

**Belgium-Brussels: Translation services**  
**OJ S 144/2019 29/07/2019**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Services du président — direction opérationnelle

National registration number: 0308.357.753\_18450

Postal address: Boulevard de Waterloo 115

Town: Bruxelles

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1000

Country: Belgium

Contact person: Frederique Van Bossche

E-mail: [Frederique.vanbossche@just.fgov.be](mailto:Frederique.vanbossche@just.fgov.be)

Telephone: +32 25427129

**Internet address(es):**

Main address: <http://just.fgov.be>

Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=348398>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=348398>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=JUST-PRESID-2018%2FCOP%2F158-F02>

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

Other activity: SPF Justice

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Procédure ouverte pour la traduction écrite de documents de nature diverse pour le compte du SPF Justice

Reference number: JUST-PRESID-2018/COP/158-F02\_0

**II.1.2.**

**Main CPV code**

79530000 Translation services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Le présent marché porte sur la traduction écrite, jurée ou non, de documents de nature diverse pour le compte du SPF Justice conformément aux conditions du présent cahier spécial des charges.

La consultation du dossier technique permet de se rendre compte des langues et des sujets récemment abordés ainsi que des volumes de traduction.

**II.1.5. Estimated total value****II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.3. Place of performance**

NUTS code: BE Belgique / België

**II.2.4. Description of the procurement**

Voir cahier spécial des charges.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information****Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation****III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Voir cahier spécial des charges.

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.2. Conditions related to the contract**

**III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

**Section IV: Procedure**

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**IV.1. Description**

**IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 01/10/2019 Local time: 10:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

French, Dutch

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

**IV.2.7. Conditions for opening of tenders**

Date: 01/10/2019 Local time: 10:00

Place:

Boulevard de Waterloo 115 , 1000 Bruxelles.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

Voir cahier spécial des charges.

**VI.4. Procedures for review**

**VI.4.1.**

**Review body**

Official name: Conseil d'État

Postal address: Rue de la Science 33

Town: Bruxelles

Postal code: 1000

Country: Belgium

**VI.4.2. Body responsible for mediation procedures**

Official name: SPF Justice

Postal address: Boulevard de Waterloo 115

Town: Bruxelles

Postal code: 1000

Country: Belgium

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: SPF Justice

Postal address: Boulevard de Waterloo 115

Town: Bruxelles

Postal code: 1000

Country: Belgium

**VI.5. Date of dispatch of this notice**

25/07/2019