may be put in place will not be more onerous for the contractor.

II.1.5. Estimated total value

Value excluding VAT: 250 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79311000 Survey services, 79311200 Survey conduction services, 79311300 Survey analysis services

II.2.3. Place of performance

NUTS code: IE021 Dublin

II.2.4. Description of the procurement

The Higher Education Authority (HEA), on behalf of the project co-sponsors, is now seeking tenders to conduct the next Irish Survey of Students Engagements for a three-year period starting in 2017.

From 2014 to 2016 an online census survey was undertaken with invitations issued to all first and final year undergraduate students, and to taught postgraduate students, in thirty participating higher education institutions. In 2016, the target population was c. 131 000 students and 29,173 students responded, representing a national response rate of 22.2 %. It is expected that the response rate will continue to increase on an annual basis and that effective, accessible delivery of survey questions to target cohorts will support continued improvements to the response rates for individual institutions.

The HEA, on behalf of the project co-sponsors, is now seeking tenders to conduct Irish Survey of Student Engagements for a 3-year period starting in 2017. A collaborative management and

governance structure is in place with institutional representatives participating in a number of project working groups. It is expected that the successful tenderer will interact primarily with individual institutions for receipt of demographic data, delivery of survey access to target cohorts, and provision of survey results after national fieldwork has concluded; and with the central project manager for other matters, including the national datasets. After the first year of the new contract, this structure may be reviewed. Any revised structure that may be put in place will not be more onerous for the contractor.

Detailed functional requirements are listed in detail on www.etenders.gov.ie RFT 109805

The successful Tenderer will be expected to meet the following deadlines:

December 2016: Initial engagement with institutions' identified contacts and planning for demonstration / testing of system

February — March 2017: Implement survey, with local monitoring of responses, for preagreed three week local window within eight week national timeframe

April 2017: Provide national and local datasets, accompanied by defined analysis reports

Note: Further information relating to this notice may be available on the eTenders Web Site under Reference 109805.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 250 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Tenderers' attention is drawn to the Fifth Schedule of the sample contract provided in Appendix B which includes a statement on the storage of personal data within the European Economic Area.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 29/11/2016 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 29/11/2016 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

- 1) Interested parties must register their interest on the eTenders web site (www.etenders.gov.ie) in order to be included on the mailing list for clarifications. All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal (www.etenders.gov.ie) only. Registration is free of charge. The contracting authority will not accept responsibility for information relayed (or not relayed) via third parties
- 2) This is the sole call for competition for this service.
- 3) The contracting authority will not be responsible for any costs, charges or expenses incurred by candidates or tenderers.
- 4) Contract award will be subject to the approval of the competent authorities. This invitation to tender is issued subject to formal approval of project funding. The decision on funding is anticipated during the November meeting of the relevant HEA Committee.
- 5) It will be a condition of award that tenderers and all sub-contractors produce a valid Tax Clearance Certificate from the Irish Revenue Commissioners as part of their application for participation in the competition.
- 6) At its absolute discretion, the contracting authority may elect to terminate this procurement process or any contract awarded under the agreement at any time.
- 7) Without prejudice to the principle of equal treatment, the contracting authority is not obliged to engage in a clarification process in respect of tenders with missing or incomplete information. Therefore, tenderers are advised to ensure that they return fully completed tenders in order to avoid the risk of elimination from the competition.

8) Tenderers' attention is drawn to the Fifth Schedule of the sample contract provided in Appendix B which includes a statement on the storage of personal data within the European Economic Area.

VI.4. Procedures for review

VI.4.1. Review body

Official name: The High Court

Postal address: Chief Registrar, Four Courts, Inns Quay

Town: Dublin

Postal code: 7

Country: Ireland

E-mail: highcourtcentraloffice@courts.ie

Internet address: <http://www.courts.ie>

VI.5. Date of dispatch of this notice

06/10/2016