

**United Kingdom-Derby: Document management software package**

OJ S 200/2016 15/10/2016

Contract notice

Supplies

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Derby Teaching Hospitals NHS Foundation Trust  
Postal address: Purchasing Office, Level 5, Trust Head Quarters  
Town: Derby  
NUTS code: UKF1 Derbyshire and Nottinghamshire  
Postal code: DE22 3NE  
Country: United Kingdom  
E-mail: [jenny.haynes1@nhs.net](mailto:jenny.haynes1@nhs.net)  
Telephone: +44 1332785870  
Fax: +44 1332785780  
**Internet address(es):**  
Main address: <http://www.derbyhospitals.nhs.uk/>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://suppliers.multiquote.com>  
Tenders or requests to participate must be submitted electronically via: <https://suppliers.multiquote.com>  
Tenders or requests to participate must be submitted to the abovementioned address  
Additional information can be obtained from another address:  
Official name: Derby Teaching Hospitals NHS Foundation Trust  
Postal address: Purchasing Office, Level 5, Trust Head Quarters  
Town: Derby  
NUTS code: UKF1 Derbyshire and Nottinghamshire  
Postal code: DE22 3NE  
Country: United Kingdom  
E-mail: [jenny.haynes1@nhs.net](mailto:jenny.haynes1@nhs.net)  
Telephone: +44 1332785870  
Fax: +44 1332785780  
**Internet address(es):**  
Main address: <http://www.derbyhospitals.nhs.uk/>

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Health

**Section II: Object**

---

## **II.1. Scope of the procurement**

### **II.1.1. Title**

DH/1010/T Electronic Working Papers and Client Action Tracking.  
Reference number: CA3668

### **II.1.2. Main CPV code**

48311000 Document management software package

### **II.1.3. Type of contract**

Supplies

### **II.1.4. Short description**

Electronic Working Papers and Client Action Tracking Software and Services.

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

72810000 Computer audit services

### **II.2.3. Place of performance**

NUTS code: UKF1 Derbyshire and Nottinghamshire  
Main site or place of performance: Derby.

### **II.2.4. Description of the procurement**

Derby Teaching Hospitals NHS Foundation Trust is procuring Electronic Working Papers and Client Action Tracking software and services on behalf of 360 Assurance (Stapleford, Nottingham, NG9 8DB) for use by their clients/customers.

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Logistical/ Business Considerations / Weighting: 10.00 %

Quality criterion - Name: Scheduling and Monitoring / Weighting: 5.00 %

Quality criterion - Name: Electronic Working Papers / Weighting: 20.00 %

Quality criterion - Name: Recommendation Tracking / Weighting: 10.00 %

Quality criterion - Name: Desirable Requirements / Weighting: 5.00 %

Cost criterion - Name: 5 Year Cost / Weighting: 50.00 %

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: no

### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5Maximum number: 10Objective criteria for choosing the limited number of candidates:

Envisaged maximum number of bidders only, the process will not be restricted.

### **II.2.10.**

### **Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions for participation**

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

---

### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 10/11/2016 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

## **Section VI: Complementary information**

---

### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1.**

**Review body**

Official name: Derby Teaching Hospitals NHS Foundation Trust

Postal address: Royal Derby Hospital

Town: Derby

Postal code: DE22 3NE

Country: United Kingdom

E-mail: [jenny.haynes1@nhs.net](mailto:jenny.haynes1@nhs.net)

Telephone: +44 1332785870

**VI.5. Date of dispatch of this notice**

10/10/2016