

UK-Walsall: security services
OJ S 214/2012 07/11/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Walsall College of Further Education

Postal address: Littleton Street West

Town: Walsall

Postal code: WS2 8ES

Country: United Kingdom

Contact person: Address all correspondence to: Watson Lennard & Payne Ltd, Woodmill House, 9 Hadley Street, Yoxall, Nr Burton On Trent, Staffordshire, DE13 8NB

For the attention of: Michael J Payne

E-mail: michael.payne@mypostoffice.co.uk

Telephone: +44 7713624526

Additional information can be obtained from:

Official name: Watson Lennard & Payne Ltd

Postal address: Woodmill House, 9 Hadley Street, Yoxall

Town: Burton on Trent

Postal code: DE13 8NB

Country: United Kingdom

For the attention of: MICHAEL J PAYNE

E-mail: michael.payne@mypostoffice.co.uk

Telephone: +44 7713624526

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: As above

Tenders or requests to participate must be submitted: Official name: As above

I.2. Type of the contracting authority

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Security Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 23: Investigation and security services, except armoured car services
Main site or place of performance: Walsall College, Walsall, West Midlands UK.
NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

Duration of the framework agreement

Duration in months: 36

In the case of framework agreements, provide justification for any duration exceeding 4 years:
Contract may be extended for up to 5 years (60 months).

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 390000 P.A. GBP

II.1.5. Short description of the contract or purchase(s)

Security services comprising static and manned guarding at two campus sites in Walsall.

II.1.6. CPV code(s)

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Services must be able to accommodate changes in requirements if required.
Estimated value excluding VAT: 390 000 P.A. GBP

II.2.2. Information about options

Options: yes

Description of options: Initial 36 month contract which may be extended up to 60 months but will need to accommodate changes within the college structure.

Provisional timetable for recourse to these options:
in months: 36 (from the award of the contract)

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

To be discussed at interview stage.

III.1.2.

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Monthly payment following rendition of invoice.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Contract must be sufficiently flexible to accommodate future changes to the college structure or to accommodate additions to services if required.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Companies must be able to demonstrate membership of recognised professional bodies and be compliant with all relevant legislation.

This will include crb checking of all employees involved with the service.

Shortlisting to 'invitation to tender' will be subject to financial status and knowledge and experience of the area.

III.2.2. Economic and financial ability

List and brief description of conditions: Abbreviated copies of the last three years' audited accounts will be required at enquiry stage.

III.2.3. Technical and professional ability

List and brief description of conditions:

Evidence of professional status and depth of service capability will be required at enquiry stage.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Experienced and professionally registered operators must be able to demonstrate relevant compliance.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 10

Objective criteria for choosing the limited number of candidates: Analysis of initial enquiries will lead to a shortlisting of companies suitable for invitation to tender.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated yes

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

- 1.. Cost. Weighting 50 %
- 2.. Experience. Weighting 25 %
- 3.. Range of services. Weighting 25 %

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 14.12.2012 - 12:00

IV.3.4. Time limit for receipt of tenders or requests to participate

22.2.2013

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

15.1.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: English only.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 1.3.2013 - 12:00

Place:

College Office.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: College Secretary, Members of Senior Management Team, Consultants.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Governing Body of the College

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Reference to governing body within 14 days of decisions or shortlisting.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

22.10.2012