

**Spain-Ciudad Real: Travel management services**

OJ S 195/2015 08/10/2015

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Universidad de Castilla-La Mancha

Postal address: c/ Altagracia, 50

Town: Ciudad Real

Postal code: 13071

Country: Spain

Contact person: Unidad de Contratación y Patrimonio

E-mail: [aurelio.serrano@uclm.es](mailto:aurelio.serrano@uclm.es)

Telephone: +34 902204100

Fax: +34 926295384

**Internet address(es):**General address of the contracting authority: <http://contratos.uclm.es>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Acuerdo Marco servicio de agencia de viajes para la Universidad de Castilla-La Mancha.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 20: Supporting and auxiliary transport services

Main site or place of performance: Albacete, Ciudad Real, Cuenca y Toledo.

NUTS code ES42 Castilla-La Mancha

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with a single operator

**Duration of the framework agreement**

Duration in months: 24

**II.1.5. Short description of the contract or purchase(s)**

Acuerdo Marco de servicio de agencia de viajes.

**II.1.6. CPV code(s)**

63516000 Travel management services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

661 156 (IVA excluido).

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

**II.3. Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

De conformidad con lo previsto en el artículo 103 del TRLCSP, no se exige prestar garantía provisional.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Lo indicado en el Pliego de Cláusulas Administrativas Particulares.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Lo indicado en el Pliego de Cláusulas Administrativas Particulares.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Lo indicado en el Pliego de Cláusulas Administrativas Particulares.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Según se especifica en la cláusula IV.10 del Pliego Clausulas Administrativas Particulares o clasificación en: grupo U, subgrupo 4, categoría D.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Según se especifica en la cláusula IV.10 del Pliego Clausulas Administrativas Particulares o clasificación en: grupo U, subgrupo 4, categoría D.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

SEAM201500010

#### **IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 7.11.2015

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

14.11.2015

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Spanish.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 2 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 10.12.2015 - 10:00

Place:

Rectorado Universidad Castilla-La Mancha, c/ Altagracia, 50, 13071, Ciudad Real.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Acto público.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Rector Universidad de Castilla-La Mancha

Postal address: c/ Altagracia, 50

Town: Ciudad Real

Postal code: 13071

Country: Spain

Telephone: +34 902204100

Fax: +34 926295301

Internet address: <http://www.uclm.es>

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Según se especifica en el Pliego de Cláusulas Administrativas Particulares.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Asesoría Jurídica Universidad de Castilla-La Mancha  
Postal address: c/ Altagracia, 50  
Town: Ciudad Real  
Postal code: 13071  
Country: Spain  
Telephone: +34 902204100  
Fax: +34 926295301  
Internet address: <http://www.uclm.es>

**VI.5. Date of dispatch of this notice**

6.10.2015