

United Kingdom-St Asaph: Auditing services

OJ S 176/2017 14/09/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Pennaf Ltd

Postal address: 72 Ffordd William Morgan, St Asaph Business Park, Denbighshire

Town: St Asaph

NUTS code: UKL13 Conwy and Denbighshire

Postal code: LL17 OJD

Country: United Kingdom

Contact person: John Lowery

E-mail: john.lowery@pennaf.co.uk

Telephone: +44 1745536836

Internet address(es):

Main address: <http://www.pennafgroup.co.uk>

Address of the buyer profile: http://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA21673

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of

charge, at: https://www.sell2wales.gov.wales/authority/library_view.aspx?ID=AA21673&Type=3

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Other type: housing association

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

External Audit Service.

II.1.2. Main CPV code

79212000 Auditing services

II.1.3. Type of contract

Services

II.1.4. Short description

External Audit Service.

II.1.5. Estimated total value

Value excluding VAT: 150 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKL13 Conwy and Denbighshire

Main site or place of performance: St Asaph.

II.2.4. Description of the procurement

Statutory Audit Service for 3 years.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Tender submission / Weighting: 30

Quality criterion - Name: Interview / Weighting: 30

Price - Weighting: 40

II.2.6. Estimated value

Value excluding VAT: 150 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

After initial 3 years.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

— A high quality provider of external audit services is appointed.

— The successful firm has extensive experience in auditing financial statements for Registered Social Landlords in Wales / Registered Providers in England of similar or larger size and complexity through its external audit service.

- The service is delivered from a local office.
- Ensure the appointed audit firm is in place in readiness for the review of the financial statements for the year to 31.3.2018.
- Appoint a firm who will provide high standards of professional service.
- Maximise the use of technology, client self-service and automation to facilitate the process.
- Identify and set out principal audit requirements (PBC list) well in advance.
- Appoint a firm who will provide excellent value for money.
- Work with an audit partner and team who will add value to our services and who have broad industry experience and knowledge.
- Can demonstrate resilience (in the event of a loss of key contact personnel).
- Work well with finance teams and external auditors, currently Mazars.
- Provide access to local seminars, briefings on key issues, Government policy, Budgets, Brexit, and other non-sector intelligence.
- Demonstrate broad and extensive corporate resources.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:
Chartered Accountancy.

III.2.2. Contract performance conditions

Your approach to provision of other services under AQR scope.
Overall approach to quality assurance for AQR scope clients.
Approach to potential conflicts.
Policies on independence, rotation and compliance with regulatory and professional bodies.
Processes that your firm will employ to address matters related to client satisfaction, performance measurement and continuous improvement.
Disclosure of actions recorded against the Firm and any actions pending.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 24/10/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 29/12/2017

IV.2.7. Conditions for opening of tenders

Date: 24/10/2017 Local time: 12:00

Place:

72 Ffordd William Morgan, St Asaph Business Park, St Asaph, LL17 0JD.

Information about authorised persons and opening procedure: John Lowery.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

Note: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at http://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=70995

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.sell2wales.gov.wales/sitehelp/help_guides.aspx Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. (WA Ref: 70995).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Pennaf Ltd

Postal address: 72 Ffordd William Morgan, St Asaph Business Park, Denbighshire

Town: St Asaph

Postal code: LL17 0JD

Country: United Kingdom

E-mail: john.lowery@pennaf.co.uk

Telephone: +44 3003437272

Internet address: <http://www.pennafgroup.co.uk>

VI.5.

Date of dispatch of this notice

12/09/2017