

**Norway-Engerdal: Various office equipment and supplies**

OJ S 206/2013 23/10/2013

Contract notice

Supplies

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Innkjøpssamarbeidet i Sør-Østerdal og Nord-Østerdal

Postal address: c/o Abakus AS, Postboks 128

Town: Engerdal

Postal code: 2440

Country: Norway

For the attention of: Elin Elton

E-mail: [elin.elton@abakus.as](mailto:elin.elton@abakus.as)

Telephone: +47 41416454

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

HO-13-06 Office supplies and free school supplies.

**II.1.2. Type of contract and place of performance or delivery**

Supplies

Purchase

Main site or place of performance: Deliveries will be made directly to the client's offices specified in the schedule.

NUTS code NO021 Hedmark

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

##### **Duration of the framework agreement**

Duration in years: 2

#### **II.1.5. Short description of the contract or purchase(s)**

The Purchasing Co-operative (Innkjøpssamarbeidet) im Sør-Østerdal and Nord-Østerdal consists of Engerdal, Trysil, Stor-Elvdal, Åmot, Alvdal, Folldal, Os, Rendalen, Tolga and Tynset Municipalities.

The Purchasing Co-operative (Innkjøpssamarbeidet) in Sør-Østerdal and Nord-Østerdal intends to enter into a framework agreement for office supplies and free school materials.

The award authority is using Merccell Sourcing Service. To register your interest in this tender and gain access to documents, click on the link below or copy and paste the link into your web browser. <http://permalink.merccell.com/41538056.aspx>

Thereafter, follow the instructions on the web page.

#### **II.1.6. CPV code(s)**

30190000 Various office equipment and supplies, 22830000 Exercise books, 30197000 Small office equipment

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

##### **II.1.8. Lots**

This contract is divided into lots: no

##### **II.1.9. Information about variants**

Variants will be accepted: no

#### **II.2. Scope of the procurement**

##### **II.2.1. Total quantity or scope**

##### **II.2.2. Information about options**

Options: yes

Description of options: Customer-driven option for 1 + 1 year.

##### **II.2.3. Information about renewals**

This contract is subject to renewal: no

#### **II.3. Duration of the contract or time limit for completion**

Start 1.1.2014. Completion 31.12.2015

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions related to the contract**

##### **III.1.1. Deposits and guarantees required**

##### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

##### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

##### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) Company registration certificate.

(2) Value added tax certificate (National requirement).

(3) Company tax certificate (National requirement).

(4) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (National requirement).

Tenderer shall submit self-declaration on conduct - ref tender documents.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Tenderer shall provide extended credit report from Bisnode - see tender documents.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Tenderer shall demonstrate its ability to perform - ref tender documents.

Tenderer must document their experience with similar projects - see tender documents.

Tenderer must submit documentation of its established quality system - ref tender documents.

Tenderer must submit documentation of their environmental management system - ref tender documents.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

- IV.3.1. File reference number attributed by the contracting authority**
- IV.3.2. Previous publication concerning this procedure**
- IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**  
Time limit for receipt of requests for documents or for accessing documents: 29.11.2013
- IV.3.4. Time limit for receipt of tenders or requests to participate**  
29.11.2013 - 12:00
- IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6. Languages in which tenders or requests to participate may be submitted**  
Other: Norwegian
- IV.3.7. Minimum time frame during which the tenderer must maintain the tender**  
until: 28.2.2014
- IV.3.8. Conditions for opening of tenders**  
Date: 29.11.2013 - 12:00  
Place:  
Abakus' premises in Engerdal, Norway.

## **Section VI: Complementary information**

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- VI.1. Information about recurrence**
- VI.2. Information about European Union funds**
- VI.3. Additional information**  
(NT Ref:308471)
- VI.4. Procedures for review**
  - VI.4.1. Review body**
  - VI.4.2. Review procedure**
  - VI.4.3. Service from which information about the review procedure may be obtained**
- VI.5. Date of dispatch of this notice**  
21.10.2013