

United Kingdom-London: Post and courier services
OJ S 175/2017 13/09/2017
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Whittington Health NHS Trust
Postal address: Whittington Health, Magdala Avenue
Town: London
NUTS code: UKI London
Postal code: N19 5NF
Country: United Kingdom
Contact person: Mr Lewis Jay
E-mail: lewis.jay@nhs.net
Telephone: +44 2077940500
Internet address(es):
Main address: <https://www.lpp sourcing.org>
Address of the buyer profile: <https://www.lpp sourcing.org>

I.1. Name and addresses

Official name: Royal Free London NHS Foundation Trust
Town: London
NUTS code: UKI London
Country: United Kingdom
E-mail: lewis.jay@nhs.net
Internet address(es):
Main address: <https://www.lpp sourcing.org>

I.1. Name and addresses

Official name: North Middlesex Hospital NHS Trust
Town: London
NUTS code: UKI London
Country: United Kingdom
E-mail: lewis.jay@nhs.net
Internet address(es):
Main address: <https://www.lpp sourcing.org>

I.1. Name and addresses

Official name: Moorfields Eye Hospital NHS Foundation Trust
Town: London
NUTS code: UKI London
Country: United Kingdom
E-mail: lewis.jay@nhs.net
Internet address(es):
Main address: <https://www.lpp sourcing.org>

I.1. Name and addresses

Official name: Great Ormond Street Hospital for Children NHS Foundation Trust

Town: London

NUTS code: UKI London

Country: United Kingdom

E-mail: lewis.jay@nhs.net

Internet address(es):

Main address: <https://www.lppsourcing.org>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://procontract.due-north.com>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://procontract.due-north.com>

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Health

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

STRAT5583 — Provision of Courier Services.

Reference number: DN298046

II.1.2. Main CPV code

64100000 Post and courier services

II.1.3. Type of contract

Services

II.1.4. Short description

Background:

- Annual spend on couriers exceeds 1 000 000 GBP.
- C.90 % of volume travels from and to locations in inner London, majority of additional volume remaining inside M25.
- Significant opportunity to optimise remains at a Trust and cross-Trust level.
- Analysis of our demand shows significant similarities between destinations, pick-up and drop times, requirements and required service levels.
- There is room for improvement in service user familiarity with service offerings and levels.
- The Contracting Bodies are seeking, therefore, qualified suppliers to support them in their vision of a single provider:
 - Delivering an effective and safe service.
 - Reviewing their demand profile with a view to opportunity for optimization.

- Providing a safe and pro-active pair of hands in implementing the overall solution and those optimization opportunities identified.
- Being pro-active in managing the account and identifying continuous improvement opportunities. And;
- Delivering cost savings.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKI London

II.2.4. Description of the procurement

*** The procurement process will be conducted under the Light Touch Regime ***

Type of procedure reads 'Competitive procedure with negotiation' due to limitations within the system. Please see the Tender Process and Instructions document for full details.

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The contracts for Courier Services are due to expire and / or provide opportunity for the Authorities to join together in securing future provision of services and PPS were requested to review opportunities and potential strategies in relation to the services.

The review highlighted significant potential for the Authorities to work smarter, optimise their demand for services and for cost benefits driven by consolidation of and competition for supply. A tender process, conducted under the Light Touch Regime (LTR), was recommended and agreed as the vehicle to achieve all elements.

The LTR process will contain the follow steps:

- Issue contract notice.
- Submission of expression of interest and SQ response.
- Evaluate SQ & shortlist bidders.
- Inform bidders of shortlist (in / out) and provide feedback.
- Window for clarification questions.
- Interim identified opportunity submission.
- Opportunity discussion meeting.
- 1st full tender submission.
- Discussion & feedback meeting 1.
- 2nd full tender submission.
- Discussion & feedback meeting 2.
- Best and final tender submission.
- Evaluation.
- Intent to award letters issued.
- Alcatel period (standstill).
- Award letters issued & contract signed

Given the nature of the services required, the market, the (new) potential for collaboration across the Trusts and the potential for further optimisation within each — the Authorities have been unable to fix the entire specification prior to the tender. The LTR provides the Authorities and Bidders with a platform to engage in discussion and feedback with a view to fixing the specification. Forums for discussion and methods of feedback will be standard and equal for all Bidders in the process. In all dealings, with all Bidders, PPS and the Authorities are fully

committed to and intend to abide by the principles of equal treatment, transparency and fairness.

Through this tender the Authorities wish to work with Bidders to identify the most optimal shipping profile that can be implemented during the contract life alongside identification of qualified and economically advantageous bids. In identifying the most optimal profile the Authorities wish the suppliers to:

— Analyse the Baseline and Requirements data for opportunities to move away from single item pick-ups and drops

— Detail and explain those opportunities alongside their costs and ease of implementation. And through discussion;

— Challenge the Trusts and validate the opportunities as implementable

The Authorities acknowledge that it may be impossible to fully optimise demand as part of this process and therefore expect, in partnership with the winning bidder, to continue to drive optimisation of existing and new requirement throughout the course of the contract.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The award shall be for a period of 3 years, with the potential for two 1-year extensions.

II.2.9. Information about the limits on the number of candidates to be invited

Maximum number: 5 Objective criteria for choosing the limited number of candidates:

It is the intention of the Authorities to limit the number of bidders invited to participate in the Tender phase of the Project to a maximum of 5 subject to the below exceptions:

— Bidders with equal scores to the 5th placed bidder, following the evaluation of the SQ stage, will also be invited to participate.

— Bidders with scores within 2 % of the 5th highest score, following the evaluation of the SQ stage, may be invited to participate at the discretion of the Authorities.

— Bidders must score a minimum of 60 % in the evaluation of their response to the standard questionnaire to be considered for the Tender phase of the project.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.12. Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

The services are to be awarded in one lot to allow both Buyers and Provider to generate greater opportunity for efficiencies.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:
See Standard Questionnaire.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

See procurement documentation.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Competitive procedure with negotiation

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.5. Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 18/09/2017 Local time: 17:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

*** The procurement process will be conducted under the Light Touch Regime ***

Type of procedure reads 'Competitive procedure with negotiation' due to limitations within the system. Please see the Tender Process and Instructions document for full details.

VI.4. Procedures for review**VI.4.1. Review body**

Official name: Partners Procurement Service

Town: London

Country: United Kingdom

VI.5. Date of dispatch of this notice

11/09/2017