

**United Kingdom-Burntwood: School cleaning services**

**OJ S 200/2016 15/10/2016**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Chase Terrace Technology College  
Postal address: Bridge Cross Road, Chase Terrace  
Town: Burntwood  
NUTS code: UKG24 Staffordshire CC  
Postal code: WS7 2DB  
Country: United Kingdom  
Contact person: The Litmus Partnership Ltd  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880

**Internet address(es):**

Main address: <http://www.cttc.staffs.sch.uk>

**I.1. Name and addresses**

Official name: Norton Canes High School  
Postal address: Burntwood Road, Norton Canes  
Town: Cannock  
NUTS code: UKG24 Staffordshire CC  
Postal code: WS11 3SP  
Country: United Kingdom  
Contact person: The Litmus Partnership Ltd  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880

**Internet address(es):**

Main address: <http://www.nortoncaneshighschool.co.uk/>

**I.1. Name and addresses**

Official name: Great Wyrley High School  
Postal address: Hall Lane, Great Wyrley  
Town: Walsall  
NUTS code: UKG35 Walsall and Wolverhampton  
Postal code: WS6 6LQ  
Country: United Kingdom  
Contact person: The Litmus Partnership Ltd  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880

**Internet address(es):**

Main address: <http://www.gw-hs.org/>

**I.2. Information about joint procurement**

The contract involves joint procurement  
The contract is awarded by a central purchasing body

### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://www.litmuspartnership.co.uk/project/chase\\_terrace\\_norton\\_canes\\_great\\_wyrley\\_cleaning\\_services](http://www.litmuspartnership.co.uk/project/chase_terrace_norton_canes_great_wyrley_cleaning_services)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

### **I.4. Type of the contracting authority**

Body governed by public law

### **I.5. Main activity**

Education

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

Chase Terrace Technology College, Norton Canes High School and Great Wyrley High School  
— Tender for Cleaning Services.

#### **II.1.2. Main CPV code**

90919300 School cleaning services

#### **II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

Chase Terrace Technology College, Norton Canes High School and Great Wyrley High School are forward thinking, exciting and educationally challenging environments. All of the Schools' fundamental principles centre on the teaching and learning experience, with students at the core of all work. The Schools believe in academic rigour, the concept of improving on previous best and are proud of their ethos, their teachers and students and the learning relationship that they nurture.

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of cleaning services within the facilities for Chase Terrace Technology College, Norton Canes High School and Great Wyrley High School. The high quality service levels proposed, should maintain excellent standards throughout, resulting in a pleasant environment for both the pupils and staff.

#### **II.1.5. Estimated total value**

Value excluding VAT: 760 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UKG24 Staffordshire CC

NUTS code: UKG35 Walsall and Wolverhampton

Main site or place of performance: Chase Terrace Technology College, Norton Canes High School and Great Wyrley High School Staffordshire and Walsall United Kingdom.

#### **II.2.4. Description of the procurement**

The basis and rationale that the clients require the successful contractor to operate to at all times, is being able to provide Schools that are fit for purpose and that the contractor is proactive in the management of the contract, thus ensuring that all specifications are achieved and that the frequency of cleans is as detailed within the tender specification.

The contract being tendered is for three years in duration from 1 August 2017 until 31 July 2020 and will be fixed price in nature, with the contractor invoicing the client for one-twelfth of the annual cost on a monthly basis.

It should be noted that the successful contractor will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BICSc standards being achieved as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term.

**Chase Terrace Technology College**

At present 16 cleaning operatives (some on double shift contracts) are employed to work between the hours of 6:30–8:30 and 15:30–17:30, Monday to Friday, which includes a Contract Supervisor undertaking cleaning and non-cleaning duties. Total contract hours are 210 per week.

The value of the current contract is circa 106 000 GBP + VAT which includes daily cleaning and all periodic duties.

**Norton Canes High School**

At present 11 cleaning operatives are employed to work between the hours of 6:00–7:30 and 15:00–17:00, Monday to Friday, which includes a Contract Supervisor undertaking cleaning and non-cleaning duties, totalling 30 hours per week.

The value of the current contract is circa £59,000.00 + VAT which includes daily cleaning and all periodic duties.

**Great Wyrley High School**

At present 14 cleaning operatives are employed to work between the hours of 5:30–8:00 and 15:30–18:00, Monday to Friday, which includes a Contract Supervisor undertaking cleaning and non-cleaning duties.

The value of the current contract is circa £88,000.00 + VAT which includes daily cleaning and all periodic duties.

Whilst the Schools prioritise value for money as a key objective of the competitive tender process, the Governing body is not obliged to accept the lowest price.

The Schools' objectives:

- To build upon the already improved standards of cleanliness within the Schools
- To receive a service that complies with the service standards
- To receive consistently high quality cleaning standards, via a motivated and fully staffed workforce
- To generate an improved learning environment for all students, within the Schools
- To receive pro-active management support for the cleaning staff
- To hold regular review meetings with the successful contractor
- To achieve overall value for money.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 760 000,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/08/2017 End: 31/07/2020

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Restricted procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 11/11/2016 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 02/12/2016

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

Interest in the pre-qualification process should be expressed via email only to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk), clearly stating within this email which contract / notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number.

The pre-qualification questionnaire and associated documents can be obtained at: [http://www.litmuspartnership.co.uk/project/chase\\_terrace\\_norton\\_canes\\_great\\_wyrley\\_cleaning\\_services](http://www.litmuspartnership.co.uk/project/chase_terrace_norton_canes_great_wyrley_cleaning_services)

The closing date for receipt of the Pre-Qualification Questionnaire is 11.11.2016 (12:00).

Tenderers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk), by the above closing date and time.

Documents in respect of economic / financial standing (where indicated in the Pre-Qualification Questionnaire) shall be returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk), by the above closing date and time.

It will be the Tenderer's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this OJEU notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Chase Terrace Technology College, Norton Canes High School and Great Wyrley High School

Town: Staffordshire & Walsall

Country: United Kingdom

##### **VI.4.2. Body responsible for mediation procedures**

Official name: Chase Terrace Technology College, Norton Canes High School and Great Wyrley High School

Town: Staffordshire & Walsall

Country: United Kingdom

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Chase Terrace Technology College, Norton Canes High School and Great Wyrley High School

Town: Staffordshire & Walsall

Country: United Kingdom

**VI.5. Date of dispatch of this notice**

11/10/2016