

356748-2026 - Competition

Luxembourg – Reprographic services – RFP 250045 - ACCORD-CADRE POUR LA LOCATION DE MATERIEL DE REPROGRAPHIE ET FOURNITURE DE CONSOMMABLES

OJ S 99/2026 26/05/2026

Contract or concession notice – standard regime - Change notice

Services - Supplies

1. Buyer

1.1. Buyer

Official name: UNIVERSITE DU LUXEMBOURG

Email: admin.tender@uni.lu

Legal type of the buyer: Body governed by public law

Activity of the contracting authority: Education

2. Procedure

2.1. Procedure

Title: RFP 250045 - ACCORD-CADRE POUR LA LOCATION DE MATERIEL DE REPROGRAPHIE ET FOURNITURE DE CONSOMMABLES

Description: L'Université souhaite renouveler son contrat de location de machines de reprographie. L'objet de l'appel d'offres porte sur la location (leasing-entretien) de presses dans le but d'avoir de nouvelles machines et de réduire les coûts relatifs aux périphériques. En supplément de la mise à disposition, de l'entretien et de la maintenance des machines, l'Université souhaite disposer d'un logiciel de gestion d'impression centralisée pour piloter les périphériques, ainsi qu'un logiciel de mise en page. Enfin, l'Université a besoin de la fourniture de consommables afin de garantir un approvisionnement régulier. La durée de l'Accord-Cadre est fixée à deux (2) ans, renouvelable deux (2) fois un (1) an (2 + 1 + 1) sur l'avis de l'Université.

Procedure identifier: 735cca5a-986a-49e1-bb03-543df34de4b7

Internal identifier: 2600860

Type of procedure: Open

The procedure is accelerated: no

2.1.1. Purpose

Main nature of the contract: Services

Additional nature of the contract: Supplies

Main classification (cpv): 79520000 Reprographic services

Additional classification (cpv): 79520000 Reprographic services, 30120000 Photocopying and offset printing equipment, 30199000 Paper stationery and other items, 30197000 Small office equipment

2.1.2. Place of performance

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

2.1.4. General information

Additional information: Modalités de retrait du dossier : via portail des marchés publics

Réception des offres/candidatures : via portail des marchés publics

Legal basis:

Directive 2014/24/EU

2.1.5. Terms of procurement**Terms of submission:**

Maximum number of lots for which one tenderer can submit tenders: 2

Terms of contract:

Maximum number of lots for which contracts can be awarded to one tenderer: 2

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD)

5. Lot

5.1. Lot: LOT-0001

Title: Location et maintenance de presses professionnelles (imprimantes, plotters)

Description: - Leasing-entretien des imprimantes suivantes : - Trois (3) imprimantes multifonctions (presse numérique), - Une (1) imprimante grand format (Traceur plan), - Une (1) imprimante grand format (Traceur Photo-Posters) ; - L'installation, la configuration et la maintenance des équipements ; - Location d'un logiciel de gestion d'impression centralisée et de mise en page ; - Le prix clic par copie noire ; - Le prix clic par copie couleur.

Internal identifier: 1

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79520000 Reprographic services

Additional classification (cpv): 30120000 Photocopying and offset printing equipment

5.1.2. Place of performance

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

5.1.3. Estimated duration

Other duration: Unknown

5.1.6. General information

This is a recurrent procurement

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

This procurement is also suitable for small and medium-sized enterprises (SMEs): yes

5.1.9. Selection criteria

Sources of selection criteria: European Single Procurement Document (ESPD)

5.1.11. Procurement documents

Address of the procurement documents: <https://pmp.b2g.etat.lu/entreprise/consultation/541646?orgAcronyme=t5y>

5.1.12. Terms of procurement**Terms of submission:**

Electronic submission: Required

Address for submission: <https://pmp.b2g.etat.lu/entreprise/consultation/541646?orgAcronyme=t5y>

Languages in which tenders or requests to participate may be submitted: English, French

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Variants: Not allowed

Tenderers may submit more than one tender: Allowed

Deadline for receipt of tenders: 02/06/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Duration during which the tender must remain valid: 5 Months

