

United Kingdom-London: Legal services
OJ S 146/2020 30/07/2020
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Legal Aid Agency

Town: London

NUTS code: UKI London

Postal code: SW1H 9AJ

Country: United Kingdom

E-mail: civiltenders@legalaid.gsi.gov.uk

Internet address(es):

Main address: <https://www.gov.uk/government/organisations/legal-aid-agency>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.gov.uk/government/publications/civil-tender-activity-2020>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://legalaid.bravosolution.co.uk/web/login.shtml>

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Other activity: other publicly funded services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Procurement of HPCDS Services in England and Wales from 24 August 2020 Invitation to Tender Information for Applicants

II.1.2. Main CPV code

79100000 Legal services

II.1.3. Type of contract

Services

II.1.4. Short description

The LAA is inviting applicants who hold an existing Housing and Debt Legal Aid Contract to submit a Tender for Housing Possession Court Duty Scheme Contracts ('HPCDS Contract' or 'Contract') in seven schemes to deliver the Services from 24 August 2020 to 30 September 2021 with the right for the LAA to extend the Contract for a maximum further 12 months. The procurement process for HPCDS services is open to all existing housing and debt providers who are able to meet the minimum contract requirements.

The deadline for submitting tenders is 9 a.m. on 10 August 2020.

All Tenders must be completed and submitted using the eTendering system. This can be accessed either through a link on the tender pages of the LAA website or directly at www.legalaid.bravosolution.co.uk

II.1.5. Estimated total value

Value excluding VAT: 11 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Bodmin and Truro

Lot No: 1

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKK3 Cornwall and Isles of Scilly

Main site or place of performance: Bodmin and Truro courts.

II.2.4. Description of the procurement

The LAA is inviting applicants who hold an existing Housing and Debt Legal Aid Contract to submit a Tender for Housing Possession Court Duty Scheme Contracts ('HPCDS Contract' or 'Contract') in the Bodmin and Truro Scheme to deliver the services from 24 August 2020 to 30 September 2021 with the right for the LAA to extend the Contract for a maximum further 12 months.

The procurement process for HPCDS services is open to all existing housing and debt providers who are able to meet the minimum contract requirements.

The deadline for submitting Tenders is 9 a.m. on 10 August 2020.

All tenders must be completed and submitted using the eTendering system. This can be accessed either through a link on the tender pages of the LAA website or directly at www.legalaid.bravosolution.co.uk

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Section A: Organisation and contact details / Weighting: 0

Quality criterion - Name: Section B: Office location / Weighting: 3

Quality criterion - Name: Section C: Specific HPCDS experience / Weighting: 3

Quality criterion - Name: Section D: Ability to commence work on 24 August 2020 / Weighting: 2

Quality criterion - Name: Section E: Agents / Weighting: 0

Quality criterion - Name: Section F: Verification information / Weighting: 0

Quality criterion - Name: Section G: Tie break / Weighting: 5

Quality criterion - Name: Section H: Warranties and declaration / Weighting: 0

Price - Weighting: 0

II.2.6. Estimated value

Value excluding VAT: 1,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 24/08/2020 End: 30/09/2021

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Telford

Lot No: 2

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKG21 Telford and Wrekin

Main site or place of performance: Telford Scheme.

II.2.4. Description of the procurement

The LAA is inviting applicants who hold an existing Housing and debt legal aid contract to submit a Tender for Housing Possession Court Duty Scheme Contracts ('HPCDS Contract' or 'Contract') in the Telford Scheme to deliver the services from 24 August 2020 to 30 September 2021 with the right for the LAA to extend the Contract for a maximum further 12 months.

The procurement process for HPCDS services is open to all existing housing and debt providers who are able to meet the minimum contract requirements.

The deadline for submitting tenders is 9 a.m. on 10 August 2020.

All Tenders must be completed and submitted using the eTendering system. This can be accessed either through a link on the tender pages of the LAA website or directly at www.legalaid.bravosolution.co.uk

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Section A: Organisation and contact details / Weighting: 0

Quality criterion - Name: Section B: Office location / Weighting: 3

Quality criterion - Name: Section C: Specific HPCDS experience / Weighting: 3

Quality criterion - Name: Section D: Ability to commence work on 24 August 2020 / Weighting: 2
Quality criterion - Name: Section E: Agents / Weighting: 0
Quality criterion - Name: Section F: Verification information / Weighting: 0
Quality criterion - Name: Section G: Tie break / Weighting: 5
Quality criterion - Name: Section H: Warranties and declaration / Weighting: 0
Price - Weighting: 0

II.2.6. Estimated value

Value excluding VAT: 4 293,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 24/08/2020 End: 30/09/2021

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Birkenhead
Lot No: 3

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKD74 Wirral

Main site or place of performance: Birkenhead Scheme.

