

**United Kingdom-Milton Keynes: Recruitment services**

OJ S 197/2016 12/10/2016

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Transport Systems Catapult Limited

Postal address: Third Floor, The Pinnacle, Midsummer Boulevard

Town: Milton Keynes

Postal code: MK9 1BP

Country: United Kingdom

For the attention of: John Thompson

E-mail: [procurement@ts.catapult.org.uk](mailto:procurement@ts.catapult.org.uk)

Telephone: +44 1908359999

**Internet address(es):**General address of the contracting authority: <http://ts.catapult.org.uk>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Other: research organisation

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Supply of Master Vendor Recruitment Services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 22: Personnel placement and supply services

Main site or place of performance: 3rd Floor,

The Pinnacle,

170 Midsummer Boulevard,

Milton Keynes,

MK9 1 BP.

NUTS code UKJ12 Milton Keynes

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with a single operator

**Duration of the framework agreement**

Duration in years: 2

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 1 250 000 and 2 500 000 GBP

**II.1.5. Short description of the contract or purchase(s)**

Provision of permanent and temporary (Contractor labour) to work in an office environment.

**II.1.6. CPV code(s)**

79600000 Recruitment services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT:

Range: between 100 000 and 500 000 GBP

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

**II.3. Duration of the contract or time limit for completion**

Start 9.1.2017. Completion 8.1.2019

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

- III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**
- III.1.4. Contract performance conditions**  
The performance of the contract is subject to particular conditions: no
- III.2. Conditions for participation**
  - III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
  - III.2.2. Economic and financial ability**
  - III.2.3. Technical and professional ability**
  - III.2.4. Information about reserved contracts**
- III.3. Conditions specific to services contracts**
  - III.3.1. Information about a particular profession**  
Execution of the service is reserved to a particular profession: no
  - III.3.2. Information about staff responsible for the performance of the contract**  
Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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- IV.1. Type of procedure**
  - IV.1.1. Type of procedure**  
Open
  - IV.1.2. Information about the limits on the number of candidates to be invited**
  - IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.2. Award criteria**
  - IV.2.1. Award criteria**  
The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents
  - IV.2.2. Information about electronic auction**  
An electronic auction will be used: no
- IV.3. Administrative information**
  - IV.3.1. File reference number attributed by the contracting authority**  
TSC09 HR-G&S-16/17-001
  - IV.3.2. Previous publication concerning this procedure**  
no
  - IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

8.11.2016 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

7.10.2016