

Spain-Oviedo: Filing services
OJ S 145/2020 29/07/2020
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Ente Público de Servicios Tributarios del Principado de Asturias

Postal address: C/ Hermanos Menéndez Pidal, 7-9

Town: Oviedo

NUTS code: ES120 Asturias

Postal code: 33005

Country: Spain

E-mail: contratacion@tributas.es

Telephone: +34 985668713

Fax: +34 985668731

Internet address(es):

Main address: <http://www.asturias.es/perfilcontratante>

Address of the buyer profile: <https://licita.asturias.es>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://perfil.asturias.es>

Tenders or requests to participate must be submitted electronically via: <https://licita.asturias.es>

Additional information can be obtained from another address:

Official name: <https://licita.asturias.es>

Town: Asturias

NUTS code: ES12 Principado de Asturias

Postal code: 33005

Country: Spain

Contact person: Laura Sanz/Rosario Álvarez

E-mail: contratacion@tributas.es

Internet address(es):

Main address: <https://perfil.asturias.es>

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Economic and financial affairs

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

II.1.2. Main CPV code

79560000 Filing services

II.1.3. Type of contract

Services

II.1.4. Short description

El objeto del contrato consiste en la prestación del servicio de archivo en las oficinas de Oviedo y Gijón del Ente Público de Servicios Tributarios del Principado de Asturias, con personal técnico especializado en archivos, con el fin de proporcionar y optimizar las prestaciones del archivo a toda la organización.

II.1.5. Estimated total value

Value excluding VAT: 218 041,83 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: ES120 Asturias

II.2.4. Description of the procurement

El archivo del Ente Público es la unidad administrativa responsable de garantizar la organización, accesibilidad, tratamiento y difusión de los documentos generados y recibidos por el Ente Público en el ejercicio de sus funciones. Por tanto, una de sus prioridades es la organización de los fondos de documentos que permita su accesibilidad e implantar un sistema de gestión de documentos, que incorpora, gestiona y facilita el acceso a los documentos de archivo a lo largo del tiempo.

La principal necesidad administrativa que se trata de satisfacer con el contrato del servicio del archivo de las oficinas de Oviedo y Gijón es el mantenimiento, con personal especializado en archivos, del sistema de gestión de documentos y archivos del Ente Público.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 218 041,83 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Se contemplan dos prórrogas de un año cada una.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2020/S 033-077597](#)

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 17/08/2020 Local time: 14:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Spanish

IV.2.7. Conditions for opening of tenders

Date: 18/08/2020 Local time: 10:00

Place:

Sede electrónica.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal Administrativo Central de Recursos Contractuales

Town: Madrid

Postal code: 28020

Country: Spain

E-mail: tribunal_recursos.contratos@minhfp.es

VI.5. Date of dispatch of this notice

27/07/2020