II.2.4. Description of the procurement

The LAA is inviting applicants who hold an existing Housing and Debt Legal Aid Contract to submit a Tender for Housing Possession Court Duty Scheme Contracts ('HPCDS Contract' or 'Contract') in the Birkenhead Scheme to deliver the services from 24 August 2020 to 30 September 2021 with the right for the LAA to extend the Contract for a maximum further 12 months.

The procurement process for HPCDS services is open to all existing housing and debt providers who are able to meet the minimum contract requirements.

The deadline for submitting tenders is 9 a.m. on 10 August 2020.

All Tenders must be completed and submitted using the eTendering system. This can be accessed either through a link on the tender pages of the LAA website or directly at www.legalaid.bravosolution.co.uk

II.2.5.

Award criteria

Criteria below

Quality criterion - Name: Section A: Organisation and contact details / Weighting: 0

Quality criterion - Name: Section B: Office location / Weighting: 3

Quality criterion - Name: Section C: Specific HPCDS experience / Weighting: 3

Quality criterion - Name: Section D: Ability to commence work on 24 August 2020 / Weighting: 2

Quality criterion - Name: Section E: Agents / Weighting: 0

Quality criterion - Name: Section F: Verification information / Weighting: 0

Quality criterion - Name: Section G: Tie break / Weighting: 5

Quality criterion - Name: Section H: Warranties and declaration / Weighting: 0

Price - Weighting: 0

II.2.6. Estimated value

Value excluding VAT: 43 702,74 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 24/08/2020 End: 30/09/2021

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Norwich, Kings Lynn and Great Yarmouth

Lot No: 4

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKH15 Norwich and East Norfolk

Main site or place of performance: Norwich, Kings Lynn and Great Yarmouth Scheme.

II.2.4. Description of the procurement

The LAA is inviting applicants who hold an existing housing and debt legal aid contract to submit a Tender for Housing Possession Court Duty Scheme Contracts ('HPCDS Contract' or 'Contract') in the Norwich, Kings Lynn and Great Yarmouth Scheme to deliver the Services from 24 August 2020 to 30 September 2021 with the right for the LAA to extend the Contract for a maximum further 12 months.

The procurement process for HPCDS services is open to all existing Housing and Debt Providers who are able to meet the minimum contract requirements.

The deadline for submitting tenders is 9 a.m. on 10 August 2020.

All Tenders must be completed and submitted using the eTendering system. This can be accessed either through a link on the tender pages of the LAA website or directly at www.legalaid.bravosolution.co.uk

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Section A: Organisation and contact details / Weighting: 0

Quality criterion - Name: Section B: Office location / Weighting: 3

Quality criterion - Name: Section C: Specific HPCDS experience / Weighting: 3

Quality criterion - Name: Section D: Ability to commence work on 24 August 2020 / Weighting: 2

Quality criterion - Name: Section E: Agents / Weighting: 0

Quality criterion - Name: Section F: Verification information / Weighting: 0

Quality criterion - Name: Section G: Tie break / Weighting: 5

Quality criterion - Name: Section H: Warranties and declaration / Weighting: 0

Price - Weighting: 0

II.2.6. Estimated value

Value excluding VAT: 31 596,48 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 24/08/2020 End: 30/09/2021

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Boston and Lincoln

Lot No: 5

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKE1 East Yorkshire and Northern Lincolnshire

Main site or place of performance: Boston and Lincoln Scheme.

II.2.4. Description of the procurement

The LAA is inviting Applicants who hold an existing housing and debt legal aid contract to submit a Tender for Housing Possession Court Duty Scheme Contracts ('HPCDS Contract' or

'Contract') in the Boston and Lincoln Scheme to deliver the services from 24 August 2020 to 30 September 2021 with the right for the LAA to extend the Contract for a maximum further 12 months.

The procurement process for HPCDS services is open to all existing housing and debt providers who are able to meet the minimum contract requirements.

The deadline for submitting tenders is 9 a.m. on 10 August 2020.