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: no

5.1.15. Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 0

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Juridictions administratives

Information about review deadlines: <https://justice.public.lu/fr/organisation-justice/juridictions-administratives.html>

Organisation providing additional information about the procurement procedure: UNIVERSITE DU LUXEMBOURG

Organisation providing offline access to the procurement documents: UNIVERSITE DU LUXEMBOURG

Organisation receiving requests to participate: UNIVERSITE DU LUXEMBOURG

Organisation processing tenders: UNIVERSITE DU LUXEMBOURG

5.1. Lot: LOT-0002

Title: Fourniture de consommables et produits pour impression numérique et reprographie

Description: - Cartouches et toners pour une imprimante grand format professionnelle ; - Consommables destinés à la reprographie (papiers de différents grammages et formats, supports spéciaux, transparents, papiers techniques, etc.) ; - Accessoires nécessaires aux opérations de finition et de conditionnement (spirales, couvertures, pochettes de plastification, adhésifs, emballages, etc.).

Internal identifier: 2

5.1.1. Purpose

Main nature of the contract: Supplies

Main classification (cpv): 30199000 Paper stationery and other items

Additional classification (cpv): 30197000 Small office equipment

5.1.2. Place of performance

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

5.1.3. Estimated duration

Other duration: Unknown

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

This procurement is also suitable for small and medium-sized enterprises (SMEs): yes

5.1.9. Selection criteria

Sources of selection criteria: European Single Procurement Document (ESPD)

5.1.11. Procurement documents

Address of the procurement documents: <https://pmp.b2g.etat.lu/entreprise/consultation/541646?orgAcronyme=t5y>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://pmp.b2g.etat.lu/entreprise/consultation/541646?orgAcronyme=t5y>

Languages in which tenders or requests to participate may be submitted: English, French

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Variants: Not allowed

Deadline for receipt of tenders: 02/06/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Duration during which the tender must remain valid: 5 Months

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: no

5.1.15. Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 0

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Juridictions administratives

Information about review deadlines: <https://justice.public.lu/fr/organisation-justice/juridictions-administratives.html>

Organisation providing additional information about the procurement procedure: UNIVERSITE DU LUXEMBOURG

Organisation providing offline access to the procurement documents: UNIVERSITE DU LUXEMBOURG

Organisation receiving requests to participate: UNIVERSITE DU LUXEMBOURG

Organisation processing tenders: UNIVERSITE DU LUXEMBOURG

8. Organisations

8.1. ORG-0001

Official name: UNIVERSITE DU LUXEMBOURG

Registration number: J20

Postal address: 2, Place de l'Université

Town: Esch/Belval

Postcode: 4365

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Contact point: Admin Tender

Email: admin.tender@uni.lu

Telephone: +352 46 66 44 1

Roles of this organisation:

Buyer

Organisation providing additional information about the procurement procedure

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate

Organisation processing tenders

8.1. ORG-0002

Official name: Juridictions administratives

Registration number: JURAD

Postal address: 1, rue du Fort Thüngen

Town: Luxembourg

Postcode: 1499

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Contact point: Tribunal administratif - greffe

Email: greffe.tribunal@ja.etat.lu

Telephone: 42105-1

Internet address: <https://justice.public.lu/fr/organisation-justice/juridictions-administratives.html>

Roles of this organisation:

Review organisation

10. Change

Version of the previous notice to be changed

:

264350-2026

Main reason for change

:

Buyer correction

Description

:

La dernière version comprend les 2 modifications suivantes : - La date d'ouverture des offres est fixée au 02 juin 2026 (page 1) - Le technicien (et son remplaçant) sont mobilisables sur site de l'Université (Esch-sur-Alzette) endéans les quatre (4) heures afin de répondre aux besoins de l'Université. (page 32).

Notice information

Notice identifier/version: 4bc9ee81-3220-4b7f-9138-a64587985a3e - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

Notice dispatch date: 20/05/2026 15:29:40 (UTC+02:00) Eastern European Time, Central European Summer Time

Languages in which this notice is officially available: French

Notice publication number: 356748-2026

OJ S issue number: 99/2026

Publication date: 26/05/2026