

United Kingdom-Newcastle: Disposable catering supplies

OJ S 200/2016 15/10/2016

Contract notice

Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: North East Procurement Organisation (Central Purchasing Body)

Postal address: Guildhall, Quayside

Town: Newcastle

NUTS code: UK United Kingdom

Postal code: NE1 3AF

Country: United Kingdom

Contact person: Laura Kyle

E-mail: laura.kyle@nepo.org

Telephone: +44 1912613916

Internet address(es):

Main address: www.nepo.org

Address of the buyer profile: www.nepo.org

I.1. Name and addresses

Official name: Durham County Council (Framework Contract Participant)

Postal address: County Hall, Durham

Town: Durham

NUTS code: UK United Kingdom

Postal code: DH1 5UL

Country: United Kingdom

E-mail: help@durham.gov.uk

Internet address(es):

Main address: www.durham.gov.uk

I.1. Name and addresses

Official name: Gateshead Metropolitan Borough Council (Framework Contract Participant)

Postal address: Civic Centre, Regent Street

Town: Gateshead

NUTS code: UK United Kingdom

Postal code: NE8 1HH

Country: United Kingdom

E-mail: customerservices@gateshead.gov.uk

Internet address(es):

Main address: www.gateshead.gov.uk

I.1. Name and addresses

Official name: Hartlepool Borough Council (Framework Contract Participant)

Postal address: Civic Centre, Victoria Road

Town: Hartlepool

NUTS code: UK United Kingdom
Postal code: TS24 8AY
Country: United Kingdom
E-mail: customer.service@hartlepool.gov.uk
Internet address(es):
Main address: www.hartlepool.gov.uk

I.1. Name and addresses

Official name: Middlesbrough Borough Council (Framework Contract Participant)
Postal address: Civic Centre, Albert Road
Town: Middlesbrough
NUTS code: UK United Kingdom
Postal code: TS1 9FX
Country: United Kingdom
E-mail: contactcentre@middlesbrough.gov.uk
Internet address(es):
Main address: www.middlesbrough.gov.uk

I.1. Name and addresses

Official name: Newcastle City Council (Framework Contract Participant)
Postal address: Civic Centre, Barras Bridge
Town: Newcastle
NUTS code: UK United Kingdom
Postal code: NE1 7RS
Country: United Kingdom
E-mail: csc@newcastle.gov.uk
Internet address(es):
Main address: www.newcastle.gov.uk

I.1. Name and addresses

Official name: North Tyneside Council (Framework Contract Participant)
Postal address: Quadrant, Silverlink North, Cobalt Business Park
Town: Newcastle
NUTS code: UK United Kingdom
Postal code: NE27 0BY
Country: United Kingdom
E-mail: contact.us@northtyneside.gov.uk
Internet address(es):
Main address: <http://my.northtyneside.gov.uk>

I.1. Name and addresses

Official name: South Tyneside Council (Framework Contract Participant)
Postal address: Town Hall and Civic Offices, Westoe Road
Town: South Shields
NUTS code: UK United Kingdom
Postal code: NE33 2RL
Country: United Kingdom
E-mail: customerhelp@southtyneside.gov.uk
Internet address(es):
Main address: www.southtyneside.gov.uk

I.1.

Name and addresses

Official name: Stockton Borough Council (Framework Contract Participant)

Postal address: Municipal Buildings, Church Road

Town: Stockton

NUTS code: UK United Kingdom

Postal code: TS18 1LD

Country: United Kingdom

E-mail: customer.comments@stockton.gov.uk

Internet address(es):

Main address: www.stockton.gov.uk

I.1. Name and addresses

Official name: Sunderland City Council (Framework Contract Participant)

Postal address: Civic Centre, Burdon Road

Town: Sunderland

NUTS code: UK United Kingdom

Postal code: SR2 7DN

Country: United Kingdom

E-mail: enquiries@sunderland.gov.uk

Internet address(es):

Main address: www.sunderland.gov.uk

I.2. Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

Access to the procurement documents is restricted. Further information can be obtained at:

www.nepo.org

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

NEPO507 Supply of Catering Disposables.

II.1.2. Main CPV code

39222100 Disposable catering supplies

II.1.3. Type of contract

Supplies

II.1.4. Short description

The North East Procurement Organisation (NEPO) is inviting responses from tenderers for a framework agreement for the supply of Catering Disposables to be delivered direct to establishments.

II.1.5. Estimated total value

Value excluding VAT: 1 200 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UK United Kingdom

II.2.4. Description of the procurement

The North East Procurement Organisation (NEPO) is inviting responses from tenderers for a framework agreement for the supply of Catering Disposables to be delivered direct to establishments. Establishments include Schools and Education facilities and Civic Buildings. As the Framework Contract is a framework the Council makes no guarantee that any orders will be placed under the Framework Contract by the Council or any of the Contracting Authorities. Quantities will be specified in the Call-Off Contract between each Contracting Authority and the Supplier. The procurement exercise will consist of an initial tender evaluation followed by an e-auction for the pricing element of the evaluation.

<https://procontract.due-north.com>

Tenders must be submitted using the link above. Tenders submitted via postal or email methods will not be accepted.

