

**Sweden-Stockholm: Reception services**  
**OJ S 197/2015 10/10/2015**  
**Contract notice – utilities**  
**Services**

**Directive 2004/17/EC**

**Section I: Contracting entity**

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**I.1. Name and addresses**

Official name: Stockholms Hamnar

Postal address: Frihamnsgatan 21, Frihamnsterminalen (Magasin 2)

Town: Stockholm

Postal code: SE-115 56

Country: Sweden

For the attention of: Anna Sundfeldt

E-mail: [anna.sundfeldt@stockholmshamnar.se](mailto:anna.sundfeldt@stockholmshamnar.se)

**Additional information can be obtained from:**

Official name: [www.e-avrop.com](http://www.e-avrop.com)

Country: Sweden

Internet address: <https://www.e-avrop.com/sthlmhamnar/e-Upphandling/Announcement.aspx?id=26948>

**Specifications and additional documents (including documents for a dynamic purchasing system) can be obtained from:** Official name: [www.e-avrop.com](http://www.e-avrop.com)

Country: Sweden

**Tenders or requests to participate must be submitted:** Official name: [www.e-avrop.com](http://www.e-avrop.com)

Country: Sweden

**I.2. Main activity**

**I.3. Contract award on behalf of other contracting entities**

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting entity**

Bemanning reception och kontorsservice.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: Stockholm.

NUTS code SE110 Stockholms län

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Två (2) personer skall svara för arbetsuppgifterna i reception och kontorsservice i Magasin 2.

En (1) till två (2) personer skall svara för arbetsuppgifterna i reception och kontorsservice på

Hamnens projektkontor.

Vi söker ett företag som kan ta ansvar för att reception och kontorsservice är den bästa representanten för Hamnens ansikte utåt.

**II.1.6. CPV code(s)**

79992000 Reception services, 79621000 Supply services of office personnel

**II.1.7. Information about the Government Procurement Agreement (GPA)**

**II.1.8. Information about lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

**II.2.2. Information about options**

**II.2.3. Information about renewals**

**II.3. Duration of the contract or time limit for completion**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

**III.2.2. Economic and financial ability**

**III.2.3. Technical and professional ability**

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

**III.3.2. Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

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**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Negotiated

**IV.2. Award criteria**

**IV.2.1. Award criteria**

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting entity**

26948

**IV.3.2. Previous publication concerning this procedure**

**IV.3.3. Conditions for obtaining specifications and additional documents**

(except for a DPS)

**IV.3.4. Time limit for receipt of tenders or requests to participate**

26.10.2015

**IV.3.5. Languages in which tenders or requests to participate may be submitted**

Swedish.

**IV.3.6. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.7. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

Visma Commerce-annons: <http://www.opic.com/notice.asp?req=divgmhgx>

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

6.10.2015