All tenders must be completed and submitted using the eTendering system. This can be accessed either through a link on the tender pages of the LAA website or directly at www.legalaid.bravosolution.co.uk

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Section A: Organisation and contact details / Weighting: 0

Quality criterion - Name: Section B: Office location / Weighting: 3

Quality criterion - Name: Section c: Specific HPCDS experience / Weighting: 3

Quality criterion - Name: Section D: Ability to commence work on 24 August 2020 / Weighting: 2

Quality criterion - Name: Section E: Agents / Weighting: 0

Quality criterion - Name: Section F: Verification information / Weighting: 0

Quality criterion - Name: Section G: Tie break / Weighting: 5

Quality criterion - Name: Section H: Warranties and declaration / Weighting: 0

Price - Weighting: 0

II.2.6. Estimated value

Value excluding VAT: 4 293,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 24/08/2020 End: 30/09/2021

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Bury St Edmunds

Lot No: 6

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKH14 Suffolk

Main site or place of performance: Bury St Edmunds.

II.2.4. Description of the procurement

The LAA is inviting applicants who hold an existing housing and debt legal aid contract to submit a Tender for Housing Possession Court Duty Scheme Contracts ('HPCDS Contract' or 'Contract') in the Bury St Edmunds Scheme to deliver the Services from 24 August 2020 to 30 September 2021 with the right for the LAA to extend the Contract for a maximum further 12 months.

The procurement process for HPCDS services is open to all existing housing and debt providers who are able to meet the minimum contract requirements.

The deadline for submitting tenders is 9 a.m. on 10 August 2020.

All Tenders must be completed and submitted using the eTendering system. This can be accessed either through a link on the tender pages of the LAA website or directly at www.legalaid.bravosolution.co.uk

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Section A: Organisation and contact details / Weighting: 0

Quality criterion - Name: Section B: Office location / Weighting: 3

Quality criterion - Name: Section C: Specific HPCDS experience / Weighting: 3

Quality criterion - Name: Section D: Ability to commence work on 24 August 2020 / Weighting: 2

Quality criterion - Name: Section E: Agents / Weighting: 0

Quality criterion - Name: Section F: Verification information / Weighting: 0

Quality criterion - Name: Section G: Tie break / Weighting: 5

Quality criterion - Name: Section H: Warranties and declaration / Weighting: 0

Price - Weighting: 0

II.2.6. Estimated value

Value excluding VAT: 4 378,76 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 24/08/2020 End: 30/09/2021

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Southampton

Lot No: 7

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKJ32 Southampton

Main site or place of performance: Southampton.

II.2.4. Description of the procurement

The LAA is inviting applicants who hold an existing housing and debt legal aid contract to submit a Tender for Housing Possession Court Duty Scheme Contracts ('HPCDS Contract' or 'Contract') in the Southampton Scheme to deliver the Services from 24 August 2020 to 30 September 2021 with the right for the LAA to extend the Contract for a maximum further 12 months.

The procurement process for HPCDS services is open to all existing housing and debt providers who are able to meet the minimum contract requirements.

The deadline for submitting tenders is 9 a.m. on 10 August 2020.

All Tenders must be completed and submitted using the eTendering system. This can be accessed either through a link on the tender pages of the LAA website or directly at www.legalaid.bravosolution.co.uk

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Section A: Organisation and contact details / Weighting: 0

Quality criterion - Name: Section B: Office location / Weighting: 3

Quality criterion - Name: Section C: Specific HPCDS experience / Weighting: 3

Quality criterion - Name: Section D: Ability to commence work on 24 August 2020 / Weighting: 2

Quality criterion - Name: Section E: Agents / Weighting: 0

Quality criterion - Name: Section F: Verification information / Weighting: 0

Quality criterion - Name: Section G: Tie break / Weighting: 5

Quality criterion - Name: Section H: Warranties and declaration / Weighting: 0

Price - Weighting: 0

II.2.6. Estimated value

Value excluding VAT: 20 778,12 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 24/08/2020 End: 30/09/2021

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 10/08/2020 Local time: 09:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 10/08/2020 Local time: 09:01

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Legal Aid Agency

Postal address: 102 Petty France

Town: London

Postal code: SW1H 9AJ

Country: United Kingdom

VI.4.2. Body responsible for mediation procedures

Official name: Centre for Effective Dispute Resolution (CEDR)

Postal address: 70 Fleet Street

Town: London

Postal code: EC4Y 1EU

Country: United Kingdom

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Legal Aid Agency

Postal address: 102 Petty France

Town: London

Postal code: SW1H 9AJ

Country: United Kingdom

E-mail: civiltenders@legalaid.gsi.gov.uk

VI.5. Date of dispatch of this notice

27/07/2020