If you require assistance on submitting your Invitation to Tender (ITT) please contact the system support team via email at ProContractSuppliers@proactis.com or use the online ticket system at <http://proactis.kayako.com>. For urgent enquiries, please call 0330 005 0352.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Discount Off-Catalogue / Weighting: 10.00 %

Quality criterion - Name: Social Value — Economic / Weighting: 10.00 %

Quality criterion - Name: Social Value — Environmental / Weighting: 10.00 %

Price - Weighting: 70.00 %

II.2.6. Estimated value

Value excluding VAT: 1 200 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

This Framework Contract will be a direct replacement of the existing NEPO Framework Contract for the Supply of Catering Disposables.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The opportunity can be accessed via the NEPO eTender system. Tenderers wishing to be considered for this contract must register their expression of interest and submit a tender through the NEPO eTender system. Candidates must register on the NEPO eTender system at <https://procontract.due-north.com/register?openform>

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

As stated within the procurement documents.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators
Envisaged maximum number of participants to the framework agreement: 2

IV.1.6. Information about electronic auction

An electronic auction will be used
Additional information about electronic auction:

The E-Auction will be run in-house by NEPO. No fees will be levied to you by NEPO. You must, however, comply with the rules of the E-Auction which will be set out in detail prior to the online event. This ITT will be run under Statutory Instrument 5 — The Public Contracts Regulations 2015. Tenderers should note that this tender process complies with EU Directive 2015 / 18.

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 16/11/2016 Local time: 12:00

IV.2.3.

Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 16/11/2016 Local time: 14:00

Information about authorised persons and opening procedure: Legal representatives of Gateshead Metropolitan Borough Council to authorise opening of tenders for NEPO officers at 14:00 on the tender submission deadline day.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

48 months from Contract Award date as stipulated within Invitation to Tender documentation.

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

The agreement will be available for use by all NEPO Members. A list of member organisations is available in the About section of the NEPO website at: www.nepo.org.

This agreement will also be made available to all current and future NEPO Associate Members. Current Associate Members are listed in the Associate Member section of the NEPO website at: www.nepo.org/associate-membership/list.

NEPO intends to make the resulting agreement available for use by all Contracting Authorities throughout all administrative regions of the UK (as defined by the Public Contracts Regulations 2015) including but not limited to Government Departments and their Agencies, Non-Departmental Public Bodies, Central Government, NHS Bodies, Local Authorities, Emergency Services, Coastguard Emergency Services, Educational Establishments, Registered Social Landlords and Registered Charities who have a need to purchase the above services.

Please see the following websites for further details:-

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

<http://www.education.gov.uk/edubase/home.xhtml>

<http://www.schoolswebdirectory.co.uk/localauthorities.php>

<http://www.ukschoolsdirectory.net>

<https://www.gov.uk/find-school-in-england>

<http://www.educationscotland.gov.uk/scottishschoolsonline/>

<http://hwb.wales.gov.uk/>

<https://www.education-ni.gov.uk/>

<https://www.gov.uk/government/publications/open-academies-and-academy-projects-in-development>

<http://unistats.direct.gov.uk/institutions/>

<http://www.hefce.ac.uk/workprovide/unicoll/heis/>
<http://www.hefce.ac.uk/workprovide/unicoll/fecs/>
<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>
<http://www.wales.nhs.uk/nhswalesaboutus/structure>
<http://www.scottishambulance.com/TheService/organised.aspx>
<http://www.hscni.net/index.php?link=trusts>
<http://www.scottishambulance.com/AboutUs/HowWeOrganised.aspx>
<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>
<https://www.gov.uk/government/organisations>
<http://www.northernireland.gov.uk/gov.htm>
<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>
<http://www.scotland.gov.uk/Publications/2012/02/2421/1>
<https://www.dsdni.gov.uk/contact>
<https://www.dfpni.gov.uk/articles/list-public-bodies-which-ni-public-procurement-policy-applies>
<http://www.ons.gov.uk/ons/publications/re-reference-tables.html?edition=tcm%3A77-336664>
<https://www.police.uk/forces/>
<http://www.police-information.co.uk/index.html>
<http://www.psnipolice.uk/index.htm>
<http://www.scotland.police.uk/>
<http://www.mcga.gov.uk/c4mca/mcga07-home.htm>
<http://www.fireservice.co.uk/information/ukfrs>
<http://www.gov.scot/Topics/archive/law-order/Police/PoliceServiceofScotland>
<http://www.fire.org.uk/fire-brigades.html>
<http://www.nifrs.org/areas-districts/>
<http://www.firescotland.gov.uk/your-area.aspx>
http://www.charity-commission.gov.uk/About_us/Regulation/Registering_charities_index.aspx
<http://www.oscr.org.uk/>
<http://www.idea.gov.uk/idk/core/page.do?pagelId=7175736>
<http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>
http://www.sell2wales.gov.uk/Search/search_Auth.aspx
<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>

A complete list of permissible users is shown on the NEPO website below:

<http://www.nepo.org/associate-membership/permissable-users>

Organisations wishing to access the NEPO agreement will be required to register as a NEPO Associate Member in the first instance.

Further information can be found at: www.nepo.org

VI.4. Procedures for review

VI.4.1. Review body

Official name: North East Procurement Organisation (NEPO)

Postal address: Guildhall, Sandhill

Town: Newcastle upon Tyne

Postal code: NE1 3AF

Country: United Kingdom

E-mail: laura.kyle@nepo.org

Telephone: +44 1912613916

Internet address: www.nepo.org

VI.4.2.

Body responsible for mediation procedures

Official name: North East Procurement Organisation

Postal address: Guildhall, Sandhill

Town: Newcastle upon Tyne

Postal code: NE1 3AF

Country: United Kingdom

E-mail: laura.kyle@nepo.org

Telephone: +44 1912613916

Internet address: www.nepo.org

VI.4.4. Service from which information about the review procedure may be obtained

Official name: North East Procurement Organisation (NEPO)

Postal address: Guildhall, Sandhill

Town: Newcastle upon Tyne

Postal code: NE1 3AF

Country: United Kingdom

E-mail: laura.kyle@nepo.org

Telephone: +44 1912613916

Internet address: www.nepo.org

VI.5. Date of dispatch of this notice

10/10/2016